



## ACCOUNTING

- Associate of Applied Science
- College Certificate

### About The Program

The Accounting Program provides the educational background and training required for entry positions in private business and industry, governmental agencies and public accounting firms. Job experience and continuing education provides the necessary qualifications for advanced positions in the field of accounting. Keyboard skills and computer literacy are required for this program.

### Career Potential

- Accounts Payable/Receivable Clerk
- Bookkeeper/Payroll Clerk
- Cost Accountant
- Certified Public Accountant
- Staff Accountant
- Tax Accountant
- Account Manager
- Account Specialist
- Payroll Accountant

### Admission Requirements

Students are admitted to the program each semester. Students must have Program approval, a completed application, and other required information submitted by the due date. If there are openings after the application deadline, remaining openings will be filled on a "first-come" basis.

Students are required to complete the following:

- Fulfill all WCCCD admission requirements.
- Declare program intent to enter the Accounting Program on the WCCCD admission application or change program intent at the campus admission office.
- Fulfill course placement requirements based on COMPASS test.
- Students must complete the WCCCD Program Admission Applications during the semester they are enrolled in the ACC III (Principles of Accounting II). Turn in the program application at the campus Student Services office.

## Associate of Applied Science Degree Requirements

### GENERAL EDUCATION COURSES

ENG 119	English I	3
ENG 120	English II	3
MAT 155	College Algebra	4
SPH 101	Fundamentals Speech	3
- OR -		
SPH 105	Improving the Speaking Voice	3
PS 101	American Government	3
Total Electives		16

### CAREER COURSES

ACC 105	Income Tax Accounting	3
ACC 110	Principles of Accounting I	4
ACC 111	Principles of Accounting II	4
ACC 112	Computerized Accounting	3
ACC 210	Intermediate Accounting I	3
ACC 211	Intermediate Accounting II	3
BL 201	Business Law I	4
BUS 150	Introduction To Business	3
BUS 221	Business Statistics	3
- OR -		
BUS 240	Business Communications	3
BUS 225	Computer Applications in Business	3
ECO 101	Principles of Economics I	3
ECO 102	Principles of Economics II	3
MGT 205	Management Principles	3
MKT 200	Principles of Marketing	3

### PROGRAM TOTAL CREDITS

61

\* Program totals may not include prerequisite work.

## College Certificate Requirements

### GENERAL EDUCATION COURSES

ENG 119	English I	3
MAT 155	College Algebra	4

### CAREER COURSES

ACC 105	Income Tax Accounting	3
ACC 110	Principles of Accounting I	4
ACC 111	Principles of Accounting II	4
ACC 112	Computerized Accounting	3
BL 201	Business Law I	4
BUS 150	Introduction to Business	3
BUS 221	Business Statistics	3
BUS 225	Computer Applications in Business	3
BUS 240	Business Communications	3

### CERTIFICATE TOTAL CREDITS

37

\* Certificate totals may not include prerequisite work.

### District Office

801 West Fort Street  
Detroit, MI 48226

General Information Number:  
(313) 496-2600

Career Program Hotline:  
1-800-300-2118

Information Website:  
[www.wcccd.edu](http://www.wcccd.edu)

E-mail:  
[info@wcccd.edu](mailto:info@wcccd.edu)

*It is the policy of WCCCD that no person, on the basis of race, color, religion, national origin, age, sex, height, weight, marital status, disability, or political affiliation or belief, shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in employment or in any program or activity for which it is responsible or for which it receives financial assistance from the U.S. Department of Education.*

*This document is for informational use only and does not constitute a contract. WCCCD reserves the right to add or delete, without notice, any course offering or information contained in this document. 2/19/07*