



Wayne
County
Community
College
District

Academic Schedule
SPRING 2019



FLEX ENTRY CLASSES

**CLASSES START:
January 29 and March 7, 2019**

*Where Learning Leads
to a **Better Life!***

313-496-2600
WWW.WCCCD.EDU

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Mission Statement

WCCCD's mission is to empower individuals, businesses, and communities to achieve their higher education and career advancement goals through excellent, accessible, culturally diverse, and globally competitive programs and services.

Vision Statement

WCCCD will be known as a premier community college and innovator in the areas of high quality academic and career education, talent development in support of regional economic growth, diversity and inclusion, and technological advancement.

Institutional Accreditation

Wayne County Community College District is accredited by the Higher Learning Commission, 230 South LaSalle Street, Suite 7-500, Chicago, Illinois 60604-1411; 800-621-7440, 312-263-0456, (fax) 312-263-7462 or www.hlcommission.org. Information regarding the status of an institution is available on both the WCCCD website and the Higher Learning Commission website. Complaints may be emailed to complaints@hlcommission.org.

DISCLAIMER

This class schedule is for informational purposes only and does not constitute a contract. The District reserves the right to change, modify or alter without notice all fees, charges, tuition, expenses and costs of any kind and further reserves the right to add or delete, without notice, any course offering or information contained in this schedule.

WCCCD reserves the right to assign instructional staff and to eliminate, cancel, phase out or reduce course sizes and/or programs for financial, curricular or programmatic reasons.

LEGEND

DISTANCE LEARNING		DAYS OF THE WEEK	
ITV	Interactive Television	M	Monday
HYB	Hybrid	T	Tuesday
ONL	Online	W	Wednesday
		R	Thursday
		F	Friday
CLN	Clinical	S	Saturday
CRN	Course Reference Number	U	Sunday
IMB	Imbedded Laboratory		
L/L	Lecture and Laboratory		
LAB	Laboratory		
LEC	Lecture		
TBA	To Be Announced		

COLLEGE CALENDAR

SPRING 2019

Important Registration Information

You must have earned a passing grade for all pre-requisite courses or you will not be allowed to register for the next sequential course. In addition to meeting the official admissions/registration requirements, you must select a program of study. For certain career programs you must complete an official Program Admission Form which may be obtained from the Campus Academic Officer or the campus Admissions Office after completing all course pre-/co-requisites.

You are officially registered when the registration staff enters your classes or you click the submit button on Web-Gate.

You are then responsible for all tuition and fees incurred including the non-refundable registration fee.

You are to pay at least 65% of your tuition at the time of registration. You must officially withdraw from your class(es) within the refund period to be eligible for any refund. The unpaid balance of tuition and fees is still due when you drop a course after the refund period ends. Therefore, any course dropped after the 50% refund must be paid in FULL.

	Part-of-Term 1	Part-of-Term 2	Part-of-Term 3	Part-of-Term 4
Early Academic Advising Begins	Fri., Oct. 26, 2018	•	•	•
Priority Online Registration 1 Begins (42+ Credits)	Tues., Oct. 30, 2018	•	•	•
Priority Online Registration 2 Begins (30+ Credits)	Tues., Nov. 6, 2018	•	•	•
Priority Online Registration 3 Begins (18+ Credits)	Tues., Nov. 13, 2018	•	•	•
Registration Starts (Walk-in and Online)	Tues., Nov. 20, 2018	•	•	•
Thanksgiving Break (Online Registration Only)	Thurs., Nov. 22 - Sat., Nov. 24, 2018	•	•	•
Walk-in Registration Resumes	Mon., Nov. 26, 2018	•	•	•
Online Registration Only	Fri., Dec. 14, 2018 - Thurs., Jan. 3, 2019	•	•	•
Last Day for Wait Listing	Fri., Jan. 4, 2019	•	Mon., Feb. 25, 2019	Sat., Jan. 19, 2019
Faculty Convocation	Sat., Jan. 12, 2019	•	•	•
Last Day to Register	Mon., Jan. 14, 2019	•	Thurs., Mar. 7, 2019	Tues., Jan. 29, 2019
Classes Begin	Mon., Jan. 14, 2019	•	Thurs., Mar. 7, 2019	Tues., Jan. 29, 2019
M.L. King Holiday (District Closed • Online Registration Only)	Mon., Jan. 21, 2019	•	•	•
Last Date for 100% Refund	Tues., Jan. 22, 2019	Tues., Jan. 22, 2019	Thurs., Mar. 14, 2019	Tues., Feb. 5, 2019
Student Welcome Week	Mon., Jan. 28 - Fri., Feb. 1, 2019	•	•	•
Last Date for 50% Refund	Tues., Jan. 29, 2019	Tues., Jan. 29, 2019	Thurs., Mar. 21, 2019	Tues., Feb. 12, 2019
Last Day to Pay 35% Balance of Deferred Tuition	Tues., Feb. 26, 2019	Tues., Feb. 26, 2019	Tues., Feb. 26, 2019	Tues., Feb. 26, 2019
\$20.00 Default Fee Assessed	Wed., Feb. 27, 2019	Wed., Feb. 27, 2019	Wed., Feb. 27, 2019	Wed., Feb. 27, 2019
Graduation Application Deadline	Mon., Mar. 04, 2019	•	•	•
Summer Early Academic Advising	Mon., Mar. 11, 2019	•	•	•
Summer 2019 Priority Registration Begins	Thurs., Mar. 14, 2019	•	•	•
Last Day to Drop With a "W" Grade	Mon., Apr. 8, 2019	Wed., Feb. 13, 2019	•	•
Spring Break (No Classes)	Fri., Apr. 19 - Thurs., Apr. 25, 2019	•	•	•
Classes Resume	Fri., Apr. 26, 2019	•	•	•
\$30.00 End of Semester Delinquent Fee Assessed	Thurs., Apr. 4, 2019	Thurs., Apr. 4, 2019	Thurs., Apr. 4, 2019	Thurs., Apr. 4, 2019
Final Exams	Mon., Apr. 29 - Mon., May 6, 2019	Wed., Feb. 27 - Wed., Mar. 6, 2019	•	•
Classes End	Mon., May 6, 2019	Wed., Mar. 6, 2019	•	•
Grades Due, 4:00 P.M.	Wed., May 8, 2019	Fri., Mar. 8, 2019	•	•

Note: All grades are due 48 hours after the class ends. Please refer to chart on page 9 for important Refund dates.

Academic advising is available throughout the year. All students are encouraged to see an advisor prior to class registration.

SPRING 2019			
Part of Term (Subterm)	# of Weeks	Start Date	End Date
1	15	1/14/19	5/6/19
2	7.5	1/14/19	3/6/19
3	7.5	3/7/19	5/6/19
4	13	1/29/19	5/6/19

KEY: • = Same as Part-of-Term 1

REGISTRATION HOURS

November 20, 2018 – January 14, 2019

Monday - Thursday 8:30 a.m. – 7:00 p.m.
 Friday 8:30 a.m. – 4:30 p.m.
 Saturdays, January 5 and 12 9:00 a.m. – 3:00 p.m.

Applying for Admission

Admissions

Wayne County Community College District is an open admission institution and automatic for those who are 18 or years of age or older. Admission to specific programs is not automatic. For further information, please visit www.wcccd.edu or contact the Office of Admissions at 313-496-2600. If you are applying for financial aid to assist you in covering the cost of attendance, to be eligible for aid you must have a high school diploma or General Education Development (GED) Certificate. See our financial aid website for additional information.

For high school students under 18 years of age, the approval of a parent or guardian or the high school principal or counselor is required on the "Dual Enrollment" form. These forms are available at the Office of Admissions and Records at each campus.

Persons under age 16 must re-apply and be approved each semester for which they intend to enroll regardless of previous enrollments. Applications for persons under the age of 16 must be submitted to the District Office of Student Services, 801 W. Fort St., Detroit, MI 48226.

***Dual Enrollment classes may be available at no cost to the high school student who qualifies under the State School Aid Act, PA.148, Section 216. Students should contact their high school principal or counselor for information.**

Program Admission

Certain programs at the District have prerequisite courses and other criteria required for admission. In addition to meeting the official admissions/registration program requirements, students are required to apply for official program admission to their program of study. Students must complete an official Program Admission Form that may be obtained from the campus Student Services Office, the Office of Admissions or from the Campus Academic Officer. Additionally, to register for courses in technical degrees and certificate programs, except for specified introductory courses, students must have applied for and been accepted through the formal program admission process as specified in the District Catalog. Contact the Office of Admissions for specific program admission instructions.

For consideration of admission into **ALL** Allied Health programs, application deadlines are: May 15th for Fall and September 15th for Spring semesters.

Please Note: All students re-admitted to WCCCD after missing four or more consecutive regular semesters will be responsible for the curricula and regulations published in the current catalog and other official publications which are in effect at the time of their re-admission. In certain cases, dates of program admission may take precedence over dates of District admission for purpose of meeting program requirements for graduation.

How to Apply and Register for Classes

Students may apply for admissions online by following directions provided at www.wcccd.edu. Once your online application has been submitted, the acknowledgement letter will be sent describing registration instructions for new students.

Registration is held in the Student Services Center at each campus and online.

Steps to Enrollment

New Students

1. Many students may choose to apply for admissions online by going to www.wcccd.edu. Other students must complete and submit an application for admission at the campus Admissions and Records Office of their choice.
2. Have all previous academic credentials (official transcripts) forwarded to the District Records Office with a transcript evaluation request form.
3. When you receive your letter of admission, be sure to follow the instructions. Assessment testing is required for most new students and should be completed prior to registering for classes.
4. After completing your application and assessment testing, you will meet with an academic advisor to discuss your educational goals and select appropriate courses. You are now ready to register.
5. All fees must be paid by the deadline date established each semester. The District offers a deferred payment plan and some students may qualify for financial aid. Refunds will be available if you meet all preliminary guidelines and officially drop classes by the refund deadline. For more information, please see the Refund Policy in this schedule.

IMPORTANT:

Students who register for classes are responsible for payment of their tuition and fees. Classes must be officially dropped during the add/drop period through an academic advisor at a campus or online via Web-Gate. Students who do not drop prior to published drop dates, regardless if student has attended class or not, will be responsible for paying the full tuition and fee assessment.

Current Students

- Students who have completed less than 12 credit hours are **required** to meet with an academic advisor. Students who have successfully completed 12 or more credit hours are **encouraged** to meet with an academic advisor.
- All fees **must** be paid by the deadline date established each semester. The District offers a deferred payment plan and some students may qualify for financial aid. Refunds will be available if you officially drop classes by the refund deadline.

- **Upon completion of registration all students are responsible for all assessments and fees. Tuition and other charges will NOT be waived unless a student officially drops the class(es), by the deadline date established each semester. There are two methods by which a student may drop a class. Method I: Log onto Web-Gate, go to registration, and drop the class. Method II: Obtain Drop/Add form from the Admission/Records Office. In order to receive a refund of tuition and applicable fees, the form must be completed and processed. Students who do not drop by the appropriate deadline will be responsible for paying all tuition charges.**

NOTE: Students must take at least 51% of their degree or certificate requirements in an on-campus, face-to-face environment.

Former Students (Returning)

A returning student is an individual who has not attended the District for 4 or more consecutive regular semesters. All students in this category must complete an application for re-admission.

- Complete and submit an application online in Web-Gate. (Students seeking a degree in an occupational program must apply for re-admission to a specific program.)
- Have all your previous academic credentials (official transcripts) mailed to the District Records Office, and submit a transcript evaluation request form.
- When you receive your letter of admission, be sure to follow the instructions outlined in the letter. If you have not completed the English and Math requirements, you will need assessment testing.
- Complete assessment testing.
- or-
- If you do not need assessment testing, you will visit with an academic advisor for advising and course selection. This step is required for all students who have completed less than 12 credit hours and is **encouraged**, for students who have successfully earned 12 or more credit hours.
- All fees **must be paid** by the deadline date established each semester. The District offers a deferred payment plan and some students may qualify for financial aid. **Refunds will be available if you officially drop classes by the refund deadline.**

Please Note: All students re-admitted to WCCCD after missing four or more consecutive regular semesters will be responsible for the curricula and regulations published in the current catalog and other official publications which are in effect at the time of re-admission.

Student Assessment

What is Assessment Testing?

Student Assessment is a process through which the District will be able to determine if you need to improve your reading, writing or mathematic skills. The assessment test scores will provide the necessary information for your Academic Advisor to recommend placement into course(s) appropriate for your skill level.

How do I schedule my assessment testing?

Assessment Testing is available at the campus of your choice on a walk in basis. Please plan to stay at least two hours for your testing session. Please bring photo ID when testing. Students are encouraged to call the campus Student Services Office to confirm time.

Special Populations

Veterans

The purpose of the Veterans Affairs Office is to certify the enrollment of veterans and their dependents who are using their educational benefits. The staff in the Veterans Affairs Office serve as a liaison between the Department of Veterans Affairs and the students at Wayne County Community College District. The staff assists with the completion of forms, explaining the various degree options available at WCCCD, and directing students to the appropriate college personnel for support services. Veterans should schedule an appointment with an academic advisor for individual assistance. All forms may be printed from the WCCCD website, www.wcccd.edu or call us at 313-579-6924.

The Department of Veterans Affairs requires that all recipients of veteran educational benefits make progress toward their stated program. Therefore, all veterans and their dependents receiving benefits must maintain a cumulative grade point average (GPA) of 2.0 to remain eligible for benefits. Veterans whose cumulative GPA falls below 2.0 will be required to raise the GPA to a satisfactory 2.0 level within two semesters to be eligible for continued benefits. If the veteran fails to do so, the Department of Veterans Affairs will be notified of their unsatisfactory academic progress.

International Students

Wayne County Community College District welcomes cultural and linguistic diversity and offers English as a Second Language (ESL) courses for non-English-speaking foreign students.

The District is authorized under Federal law to enroll nonimmigrant students on the "F-1" student visa. Wayne County Community College District follows requirements set forth by the United States Department of Homeland Security. Each requirement must be satisfied before admission as an International Student is considered. International applicants should visit the website for application deadlines and a list of credentials needed for a complete application to be considered at: www.wcccd.edu/students/inter_students.htm

Senior Citizens

Citizens who are **residents of the District** and 60 years of age or older may enroll at the District tuition-free. Senior Citizen Tuition Waivers will be granted on a seat-availability basis in regularly scheduled academic classes. Although student activity fees shall be waived for senior citizens, they are responsible for all other fees such as the cost of books and class supplies. Senior students are expected to adhere to the same academic standards, rules and regulations that are in place for other students. Proof of age and residency is required at the time of registration.

Residency is established at time of registration. Wayne County Community College District reserves the right to make final decisions on residency eligibility.

Michigan Indian Tuition Waiver Program (MITW)

The Michigan Indian Tuition Waiver is a program enacted by Public Act 174 of 1976, which waives the tuition costs (student responsible for paying all fees) for eligible Native Americans in public community colleges or universities within Michigan.

To be eligible for the MITW, you must meet the following criteria:

- You must be enrolled at one of Michigan's public colleges or universities AND
- You must be ¼ or more Native American blood quantum as certified by your Tribal Enrollment Department AND
- You must be an enrolled member of a US Federally recognized Tribe as certified by your Tribal Enrollment Department AND
- You must be a legal resident of the state of Michigan for not less than 12 consecutive months.

To determine your eligibility, you must submit a certification application through the Civil Rights Commission. Please contact the Civil Rights Commission at 517-241-7748 or claramuntm@michigan.gov for certification materials or detailed information regarding tribal eligibility.

Tuition and Fee Information

Residency

Students residing in the District will be charged resident tuition rates. The District is defined as all of Wayne County with the exception of the following cities and townships: Dearborn, Garden City, Highland Park, Livonia, Northville, Plymouth and part of Canton Township. Residency can be verified by but not limited to voter registration card, driver's license, tax or rent receipts, or state identification card. See WCCCD website for additional information.

Residency is established at time of registration. Wayne County Community College District reserves the right to make final decisions on residency eligibility.

Outstanding Balances

Outstanding balances that are not paid on or before the published due date will be placed on a Financial Hold and charged a \$20 default fee. All student accounts remaining delinquent at the end of the semester (please refer to the District calendar for specific date) will be charged an additional delinquent payment fee of \$30.

Students who withdraw from classes after all refund periods have passed will not receive a refund.

Effective July 1, 2008, federal regulation dictate that financial aid students will no longer be able to use current award year financial aid funds to cover prior year outstanding balances that exceed \$200.

Payment of Tuition and Fees

All tuition, fees and deposits are due at the time of registration. Students that choose the deferred tuition payment plan must pay a minimum of 65% of total tuition and fee(s) for the current term. Payments may be made online only. The District accepts online payments through all major credit cards and through checking and savings accounts.

Wayne County Community College District reserves the right to cancel the registration of any student who does not make the required tuition and fees payment within the specified time frame.

Cashless Registration Process

The District accepts online payments through all major credit cards and through checking and savings accounts. It is recommended that the student review the cost of tuition and fees in the class schedule before registering. Please remember to consider the fees for student activities, labs, and registration when calculating tuition costs.

Note: ALL RETURNING STUDENTS WHO HAVE AN OUTSTANDING BALANCE MUST PAY 100% OF THEIR OUTSTANDING BALANCE.

Important Registration Information

You are officially registered when the registration staff enters your classes into the registration system or once you click the "submit" button if registering online. **You are responsible for all tuition and fees incurred including the non-refundable registration fee.** You must pay at least 65% of your tuition and fees at the time of registration. You must officially withdraw from your class(es) within the refund period to be eligible for any refund. The unpaid balance of tuition and fees is still due when you withdraw a course after the refund period ends. Therefore, **any course withdrawn after the 50% refund period must be paid in FULL.**

Tuition and Fees

Tuition at Wayne County Community College District is Based upon Residency:

WCCCD – District Residents	\$109.10	Per Credit Hour
Other Michigan Residents	\$118.30	Per Credit Hour
Out-of-State Residents	\$148.90	Per Credit Hour
International Students	\$148.90	Per Credit Hour

Refundable Fees

Student Activity Fees	\$ 2.00	Per Credit Hour
Technology Fees	\$ 5.00	Per Credit Hour
Laboratory Fees	See Course Listings	
Science Laboratory Fees	\$75.00	Per Science Lab
Distance Learning (DL) Fees	\$20.00	Per Distance Learning Course
Health Science Interdisciplinary Simulation Laboratory Fee (for specific health career courses)	\$50.00	Per Course

Non – Refundable Fees

Registration	\$50.00	
Default	\$20.00	
Delinquent Payment Fee	\$30.00	
Duplicate Diploma	\$10.00	

Non – Refundable Testing Fees

Health Education Systems Inc. (HESI)	\$ 44.00	
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Deferred payment opportunities are available for students. See the Deferred Tuition Chart for charges.

Tuition Charge Chart

The amounts listed below represent the current tuition charge per credit hour which includes registration, student activity and technology fees. Other fees may apply.

Hours CR	In-District @ \$109.10/CR	In-District \$109.10/CR *W/FEES	Out-of-District @ \$118.30/CR	Out-of-District \$118.30/CR *W/FEES	International Student or Out-of-State \$148.90/CR	International Student or Out-of-State \$148.90/CR *W/FEES
1	109.10	166.10	118.30	175.30	148.90	205.90
2	218.20	282.20	236.60	300.60	297.80	361.80
3	327.30	398.30	354.90	425.90	446.70	517.70
4	436.40	514.40	473.20	551.20	595.60	673.60
5	545.50	630.50	591.50	676.50	744.50	829.50
6	654.60	746.60	709.80	801.80	893.40	985.40
7	763.70	862.70	828.10	927.10	1,042.30	1,141.30
8	872.80	978.80	946.40	1,052.40	1,191.20	1,297.20
9	981.90	1,094.90	1,064.70	1,177.70	1,340.10	1,453.10
10	1,091.00	1,211.00	1,183.00	1,303.00	1,489.00	1,609.00
11	1,200.10	1,327.10	1,301.30	1,428.30	1,637.90	1,764.90
12	1,309.20	1,443.20	1,419.60	1,553.60	1,786.80	1,920.80
13	1,418.30	1,559.30	1,537.90	1,678.90	1,935.70	2,076.70
14	1,527.40	1,675.40	1,656.20	1,804.20	2,084.60	2,232.60
15	1,636.50	1,791.50	1,774.50	1,929.50	2,233.50	2,388.50
16	1,745.60	1,907.60	1,892.80	2,054.80	2,382.40	2,544.40
17	1,854.70	2,023.70	2,011.10	2,180.10	2,531.30	2,700.30
18	1,963.80	2,139.80	2,129.40	2,305.40	2,680.20	2,856.20

***Note:** Includes fees for registration, student activities and technology. Other fees such as testing, default, duplicate diploma, etc. are not included in the calculations above.

Deferred Tuition Payment Chart

A MINIMUM OF 65% OF THE FULL ASSESSMENT IS DUE AT TIME OF REGISTRATION.

The amounts listed below represent the current tuition charge with the 65% minimum payment amount per credit hour, INCLUDING the REGISTRATION, STUDENT ACTIVITY AND TECHNOLOGY FEES ONLY.

Other fees may apply.

Credits Hours CR	In-District @ \$109.10/CR *W/FEES	Out-of-District @ \$118.30/CR *W/FEES	International Student or Out-of-State *W/FEES
1	124.58	131.48	154.43
2	211.65	225.45	271.35
3	298.73	319.43	388.28
4	385.80	413.40	505.20
5	472.88	507.38	622.13
6	559.95	601.35	739.05
7	647.03	695.33	855.98
8	734.10	789.30	972.90
9	821.18	883.28	1,089.83
10	908.25	977.25	1,206.75
11	995.33	1,071.23	1,323.68
12	1,082.40	1,165.20	1,440.60
13	1,169.48	1,259.18	1,557.53
14	1,256.55	1,353.15	1,674.45
15	1,343.63	1,447.13	1,791.38
16	1,430.70	1,541.10	1,908.30
17	1,517.78	1,635.08	2,025.23
18	1,604.85	1,729.05	2,142.15

***Note:** Includes fees for registration, student activities and technology. Other fees for default, or duplicate diploma, etc. are not included in the calculations above.

Dropping from Classes

Officially dropping within the drop/add period will ensure that you are not responsible for tuition payment for that course. If you drop after the 100% drop period, you are responsible for some or all tuition fees. See refund table below for important dates and percentages of tuition refund.

Refunds

Classes cancelled by the District will result in a 100% refund. The District reserves the right to cancel classes. The District will attempt to notify students whose classes are cancelled. Students substituting another course must process a drop/add form as soon as possible. If students do not wish to substitute another course, a refund is automatic and there is no need to process a drop/add form. The refund will be mailed to the student approximately 3-5 weeks after the first day of the semester. **There is no refund for health reasons.** Classes withdrawn from by the student after the refund deadlines will result in “no refund.” Tuition, Student Activity fees, Technology fee, and all course designated fees are refundable within the deadline requirements. However, registration and deferred fees are not refundable unless the District cancels one or all of a student's classes.

Tuition Refund Dates

Refund dates vary based upon course start and end dates, refer to chart below.

SPRING 2019					
Important Refund Dates					
Part of Term (Subterm)	# of Weeks	Start Date	End Date	100% Last Date	50% Last Date
1	15	1/14/19	5/6/19	1/22/19	1/29/19
2	7.5	1/14/19	3/6/19	1/22/19	1/29/19
3	7.5	3/7/19	5/6/19	3/14/19	3/21/19
4	13	1/29/19	5/6/19	2/5/19	2/12/19

Financial Aid

Applying for Financial Aid:

Visit our outstanding **Financial Aid website** at www.wcccd.edu to find out how to apply for financial aid and get up-to-date information every financial aid student should know. Monitor your personal financial aid information by logging into **Web-Gate**, click on the icon located on the left side of the financial aid home page.

Students must apply for financial aid online at www.fafsa.gov. Students are encouraged to apply for financial aid each year as early as October 1st for the upcoming school year. **Priority deadlines for submitting financial aid applications are:**

Fall March 1
Spring October 1
Summer February 1

If you do not apply by the above dates, we still encourage you to apply since you may be eligible for financial assistance. Student financial aid funds are made available only for purposes directly related to educational expenses. Use of financial aid funds for any other purpose will jeopardize eligibility for continued assistance. The District Financial Aid Office reserves the right to review, adjust and/or cancel awards at any time because of a change in a student's FAFSA, financial, marital, academic status, because of adjustments in federal or state regulations or funding or computational errors. A student may decline all or any portion of a financial aid award in writing. A student may appeal for reconsideration of any aspect of a financial aid award by submitting written justification and supporting documentation. A student may accept any number of awards or other financial assistance from public and/or private sources, however the total financial assistance may not exceed the total cost of their attendance.

Students who receive federal financial aid are expected to attend and successfully complete the coursework for which they enrolled. Payment of financial aid is based upon enrollment status and class attendance. If you add or drop classes after the disbursement of financial aid, the aid is subject to revision. Minimizing schedule adjustments after the beginning of each term will insure timely delivery and accuracy of the financial aid award. Adjustments made after the receipt of excess aid funds due to non-attendance or withdrawal will result in a reduction in aid eligibility and cause a balance due on the student's account. **Remember to stay informed about your financial aid by monitoring Web-Gate and your WCCCD email box.**

Financial aid is not automatically renewable. Students must apply every year to be considered for any type of assistance. Procedures for applying for financial aid are available online at www.wcccd.edu.

The Types of Financial Assistance Include, but are not limited to:

- A. Federal Pell Grant
- B. Federal Supplemental Educational Opportunity Grant
- C. Federal Stafford Loans
- D. Federal College Work-Study
- E. Iraq and Afghanistan Service Grant

Information for each type of financial assistance is available under Financial Aid on the District's website www.wcccd.edu.

You must apply for financial aid electronically!

The Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov allows students to apply for financial aid through the Internet. Applications are submitted directly to the US Department of Education thereby reducing mailing delays. Results are received faster by WCCCD, which speeds up the processing of your application. Extensive online instructions are available to help you complete the application process. You may also call 1-800-433-3243 for assistance.

We recommend having the following information available as you complete your application:

- Your (and your spouse's, if married) Federal Income Tax Return
- Your parents' (if you are a dependent under age 24) Federal Income Tax Return
- W-2 Forms or other records of income
- Records of other untaxed income received, social security, veterans benefits, military or clergy allowances
- Current bank statements
- Current mortgage information

- Records of stocks, bonds, and other investments
- Business and/or farm records, if you or your parents own a business or farm
- Your alien security card and driver's license
- Your alien registration card (if you are not a United States citizen)

Once you have completed the application, you must e-sign your application. The Personal Identification Number (PIN) serves as the electronic signature. There is no charge for this application process.

Within a few days, you should receive a Student Aid Report (SAR) from the US Department of Education via email with the processing results. It will also contain information regarding your Pell Grant Lifetime Eligibility Used (LEU) for eligible recipients. In addition, it will provide information on whether you are a first time borrower subject to the 150% subsidized loan limit. **It is important that you review the information on your SAR very carefully.** If you need additional help or wish to inquire regarding the results of your FAFSA on the web application for the upcoming academic year, you can contact FAFSA on the web or call the Customer Service Number 1-800-433-3243.

Satisfactory Academic Progress:

Federal regulations require that all students receiving financial aid make continued progress toward an educational goal.

For further information regarding Satisfactory Academic Progress, please visit our **Financial Aid website** at www.wcccd.edu

OTHER STUDENT SERVICES SUPPORT OPPORTUNITIES

Disability Support Services

Disability Support Services at Wayne County Community College District strives to provide students with the necessary tools to help them accomplish their educational and career goals. It is the goal of Disability Support Services to:

1. Provide effective and reasonable accommodations.
2. Provide internal and external referrals, information on campus resources and to assist students with strengthening their academic and employability skills.
3. Support and encourage students with disabilities to become more independent.
4. Increase faculty understanding of the needs of students with disabilities and
5. Work as an advocate for students.

In addition to the disability support services that are available to all students, students in the ACCESS Program may be eligible for accommodations such as, assistance with note-taking, interpreter services and assistive technology. Program participants are also assisted with referrals to both internal and external support services.

Students with Disabilities

Students requesting academic adjustment, auxiliary aids and services under the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act of 1983 must provide documentation of a diagnosed physical, medical or mental impairment that substantially limits a major life activity. Documentation and recommendations must be appropriate to the post-secondary setting. The report must describe the current impact of the disability on the student's academic performance.

Academic adjustments, auxiliary aids and services are individually determined each semester. It is the student's responsibility to contact the Office of the President in order to receive services. The steps for receiving services include:

1. Pick-up intake packet from the Office of Campus President.
2. Gather current disability documentation.
3. Complete and submit all requested documents to the Office of Campus President.
4. Once approved for support services you will be contacted by a campus representative for a follow-up appointment to discuss your accommodations.
5. Pick-up and sign your academic accommodation letters as instructed.
6. Students are responsible for giving the academic accommodation letters to all instructors for courses in which they are utilizing their accommodations. Instructors must receive the academic accommodation letters in order to provide the accommodations.

Please see the District's Disability Support Services handbook made available online for further information at www.wcccd.edu/students/pdfs/ACCESS%20Policy%20Booklet.pdf

Student Assistance Program

- Support Groups
 - Community Mental Health
 - Diagnostic
 - Social Services Agencies
 - Michigan Rehabilitation Services
 - Michigan Commission for the Blind
- 1-855-599-2223 • www.theinfocenter.org

Carl D. Perkins Program

Students enrolled in selected career and vocational programs at Wayne County Community College District may be eligible for support services through the Carl D. Perkins Program. Services include tutoring, advising, workshops, career/job preparation, financial assistance, etc. For application and eligibility requirements, call the District at (313) 496-2634.

TRIO Transfer Program

The TRIO program is a federally funded grant through the United States Department of Education which serves eligible low income, first generation and disabled students who plan to graduate from WCCCD and transfer to a four-year college or university.

TRIO-SSS provides opportunities for academic development, assists students with basic college requirements in order to increase the retention and graduation rates of its participants.

The mission of TRIO-SSS is to foster an institutional climate supportive of student success and help students make the transition from one level of higher education to the next.

For more information please contact the Division of Student Services at (313) 496-2634.

Smarthinking

Smarthinking is integrated into our Web-Gate student portal for easy use and easy access for on-demand support.

By allowing students to ask written questions or submit writing assignments for feedback, we provide personalized learning solutions that improve success and retention for all students.

In addition all tutoring sessions and writing submissions are archived and available for students to review at any time for studying or test preparation.

These important services remove scheduling and transportation barriers to non-traditional students with work and family obligations.

For more information please log on to your student Web-Gate account at www.wcccd.edu.

MICUP

Michigan College and University Partnership (MICUP) is a grant program coordinated by Michigan Technological University (MTU) that encourages academically and economically disadvantaged students as well as minority students to secure an education at a community college and transfer to a four-year institution to earn a baccalaureate degree. Benefits of being a part of the MICUP program include: 1) all expenses paid trip to Michigan Technological University for a fall campus tour and, 2) summer internship program with a stipend, free 3-credit class and research project opportunity at MTU for those applicants who are selected. For more information about the MICUP program, please call 313-496-2634.

MI-LSAMP

The Michigan Louis Stokes Alliance for Minority Participation (MI-LSAMP) is a National Science Foundation (NSF) sponsored consortium of 5 universities and 10 community colleges. The goal of the MI-LSAMP is to increase the number of highly trained minority students earning baccalaureate degrees in science, technology, engineering, and mathematics (STEM) fields.

The MI-LSAMP paid summer undergraduate research programs hosted at the University of Michigan, Michigan State University, Wayne State University and Western Michigan University engage students in mentored hands-on advanced research training.

Current WCCCD underrepresented minority community college students with a 2.8 GPA or greater in a STEM program of study who plan to transfer to a 4-year institution to complete a STEM baccalaureate degree are eligible to apply for an internship.

Michigan Colleges Online

Michigan Colleges Online (MCO) is an initiative of the Michigan Community College Association and the 28 Michigan community colleges. The MCO website (www.micollegesonline.org) provides a listing of online courses from all MCO member colleges. This site conveniently allows students to find the course(s) that will transfer back to their home college and satisfy their requirements - and if a student has financial aid the student may be able to use it for courses found on MCO website.

STUDENT SERVICES

Transcript Transfer Evaluations

Incoming transfer students must request official transcripts from their previous college(s) for evaluation and review for transfer credit. Transcript Evaluation Forms must be completed and all official transcripts must be mailed to:

Wayne County Community College District
District Records, 2nd Floor
801 W. Fort St.
Detroit, MI 48226

After completion of the transcript evaluation the student will receive official notice of accepted transfer credit.

For Student Assistance

Help Us Help You Questions? Concerns? Problems?

1-800-300-2118

Do you feel as if you have exhausted all avenues and followed the correct procedures to resolve an issue without a satisfactory outcome? Then you should contact the District Communication Management Center (DCMC) at 1-800-300-2118. A highly trained staff member will assist you in correcting any service issues or concerns you have.

Online Transcript Request and Enrollment Verification

Ordering and tracking a transcript and Enrollment Verification has never been so quick or easy. No more phone calls or waiting in line. Our free transcript and Enrollment Verification ordering service is the easiest way to speed-up your transcript and Enrollment Verification request. It provides:

- Convenient 24/7 transcript and Enrollment Verification ordering
- Secure transactions
- Ability to order transcripts and Enrollment Verification for multiple recipients
- Real-time order status tracking

To order a transcript and Enrollment Verification online or to track the status of an existing order, log on to student Web-Gate and follow the transcript and Enrollment Verification requesting directions.

Wayne County Community College District participates in The Michigan Transfer Network

The Michigan Transfer Network allows students, advisors, and the general public to view transfer course equivalencies between many Michigan colleges and universities.

If you would like to go back to school, transfer to another institution in Michigan, or simply see how courses at Wayne County Community College District would transfer to another school, this site is for you!

You can also view a list of the participating institutions along with links to each school's home page, admissions site, and transfer information.

Start planning your academic future today
Visit the Michigan Transfer Network at:
<http://www.michigantransfERNetwork.org>

PLANNING GUIDE • MICHIGAN TRANSFER AGREEMENT (MTA)

The MTA transfer student agreement ensures that a student who completes the MTA Common Core courses at a participating two-year college will have satisfied general education requirements at the participating four-year college. The MTA Common Core of general courses includes the following:

A minimum of 30 credits is required to complete the MTA. At least one (1) course must be taken at Wayne County Community College District. Coursework transferred from other institutions that does not have a direct WCCCD equivalent may be eligible to satisfy MTA, dependent on evaluation.

Designated MTA courses: EACH course must be completed with a minimum grade of “C”.

ENGLISH COMPOSITION

ENG 119	3 CR	English Composition I
or ENG 134	3 CR	Technical Communications
<input type="checkbox"/> MTA English		

COMMUNICATION

ENG 120	3 CR	English II
or SPH 101	3 CR	Fundamentals of Speech
or BUS 240	3 CR	Business Communications
<input type="checkbox"/> MTA Communication		

MATHEMATICS

One of the following: MAT 135, 155, 156, 171, 172, 271, 272, 273.

MTA Math

NATURAL SCIENCE

Two of the following, each from a different subject area: ANT 153, AST 101, BIO: (151, 155+, 165+, 175+, 240+, 250+, 252, 295+), CHM: (105+, 136+, 145+, 155+, 250, 255+), DT 130, GEL 210+, PHY: (115+, 235+, 245+, 265+, 275+).

At least one must be a laboratory science. *Note: + designates a science course with a laboratory.*

- MTA Natural Science
 MTA Natural Science

SOCIAL SCIENCE

Two of the following, each from a different subject area: AAS, ANT, ECO, HIS, MWS, PS, PSY, SOC.

- MTA Social Science
 MTA Social Science

HUMANITIES

Two of the following, each from a different subject area: AAS 253, ARA, CHN, ENG: (212, 228, 231, 232, 233, 234, 240, 250, 252, 260, 261, 266, 280, 285, 290, 292), FRE, GRM, HUM, JPN, MUS, MWS 102, PHL, SPA, SPH.

- MTA Humanities
 MTA Humanities

ADDITIONAL COURSEWORK

If necessary, additional designated MTA courses (from above lists) to total or exceed 30 credit hours.

- MTA Additional Course (if needed)
 MTA Additional Course (if needed)

Many Michigan four-year colleges and universities are part of the Michigan Transfer Agreement. The Agreement requires completion of 30 credit hours of coursework in general education areas. If a student has successfully completed the appropriate coursework, that student's transcript will be marked "MTA Satisfied". Participating four year colleges and universities will accept that as a completion of 30 credits toward their general education requirements. Students who plan to transfer should contact their intended transfer institution. The MTA requires that colleges list coursework which is applicable.

CRN	Campus	Room	CR	#Weeks	Dates	Time	Days	Type	Instructor
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Accounting

ACC 110 PRINCIPLES OF ACCOUNTING I

44358	Northwest		4	13	01/29/19-05/06/19	12:30PM - 2:48PM	MW	LEC	Staff
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African-American Studies

AAS 131 AMERICAN GOVERNMENT AND AFRICAN AMERICAN STRUGGLE

43193	Virtual		4	13	01/29/19-05/06/19	-		ONL	DeJongh, Stanley
44402	Virtual		4	13	01/29/19-05/06/19	-		LEC	DeJongh, Stanley

Allied Health

ALH 115 MEDICAL COMPUTER SYSTEMS

LAB FEE: \$20.00

32667	Northwest	HSC H107B	3	13	01/29/19-05/06/19	3:00PM - 4:48PM	MW	LEC	Syed, Shagufta
43247	Northwest		3	13	01/29/19-05/06/19	-			Staff

Anthropology

ANT 154 INTRODUCTION TO CULTURAL ANTHROPOLOGY

34752	Virtual		3	13	01/29/19-05/06/19	-		ONL	Gelci, Diana
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Biology

BIO 155 INTRODUCTORY BIOLOGY

LAB FEE: \$75.00

38324	Eastern	310	4	13	01/29/19-05/06/19	1:00PM - 3:18PM	TR	LEC	Um, Ikchul
	Eastern	307		13	01/29/19-05/06/19	3:30PM - 5:48PM	R	LAB	Um, Ikchul
40983	Eastern	300	4	13	01/29/19-05/06/19	2:30PM - 4:48PM	TR	LEC	Robinson, Edwin
	Eastern	307		13	01/29/19-05/06/19	5:30PM - 7:48PM	T	LAB	Robinson, Edwin
38440	Northwest	LSB L18	4	13	01/29/19-05/06/19	3:30PM - 5:48PM	MW	LEC	Miller, Gregory
	Northwest	LSB L4		13	01/29/19-05/06/19	1:00PM - 3:18PM	M	LAB	Miller, Gregory
42161	Northwest	LSB L5	4	13	01/29/19-05/06/19	1:00PM - 3:18PM	MW	LEC	Turner, Philomene
	Northwest	LSB L4		13	01/29/19-05/06/19	3:30PM - 5:48PM	M	LAB	Turner, Philomene
42216	Northwest	WC W1B	4	13	01/29/19-05/06/19	9:00AM - 11:18AM	TR	LEC	Spooner Jr., Frank
	Northwest	LSB L102		13	01/29/19-05/06/19	12:00PM - 2:18PM	R	LAB	Spooner Jr., Frank

BIO 240 HUMAN ANATOMY AND PHYSIOLOGY I

PRE-REQUISITES: BIO 155

LAB FEE: \$75.00

43096	Eastern	314	4	13	01/29/19-05/06/19	9:00AM - 11:18AM	MW	LEC	Orisadare, Adebukola
	Eastern	307		13	01/29/19-05/06/19	11:30AM - 1:48PM	M	LAB	Orisadare, Adebukola
38441	Northwest	LSB L20	4	13	01/29/19-05/06/19	9:00AM - 11:18AM	TR	LEC	Chambers, Emanuel
	Northwest	LSB L100		13	01/29/19-05/06/19	11:30AM - 1:48PM	R	LAB	Chambers, Emanuel
44361	Northwest	NW	4	13	01/29/19-05/06/19	1:00PM - 3:18PM	TR	LEC	Staff
	Northwest	NW		13	01/29/19-05/06/19	3:30PM - 5:48PM	R	LAB	Staff

BIO 250 HUMAN ANATOMY AND PHYSIOLOGY II

PRE-REQUISITES: BIO 240

LAB FEE: \$75.00

43216	Northwest	WC W1A	4	13	01/29/19-05/06/19	9:00AM - 11:18AM	MW	LEC	Tugwell, Hollie
	Northwest	LSB L3		13	01/29/19-05/06/19	12:00PM - 2:18PM	W	LAB	Tugwell, Hollie

BIO 252 PATHOPHYSIOLOGY

PRE-REQUISITES: BIO 250

20271	Northwest	HSC H116B	4	13	01/29/19-05/06/19	10:30AM - 12:48PM	MW	LEC	Parizon, Michael
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Business

BUS 150 INTRODUCTION TO BUSINESS

38571	Northwest	GAB G217	3	13	01/29/19-05/06/19	1:00PM - 2:44PM	TR	LEC	Ellis, Mary
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BUS 215 INTERPERSONAL COMM IN BUSINESS

40714	Eastern		3	13	01/29/19-05/06/19	-			Staff
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CRN	Campus	Room	CR	#Weeks	Dates	Time	Days	Type	Instructor
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BUS 221 BUSINESS STATISTICS

PRE-REQUISITES: MAT 113									
39732	Eastern		3	13	01/29/19-05/06/19	-			Staff
44159	Eastern	W204	3	13	01/29/19-05/06/19	9:00AM - 12:40PM	W	LEC	Wyatt, Esther

Chemistry

CHM 105 INTRODUCTION TO CHEMISTRY

LAB FEE: \$75.00									
40984	Eastern	312	4	13	01/29/19-05/06/19	4:00PM - 6:18PM	MW	LEC	Jenkins, Marjorie
	Eastern	305		13	01/29/19-05/06/19	6:30PM - 8:48PM	W	LAB	Jenkins, Marjorie
44357	Eastern		4	13	01/29/19-05/06/19	1:00PM - 2:25PM	TR	LEC	Staff
	Eastern			13	01/29/19-05/06/19	2:30PM - 3:55PM	R	LAB	Staff
44365	Northwest	NW	4	13	01/29/19-05/06/19	12:30PM - 2:48PM	TR	LEC	Sharmeen, Lamia
	Northwest	NW		13	01/29/19-05/06/19	3:00PM - 5:18PM	R	LAB	Sharmeen, Lamia

Computer Information Systems

CIS 110 INTRODUCTION TO COMPUTER INFORMATION SYSTEMS

LAB FEE: \$20.00									
44390	Downriver		4	13	01/29/19-05/06/19	4:00PM - 6:18PM	MW	LEC	Staff
44368	Downtown		4	13	01/29/19-05/06/19	9:00AM - 1:37PM	S	LEC	Hachem, Houssein
44356	Eastern		4	13	01/29/19-05/06/19	5:00PM - 8:55PM	T	LEC	Staff
36452	Northwest	GAB G4E	4	13	01/29/19-05/06/19	11:00AM - 1:18PM	MW	LEC	Balicki, Robert
40997	TS	D206	4	13	01/29/19-05/06/19	9:00AM - 1:37PM	S	LEC	Harris, Pamela
38388	Virtual		4	13	01/29/19-05/06/19	-		ONL	Adams, Jon

CIS 207 JAVA PROGRAMMING LANGUAGE

PRE-REQUISITES: CIS 110 OR CIS 112									
LAB FEE: \$20.00									
44385	Downtown		4	13	01/29/19-05/06/19	9:00AM - 11:18AM	MW	LEC	Staff
44360	Northwest		4	13	01/29/19-05/06/19	9:00AM - 11:18AM	TR	LEC	Staff

CIS 209 C PROGRAMMING LANGUAGE

PRE-REQUISITES: CIS 110 OR CIS 112									
LAB FEE: \$20.00									
44386	Downtown		4	13	01/29/19-05/06/19	12:00PM - 2:18PM	MW	LEC	Staff

CIS 210 INTRODUCTION TO OPERATING SYSTEMS

PRE-REQUISITES: CIS 110									
44387	TS		3	13	01/29/19-05/06/19	6:25PM - 9:55PM	M	LEC	Staff

CIS 212 LINUX

PRE-REQUISITES: CIS 110 OR CIS 210									
LAB FEE: \$35.00									
44359	Northwest		4	13	01/29/19-05/06/19	5:30PM - 7:48PM	TR	LEC	Staff
44388	TS		4	13	01/29/19-05/06/19	5:25PM - 9:55PM	W	LEC	Staff

CIS 259 C++ OBJECT ORIENTED PROGRAMMING LANGUAGE

PRE-REQUISITES: CIS 209									
42195	TS	D207	4	13	01/29/19-05/06/19	5:00PM - 9:37PM	W	LEC	Staff

Corrections

COR 100 INTRODUCTION TO CORRECTIONS

43118	Eastern		3	13	01/29/19-05/06/19	11:00AM - 12:25PM	TR	LEC	Ficano, Robert
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COR 215 CORRECTIONAL FIELDWORK

PRE-REQUISITES: CJS 100									
34718	Northwest		3	13	01/29/19-05/06/19	-		LEC	Jackson, James

CRN	Campus	Room	CR	#Weeks	Dates	Time	Days	Type	Instructor
Criminal Justice									
CJS 100 INTRODUCTION TO CRIMINAL JUSTICE									
44398	Downriver		3	13	01/29/19-05/06/19	5:00PM - 8:28PM	T	LEC	Hall, Lawrence
43073	Downtown		3	13	01/29/19-05/06/19	6:00PM - 8:55PM	M	LEC	Wynn, Junetta
44288	Eastern		3	13	01/29/19-05/06/19	1:00PM - 2:25PM	TR	LEC	Pitts, Cornelius
44328	Northwest		3	13	01/29/19-05/06/19	1:00PM - 3:55PM	R	LEC	Wheeler, Victor
44399	TS		3	13	01/29/19-05/06/19	5:00PM - 8:28PM	T	LEC	Wynn, Junetta
44291	University Center		3	13	01/29/19-05/06/19	5:30PM - 8:15PM	T	LEC	McConico, William
Dance									
DAN 101 MODERN DANCE I									
44363	Northwest		3	13	01/29/19-05/06/19	11:00AM - 12:44PM	MW	LEC	Staff
Early Childhood Education									
ECE 104 METHODS AND TECHQ IN CHILD CARE:									
44383	Northwest	NW	3	13	01/29/19-05/06/19	6:00PM - 7:44PM	TR	LEC	Davidson, Kristine
ECE 106 METHODS AND TECHQ PRE-SCH DEV.									
44364	Northwest		3	13	01/29/19-05/06/19	5:00PM - 8:28PM	W	LEC	Staff
ECE 227 CHILD CARE PRAC SEMINAR II									
41992	Northwest	NW	3	13	01/29/19-05/06/19	6:00PM - 7:44PM	TR	LEC	Olden, Regina
Economics									
ECO 101 PRINCIPLES OF ECONOMICS I									
44374	Virtual		3	13	01/29/19-05/06/19	-		LEC	Colston, Ervin
44403	Virtual		3	13	01/29/19-05/06/19	-		ONL	Colston, Ervin
Emergency Medical Technology									
EMT 101 FIRST AID									
LAB FEE: \$10.00									
39697	TS		2	13	01/29/19-05/06/19	-			Staff
EMT 236 PARAMEDIC CLINICAL EXPERIENCE I									
LAB FEE: \$50.00									
44323	Downriver		6	13	01/29/19-05/06/19	-		LEC	Henderson, Kevin
English									
ENG 114 CAREER AND TECHNICAL WRITING I									
40977	Eastern	E201	3	13	01/29/19-05/06/19	1:00PM - 4:25PM	F	LEC	Wilson, Carmen
ENG 115 CAREER AND TECHNICAL WRITING II									
PRE-REQUISITES: ENG 114									
40978	Eastern	E202	3	13	01/29/19-05/06/19	9:00AM - 12:25PM	F	LEC	Ntiri, Daphne
43087	Northwest	NW	3	13	01/29/19-05/06/19	11:00AM - 12:44PM	TR	LEC	Wilson, Julie
ENG 119 ENGLISH I									
31358	Downtown	334	3	13	01/29/19-05/06/19	9:00AM - 12:25PM	S	LEC	Bradford, Aundrea
43191	Downtown	334	3	13	01/29/19-05/06/19	5:00PM - 8:55PM	T	LEC	Watson, Jo Ann
44369	Downtown		3	13	01/29/19-05/06/19	5:00PM - 8:28PM	M	LEC	Green, Beverly
38407	Eastern	E203	3	13	01/29/19-05/06/19	1:00PM - 2:44PM	TR	LEC	Leitch, Leslie
20692	Northwest	EC E310	3	13	01/29/19-05/06/19	6:00PM - 7:44PM	TR	LEC	Waller, Rayfield
20703	Northwest	GAB G119	3	13	01/29/19-05/06/19	9:00AM - 10:44AM	MW	LEC	Martin, Juanita
38435	Northwest	NW	3	13	01/29/19-05/06/19	10:30AM - 12:14PM	TR	LEC	Short, Ida
34515	TS	A204	3	13	01/29/19-05/06/19	9:00AM - 12:25PM	F	LEC	Keesling, Amy
44142	University Center	120	3	13	01/29/19-05/06/19	11:00AM - 12:44PM	TR	LEC	Farney, Michelle
26289	Virtual		3	13	01/29/19-05/06/19	-		ONL	Bell, Shamane
38793	Virtual		3	13	01/29/19-05/06/19	-		ONL	Bean, Erik
44373	Virtual		3	13	01/29/19-05/06/19	-		LEC	Ross, Audrina
44405	Virtual		3	13	01/29/19-05/06/19	-		ONL	Lagina, Sharon

CRN	Campus	Room	CR	#Weeks	Dates	Time	Days	Type	Instructor
ENG 120 ENGLISH II									
PRE-REQUISITES: ENG 119									
43187	Downriver		3	13	01/29/19-05/06/19	2:00PM - 4:55PM	W	LEC	Keesling, Amy
20811	Downtown	336	3	13	01/29/19-05/06/19	6:00PM - 8:55PM	T	LEC	Hudson-Ferzo, Robin
44370	Downtown		3	13	01/29/19-05/06/19	12:00PM - 3:28PM	S	LEC	Barr, William
41971	Northwest	GAB G215	3	13	01/29/19-05/06/19	11:00AM - 12:44PM	TR	LEC	Ramsey, Mary
44143	University Center	120	3	13	01/29/19-05/06/19	5:00PM - 8:25PM	R	LEC	Farney, Michelle
ENG 280 CREATIVE WRITING									
PRE-REQUISITES: ENG 120									
20873	Northwest	NW	3	13	01/29/19-05/06/19	9:00AM - 10:44AM	TR	LEC	Osayande, Deonte
Entrepreneurship									
ENT 100 INTRODUCTION TO ENTREPRENEURSHIP									
42985	TS	A225	3	13	01/29/19-05/06/19	6:00PM - 9:25PM	T	LEC	Watkins, Valunda
Fashion Apparel Design									
FAD 103 COLOR AND DESIGN THEORY									
43185	Eastern	302	3	13	01/29/19-05/06/19	1:00PM - 4:25PM	F	LEC	Carr, Stephanie
FAD 104 TEXTILE AND MATERIALS									
43184	Eastern	302	3	13	01/29/19-05/06/19	1:00PM - 4:25PM	T	LEC	Jones, Sanfranita
Geology									
GEL 210 PHYSICAL GEOLOGY LECTURE									
LAB FEE: \$75.00									
42168	Northwest	LSB L2	4	13	01/29/19-05/06/19	11:00AM - 2:25PM	MW	L/L	McNeary, Daphne
Heating, Ventilation and Air Conditioning									
HVA 110 FORCED AIR AND HYDRONIC HEATING									
PRE-REQUISITES: HVA 106									
LAB FEE: \$25.00									
39740	Eastern	E107	4	13	01/29/19-05/06/19	11:00AM - 1:18PM	TR	IMB	McElroy, Tracie
History									
HIS 249 U.S. HISTORY I 1607 - 1865									
44128	TS	A224	3	13	01/29/19-05/06/19	10:00AM - 11:44AM	TR	LEC	Hoffa, Donna
HIS 261 AFRICAN- AMERICAN HISTORY I									
43016	Eastern	300	3	13	01/29/19-05/06/19	9:00AM - 12:25PM	W	LEC	Boykin, Peter
Human Services									
HUS 135 PROFESSIONALISM IN HUMAN SERVICES									
PRE-REQUISITES: HUS 105									
42169	Northwest	NW	3	13	01/29/19-05/06/19	5:30PM - 8:48PM	M	LEC	Smith, Michell
Humanities									
HUM 101 INTRODUCTION TO THE VISUAL ARTS									
40981	Eastern	E200	3	13	01/29/19-05/06/19	1:00PM - 2:44PM	MW	LEC	Davis, Lourie
38797	Northwest	EC E326	3	13	01/29/19-05/06/19	9:00AM - 10:44AM	MW	LEC	Anderson, Gary
43001	University Center	120	3	13	01/29/19-05/06/19	5:00PM - 6:44PM	MW	LEC	Muwzea, Adwoa
44375	Virtual		3	13	01/29/19-05/06/19	-		LEC	Myers, Macell
HUM 102 INTRODUCTION TO THE PERFORMING ARTS									
38437	Northwest	GAB G108	3	13	01/29/19-05/06/19	10:00AM - 11:44AM	TR	LEC	Anderson, Gary
Law Enforcement Administration									
LEA 232 CRIMINAL LAW AND JUSTICE II									
PRE-REQUISITES: LEA 231									
42094	Virtual		3	13	01/29/19-05/06/19	-		ONL	Anthony, George

CRN	Campus	Room	CR	#Weeks	Dates	Time	Days	Type	Instructor
LEA 235 RACE RELATIONS FOR LAW ENFORCEMENT									
PRE-REQUISITES: CJS 100 OR LEA 201									
44400	Downriver		3	13	01/29/19-05/06/19	5:00PM - 8:28PM	M	LEC	McConico, William
LEA 250 SOCIAL PROBLEMS IN LAW ENFORCEMENT									
PRE-REQUISITES: CJS 100 OR LEA 201									
43201	Downtown		3	13	01/29/19-05/06/19	-			Staff
Marketing									
MKT 200 PRINCIPLES OF MARKETING									
PRE-REQUISITES: BUS 150									
44376	Virtual		3	13	01/29/19-05/06/19	-		LEC	Williams, Carla
Mathematics									
MAT 105 PRE ALGEBRA									
43077	Downtown	327	3	13	01/29/19-05/06/19	5:00PM - 8:25PM	W	LEC	Amer, Usama
38257	Eastern	W204	3	13	01/29/19-05/06/19	5:00PM - 8:25PM	W	LEC	Uduma, Kalu
MAT 113 INTERMEDIATE ALGEBRA									
PRE-REQUISITES: MAT 112									
43214	Northwest	GAB G113	3	13	01/29/19-05/06/19	10:00AM - 11:44AM	TR	LEC	Wren, Stephanie
MAT 135 QUANTITATIVE REASONING									
PRE-REQUISITES: MAT 113									
43178	Virtual		4	13	01/29/19-05/06/19	-		ONL	Powell, Cary
MAT 155 COLLEGE ALGEBRA									
PRE-REQUISITES: MAT 113									
42171	Northwest	EC E326	4	13	01/29/19-05/06/19	11:00AM - 1:15PM	MW	LEC	Karic, Marija
43236	Virtual		4	13	01/29/19-05/06/19	-		ONL	Myers, Tiana
44406	Virtual		4	13	01/29/19-05/06/19	-		ONL	Askew, Rasheedah
Philosophy									
PHL 101 COMPARATIVE RELIGIONS I									
32806	Northwest	GAB G113	3	13	01/29/19-05/06/19	5:30PM - 8:55PM	T	LEC	Rashid, Harun
PHL 211 INTRODUCTION TO LOGIC									
38438	Northwest	GAB G100	3	13	01/29/19-05/06/19	9:00AM - 12:28PM	F	LEC	Careathers, Timothy
44362	Northwest		3	13	01/29/19-05/06/19	10:30AM - 12:14PM	TR	LEC	Howard, Kenneth
Political Science									
PS 101 AMERICAN GOVERNMENT									
21372	Downriver	W55	3	13	01/29/19-05/06/19	8:30AM - 10:14AM	MW	LEC	McCree, Wade
42190	Downriver	W55	3	13	01/29/19-05/06/19	8:30AM - 11:55AM	F	LEC	Edwards, Tracy
29517	Downtown	123A	3	13	01/29/19-05/06/19	9:00AM - 12:25PM	S	LEC	O'Mara, Erin
38269	Eastern	E208	3	13	01/29/19-05/06/19	5:00PM - 8:28PM	M	LEC	O'Mara, Erin
21391	Northwest	NW	3	13	01/29/19-05/06/19	12:00PM - 1:44PM	TR	LEC	Bryant, Marvin
32662	Northwest	EC E226	3	13	01/29/19-05/06/19	10:00AM - 11:44AM	MW	LEC	Worsham, Conley
42982	TS	A220	3	13	01/29/19-05/06/19	9:00AM - 12:25PM	F	LEC	Thomas, Terrell
36215	University Center	129	3	13	01/29/19-05/06/19	5:30PM - 8:55PM	T	LEC	O'Mara, Erin
24351	Virtual		3	13	01/29/19-05/06/19	-		ONL	Talpos, Beatrice
44378	Virtual		3	13	01/29/19-05/06/19	-		LEC	Webster, Stella
44397	Virtual		3	13	01/29/19-05/06/19	-		ONL	Webster, Stella
Psychology									
PSY 101 INTRODUCTORY PSYCHOLOGY									
36176	Downriver	W221	3	13	01/29/19-05/06/19	8:30AM - 11:25AM	W	LEC	Madison, Norma
32713	Eastern	W201	3	13	01/29/19-05/06/19	11:00AM - 12:44PM	TR	LEC	Simpson, Sheabra
41972	Northwest	GAB G112G	3	13	01/29/19-05/06/19	11:00AM - 12:44PM	TR	LEC	Tunstull, Barbara
34177	University Center	128	3	13	01/29/19-05/06/19	8:00AM - 11:25AM	T	LEC	Morrow, Kathy
44295	Virtual		3	13	01/29/19-05/06/19	-		ONL	Madison, Norma
44296	Virtual		3	13	01/29/19-05/06/19	-		ONL	Merchant, Cheryl

CRN	Campus	Room	CR	#Weeks	Dates	Time	Days	Type	Instructor
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Sociology

SOC 100 INTRODUCTION TO SOCIOLOGY

43078	Downtown	123B	3	13	01/29/19-05/06/19	5:00PM - 8:28PM	T	LEC	Craft, Barbara
40980	Eastern	300	3	13	01/29/19-05/06/19	5:00PM - 8:44PM	M	LEC	Craft, Barbara
41973	Northwest	EC E211	3	13	01/29/19-05/06/19	9:00AM - 12:28PM	S	LEC	Adams, Kimberly
26419	TS	B202	3	13	01/29/19-05/06/19	11:30AM - 1:14PM	TR	LEC	Thompson, Lillian
38287	Virtual		3	13	01/29/19-05/06/19	-		ONL	Galvan, Donna
38814	Virtual		3	13	01/29/19-05/06/19	-		ONL	Galvan, Donna

SOC 245 MARRIAGE AND FAMILY

PRE-REQUISITES: SOC 100

38486	Virtual		3	13	01/29/19-05/06/19	-		ONL	Temple, Katherine
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Spanish

SPA 101 ELEMENTARY SPANISH I

43196	Virtual		4	13	01/29/19-05/06/19	-		ONL	Pettis, Erica
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SPA 102 ELEMENTARY SPANISH II

PRE-REQUISITES: SPA 101

43238	Virtual		4	13	01/29/19-05/06/19	-		ONL	Tamburi, Jonia
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Speech

SPH 101 FUNDAMENTALS OF SPEECH

44372	Downtown		3	13	01/29/19-05/06/19	12:00PM - 3:28PM	S	LEC	Staff
38255	Eastern	E200	3	13	01/29/19-05/06/19	5:00PM - 8:28PM	R	LEC	Trice, Ronald
44377	Virtual		3	13	01/29/19-05/06/19	-		LEC	Long, A'Kena
44401	Virtual		3	13	01/29/19-05/06/19	-		LEC	Brogdon, Marsha

CRN	Campus	Room	CR	#Weeks	Dates	Time	Days	Type	Instructor
Anthropology									
ANT 152 INTRODUCTION TO GENERAL ANTHROPOLOGY									
34751	Virtual		3	7	03/07/19-05/06/19	-		ONL	Chapman, Yolanda
Automotive Service Technology									
AUT 117 ELECTRICAL/ELECTRONICS SYSTEMS IV									
									PRE-REQUISITES: AUT 114 OR AUT 115 OR AUT 116 LAB FEE: \$50.00
28063	Downriver	N84	3	7	03/07/19-05/06/19	6:00PM - 8:55PM	MW	LEC	Stanley, Lawrence
AUT 201 ENGINE PERFORMANCE IV									
									LAB FEE: \$50.00
26240	Downriver	N82	3	7	03/07/19-05/06/19	6:00PM - 9:55PM	TR	LEC	Depowski, Martin
AUT 204 SUSPENSION AND STEERING II									
									LAB FEE: \$50.00
39764	Downriver	N82	2	7	03/07/19-05/06/19	6:00PM - 7:55PM	MW	LEC	Staff
Business									
BUS 225 COMPUTER APPLICATIONS IN BUSINESS									
									LAB FEE: \$15.00
32979	Virtual		3	7	03/07/19-05/06/19	-		ONL	Abraham, Laurece
BUS 228 INTERNET WEB PAGE DESIGN									
									PRE-REQUISITES: OIS 101 OR BUS 225 OR CIS 110 LAB FEE: \$15.00
39855	Virtual		3	7	03/07/19-05/06/19	-		ONL	Moses, Belinda
BUS 240 BUSINESS COMMUNICATIONS									
									PRE-REQUISITES: ENG 120
32185	Downtown	223	3	7	03/07/19-05/06/19	1:00PM - 3:55PM	TR	LEC	Allen, Deolis
29585	Virtual		3	7	03/07/19-05/06/19	-		ONL	Wilson-Smith, Leslie
Computer Information Systems									
CIS 110 INTRODUCTION TO COMPUTER INFORMATION SYSTEMS									
									LAB FEE: \$20.00
44391	Downriver		4	7	03/07/19-05/06/19	1:00PM - 4:00PM	MW	LEC	Staff
44392	Downriver		4	7	03/07/19-05/06/19	9:00AM - 12:00PM	MW	LEC	Staff
CIS 112 STRUCTURED DESIGN									
									LAB FEE: \$15.00
24250	Virtual		3	7	03/07/19-05/06/19	-		ONL	Abani, Kaveh
CIS 203 VISUAL BASIC PROGRAMMING LANGUAGE									
									PRE-REQUISITES: CIS 110 OR CIS 112 LAB FEE: \$15.00
39863	Virtual		3	7	03/07/19-05/06/19	-		ONL	Jordan, Tammy
CIS 270 NETWORK +									
									PRE-REQUISITES: CIS 110 AND CIS 240
43168	Downtown	144A	3	7	03/07/19-05/06/19	6:00PM - 8:55PM	TR	LEC	Haftel, Michael
CIS 276 CYBER NETWORK ASSOCIATES									
44122	TS	D202	3	7	03/07/19-05/06/19	9:00AM - 3:25PM	S	LEC	Dillard, Terrance
Dance									
DAN 101 MODERN DANCE I									
44389	Eastern		3	7	03/07/19-05/06/19	6:00PM - 9:00PM	TR	LEC	Staff

CRN	Campus	Room	CR	#Weeks	Dates	Time	Days	Type	Instructor
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Economics

ECO 102 PRINCIPLES OF ECONOMICS II

PRE-REQUISITES: ECO 101

23996	Virtual		3	7	03/07/19-05/06/19	-		ONL	Badry, Peter
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Emergency Medical Technology

EMT 124 BASIC EMT II

LAB FEE: \$40.00

32196	Downriver		4	7	03/07/19-05/06/19	9:00AM - 5:00PM	MWF	LEC	Vanderlin, William
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EMT 126 BASIC EMT CLINICAL EXPERIENCE

LAB FEE: \$40.00

32197	Downriver		1	7	03/07/19-05/06/19	3:00PM - 11:00PM	FS	LAB	Strassner, Kristin
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English

ENG 119 ENGLISH I

27277	Virtual		3	7	03/07/19-05/06/19	-		ONL	Bell, Shamane
43343	Virtual		3	7	03/07/19-05/06/19	-		ONL	Bell, Shamane

ENG 120 ENGLISH II

PRE-REQUISITES: ENG 119

44163	Eastern	E202	3	7	03/07/19-05/06/19	1:30PM - 4:25PM	MW	LEC	Ramsey, Mary
44138	TS		3	7	03/07/19-05/06/19	-			Staff
38279	Virtual		3	7	03/07/19-05/06/19	-		ONL	Ross, Audrina

Geography

GEG 202 WORLD REGIONAL GEOGRAPHY

38285	Virtual		3	7	03/07/19-05/06/19	-		ONL	Tallerico, Benjamin
43342	Virtual		3	7	03/07/19-05/06/19	-		ONL	Tallerico, Benjamin

Humanities

HUM 101 INTRODUCTION TO THE VISUAL ARTS

38280	Virtual		3	7	03/07/19-05/06/19	-		ONL	Anderson, Addell
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Management

MGT 205 PRINCIPLES OF MANAGEMENT

PRE-REQUISITES: BUS 150

43257	Virtual		3	7	03/07/19-05/06/19	-		ONL	Abraham, Laurece
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Marketing

MKT 200 PRINCIPLES OF MARKETING

PRE-REQUISITES: BUS 150

40866	Downtown	225	3	7	03/07/19-05/06/19	1:00PM - 3:55PM	MW	LEC	Miller, April
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Mathematics

MAT 172 ANALYTIC GEOMETRY AND CALCULUS II

PRE-REQUISITES: MAT 171

43062	Virtual		4	7	03/07/19-05/06/19	-		ONL	Nwankwo, Oliver
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Medical Billing Specialist

MBS 124 ADVANCED CODING C PT-4

LAB FEE: \$25.00

41920	Downriver	W27	3	7	03/07/19-05/06/19	6:00PM - 8:55PM	MW	LEC	Nettles-Collins, Darnella
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CRN	Campus	Room	CR	#Weeks	Dates	Time	Days	Type	Instructor
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Nursing and Health Care Skills**NUR 112 MEDICAL SURGICAL NURSING I**

PRE-REQUISITES: ENG 119 OR BIO 240 OR BIO 250 OR BIO 295 OR NUR 110
LAB FEE: \$50.00

38099	Northwest	EC E327	4	7	03/07/19-05/06/19	12:00PM - 4:17PM	W	LEC	Olatunji, Nomathembi
38100	Northwest	EC E327	0	7	03/07/19-05/06/19	-		LAB	Diedo, Madeline
38101	Northwest	EC E327	0	7	03/07/19-05/06/19	-		LAB	Staff
38102	Northwest	EC E327	0	7	03/07/19-05/06/19	-		LAB	Allen, Tshombe
38103	Northwest	EC E327	0	7	03/07/19-05/06/19	-		LAB	Thompson, Savannah
42072	Northwest	EC E327	0	7	03/07/19-05/06/19	-		LAB	Darnell, Venetra
44326	Northwest	EC E327	0	7	03/07/19-05/06/19	-		LAB	Durrell, Tina
38104	Northwest	EC E324	4	7	03/07/19-05/06/19	12:00PM - 4:17PM	W	LEC	Kennedy, Ladawn
38105	Northwest	EC E324	0	7	03/07/19-05/06/19	-		LAB	Staff
38106	Northwest	EC E324	0	7	03/07/19-05/06/19	-		LAB	Moore, Angelique
38107	Northwest	EC E324	0	7	03/07/19-05/06/19	-		LAB	Olatunji, Nomathembi
39841	Northwest	EC E324	0	7	03/07/19-05/06/19	-		LAB	Kennedy, Ladawn
43173	Northwest	EC E324	0	7	03/07/19-05/06/19	-		LAB	Stinson, Debra

NUR 114 OBSTETRICAL NURSING

PRE-REQUISITES: ENG 119 OR BIO 240 OR BIO 295 OR NUR 110 OR NUR 119
LAB FEE: \$50.00

38142	Northwest	EC E310	3	7	03/07/19-05/06/19	12:00PM - 3:13PM	W	LEC	Kendrick, Michelle
38143	Northwest	EC E310	0	7	03/07/19-05/06/19	-		LAB	Kendrick, Michelle
38144	Northwest	EC E310	0	7	03/07/19-05/06/19	-		LAB	Milton, Joyce
38145	Northwest	EC E310	0	7	03/07/19-05/06/19	-		LAB	Combs, Edith
38146	Northwest	EC E310	0	7	03/07/19-05/06/19	-		LAB	Riley, Janice

NUR 116 MEDICAL SURGICAL NURSING II

PRE-REQUISITES: ENG 119 OR BIO 240 OR BIO 295 OR NUR 110 OR NUR 119
LAB FEE: \$50.00

38152	Northwest	EC E323	4	7	03/07/19-05/06/19	12:00PM - 4:17PM	W	LEC	Stanley, Mathew
38156	Northwest	EC E323	0	7	03/07/19-05/06/19	-		LAB	Stanley, Mathew
38158	Northwest	EC E323	0	7	03/07/19-05/06/19	-		LAB	Staff
38159	Northwest	EC E323	0	7	03/07/19-05/06/19	-		LAB	Staff
39846	Northwest	EC E323	0	7	03/07/19-05/06/19	-		LAB	Staff

NUR 119 PHARMACOLOGY

PRE-REQUISITES: ENG 119 OR BIO 240 OR BIO 250 OR BIO 295 OR PSY 101

21286	Northwest	HSC H204	2	7	03/07/19-05/06/19	9:00AM - 1:17PM	S	LEC	Thomas, Sheryl
38112	Northwest	EC E310	2	7	03/07/19-05/06/19	9:00AM - 1:17PM	R	LEC	Diedo, Madeline

NUR 210 PSYCHIATRIC NURSING

PRE-REQUISITES: ENG 119 OR BIO 240 OR PSY 101 OR NUR 212 OR NUR 119
LAB FEE: \$50.00

38173	Northwest	EC E325	3	7	03/07/19-05/06/19	12:00PM - 3:13PM	W	LEC	Staff
38174	Northwest	EC E325	0	7	03/07/19-05/06/19	-		LAB	Staff
38175	Northwest	EC E325	0	7	03/07/19-05/06/19	-		LAB	Staff
38176	Northwest	EC E325	0	7	03/07/19-05/06/19	-		LAB	Staff
38177	Northwest	EC E325	0	7	03/07/19-05/06/19	-		LAB	Staff

NUR 212 MEDICAL SURGICAL NURSING III

PRE-REQUISITES: ENG 119 OR BIO 240 OR NUR 114 OR NUR 116 OR PSY 101
LAB FEE: \$50.00

38187	Northwest	EC E311	4	7	03/07/19-05/06/19	12:00PM - 4:17PM	W	LEC	Thomas, Sheryl
38188	Northwest	EC E311	0	7	03/07/19-05/06/19	-		LAB	Staff
38189	Northwest	EC E311	0	7	03/07/19-05/06/19	-		LAB	Staff
38190	Northwest	EC E311	0	7	03/07/19-05/06/19	-		LAB	Crawford, Juanita
38191	Northwest	EC E311	0	7	03/07/19-05/06/19	-		LAB	Staff

NUR 214 PEDIATRIC NURSING

PRE-REQUISITES: ENG 119 OR BIO 250 OR NUR 116 OR NUR 212 OR NUR 119
LAB FEE: \$50.00

38205	Northwest	EC E211	3	7	03/07/19-05/06/19	12:00PM - 3:13PM	W	LEC	Dunbar, Pamela
38206	Northwest	EC E211	0	7	03/07/19-05/06/19	-		LAB	Arnett, Amy
38207	Northwest	EC E211	0	7	03/07/19-05/06/19	-		LAB	Arnett, Amy
38208	Northwest	EC E211	0	7	03/07/19-05/06/19	-		LAB	Arnett, Amy
43152	Northwest	EC E211	0	7	03/07/19-05/06/19	-		LAB	Dunbar, Pamela

CRN	Campus	Room	CR	#Weeks	Dates	Time	Days	Type	Instructor
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NUR 216 MEDICAL-SURGICAL NURSING IV

PRE-REQUISITES: ENG 119 OR BIO 240 OR BIO 295 OR NUR 116 OR NUR 212
LAB FEE: \$50.00

38219	Northwest	EC E210	4	7	03/07/19-05/06/19	12:00PM - 4:17PM	W	LEC	Harris, Anthony
38220	Northwest	EC E210	0	7	03/07/19-05/06/19	-		LAB	Staff
38223	Northwest	EC E210	0	7	03/07/19-05/06/19	-		LAB	Staff
38224	Northwest	EC E210	0	7	03/07/19-05/06/19	-		LAB	Brzezicki, Vivian
38225	Northwest	EC E210	0	7	03/07/19-05/06/19	-		LAB	Staff

NUR 218 NURSING ISSUES, TRANSITIONS, AND LEADERSHIP

PRE-REQUISITES: ENG 119 OR BIO 240 OR NUR 210 OR NUR 114 OR NUR 116

38201	Northwest	HSC H132	2	7	03/07/19-05/06/19	3:00PM - 7:17PM	F	LEC	Stanley, Mathew
38204	Northwest	HSC H209	2	7	03/07/19-05/06/19	9:00AM - 1:17PM	S	LEC	Darnell, Venetra

Nursing Assistant

NHS 100 NURSING ASSISTANT

38081	Northwest	HSC H103	10	7	03/07/19-05/06/19	9:00AM - 3:30PM	MTWRIMB		Clark, Mary
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Office Information Systems

OIS 280 OFFICE ADMINISTRATION AND PROFESSIONAL DEVELOPMENT

LAB FEE: \$15.00

41923	Downriver	W53	3	7	03/07/19-05/06/19	6:00PM - 8:55PM	TR	IMB	Leavell, Chiquita
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Pharmacy Technology

PHT 135 PHARMACY PRACTICE SETTINGS

PRE-REQUISITES: PHT 120 OR PHT 105 OR PHT 115

40719	Northwest	HSC H131	5	7	03/07/19-05/06/19	5:40PM - 9:00PM	MTWRIMB		Mathew, William
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Phlebotomy

PLB 110 PEDIATRIC PHLEBOTOMY

33031	Northwest	HSC H203	3	7	03/07/19-05/06/19	5:30PM - 8:30PM	MW	LEC	Huff, Gary
39676	Northwest	HSC H203	3	7	03/07/19-05/06/19	9:00AM - 2:38PM	S	IMB	Huff, Gary

Practical Nursing Education

PNE 102 PHYSICAL ASSESSMENT FOR PN

44193	TS	C205	3	7	03/07/19-05/06/19	9:00AM - 1:15PM	T	LEC	Russell, Joyce
44194	TS	C205	3	7	03/07/19-05/06/19	3:00PM - 7:15PM	W	LEC	Sevilla, Sonya
44195	TS	C205	3	7	03/07/19-05/06/19	3:00PM - 6:45PM	R	LEC	Staff
44196	TS	C205	3	7	03/07/19-05/06/19	9:00AM - 12:45PM	F	LEC	Staff

PNE 104 BASIC PRINCIPLES OF PHARM

44197	TS	C204	3	7	03/07/19-05/06/19	9:00AM - 12:45PM	M	LEC	Jones, Qwentina
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Product Development and Prototyping

PDP 120 INTRO. TO MODEL SURFACING

PRE-REQUISITES: PDP 100

43014	Eastern	W207	3	7	03/07/19-05/06/19	5:30PM - 8:25PM	MW	IMB	Jonatzke, Kevin
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Psychology

PSY 220 CHILD GROWTH AND DEVELOPMENT

PRE-REQUISITES: PSY 101

35062	Virtual		3	7	03/07/19-05/06/19	-		ONL	Paul, Rhonda
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Radio Television Broadcasting

RTV 102 ADVANCED WRITING FOR RADIO/TV

38297	Eastern	W206	3	7	03/07/19-05/06/19	9:00AM - 11:55AM	TR	LEC	Gaddis, Mildred
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CRN	Campus	Room	CR	#Weeks	Dates	Time	Days	Type	Instructor
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Sociology

SOC 100 INTRODUCTION TO SOCIOLOGY

38284	Virtual		3	7	03/07/19-05/06/19	-		ONL	Galvan, Donna
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SOC 245 MARRIAGE AND FAMILY

PRE-REQUISITES: SOC 100

39851	Virtual		3	7	03/07/19-05/06/19	-		ONL	Temple, Katherine
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Welding

WLT 210 WELDING CERTIFICATION

PRE-REQUISITES: WLT 208

LAB FEE: \$60.00

44149	Eastern	E109	5	7	03/07/19-05/06/19	9:00AM - 1:55PM	TR	LEC	Warren, Andrew
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INSTITUTIONAL STATEMENTS

Drug Free Workplace

Wayne County Community College District makes every effort to provide a drug-free workplace and environment. The District expressly prohibits the unlawful manufacture, distribution, dispensation, possession, or use of any controlled substance in the workplace. The term "controlled substance" shall mean a controlled substance in schedules I through V of Section 202 of the Control Substance Act (21 U.S.C. 812).

Any individual found to be in violation of this policy has engaged in a gross misconduct and is subject to disciplinary action, up to and including expulsion for students, termination for employees, a permanent ban from the premises for visitors, and/or criminal prosecution for all violators.

All employees shall, as a condition of their employment, abide by the terms in this policy. In addition, employees engaged in the performance of any federal grant or contract will notify their supervisor and/or personnel department of any criminal drug statute conviction occurring in the workplace no later than five (5) days after such conviction (Approved 6/28/89).

Smoke-Free Compliance

In compliance with the Michigan Clean Indoor Air Act, Wayne County and City of Detroit Ordinances, Wayne County Community College District and its facilities are smoke-free.

Statement of Compliance

Wayne County Community College District (WCCCD), pursuant to the requirements of Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Vietnam-Era Veterans Readjustment Assistance Act, the Elliot-Larsen Civil Rights Act, Executive Order 11246, and Title II of the Americans with Disabilities Act (ADA) complies with all Federal and State laws and regulations prohibiting discrimination and with all requirements and regulations of the U.S. Department of Education.

It is the policy of WCCCD that no person, on the basis of race, color, religion, national origin, age, sex, height, weight, marital status, disability, or political affiliation or belief, shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in employment or in any program or activity for which it is responsible or for which it receives financial assistance from the U.S. Department of Education. (Policy adopted by the Wayne County Community College District's Board of Trustees, July 28, 1993)

Notice of Non-Discrimination

Any questions concerning Title IX of the Education Amendments of 1972 which prohibits discrimination on the basis of sex, or inquiries related to Section 504 of the Rehabilitation Act of 1973 which prohibits discrimination on the basis of handicap, and inquiries related to Title II of the Americans with Disabilities Act (ADA) which provides comprehensive civil rights protection for individuals with disabilities, or the District's Statement of Compliance with Federal and State law, should be directed to the Director of Human Resources, Wayne County Community College District, 801 W. Fort, Detroit, MI 48226 or by calling: 313-496-2765.

Grievance Procedures

TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 TITLE IX OF THE EDUCATION AMENDMENT OF 1972 SECTION 504 OF THE REHABILITATION ACT OF 1973 AMERICANS WITH DISABILITIES ACT (ADA)

If any student believes that Wayne County Community College District or any part of the school's organization has not applied the principles and/or regulations of (1) Title VI of the Civil Rights Act of 1964; (2) Title IX of the Education Amendment of 1972; (3) Section 504 of the Rehabilitation Act of 1973; or the ADA, the student may bring forward a complaint (which shall be referred to as a grievance through this text) to the local Equal Opportunity Compliance Coordinator at the following address:

*Wayne County Community College District
District Vice Chancellor for Human Resources and Administration
2nd Floor, 801 W. Fort, Detroit, MI 48226
telephone: 313-496-2765*

The appropriate procedures must be followed by the student in order for his/her grievance to be thoroughly reviewed for merit. The grievance procedures (steps) are outlined below.

Grievance Procedure For EOCC Complaints

The person who believes he/she has a valid basis for a grievance shall discuss the grievance informally on a verbal basis with the Equal Opportunity Compliance Coordinator, who shall in turn investigate and reply to the complaint with an answer to the grievance. The student may begin formal procedures according to the following steps.

Step 1

A written statement of the grievance signed by the student shall be submitted to the Equal Opportunity Compliance Coordinator within five (5) business days of receipt of the answers to the informal grievance. The coordinator shall further investigate the matters of grievance and reply in writing to the student within five (5) business days.

Any complaint submitted under this procedure shall be filed at Step 1 within twenty (20) business days after the student becomes aware or reasonably should have become aware of the complaint. If the complaint is not served within that time, it will not be considered. Failure by the student to appeal the complaint from Step 1 to Step 2 within the stated time limit procedure shall also nullify the complaint.

Step 2

If the student wishes to appeal the decision of the Equal Opportunity Compliance Coordinator, the student may submit an appeal to the Chancellor of the District within five (5) business days after receipt of the Coordinator's response. The Chancellor (or a designee) shall meet with all parties involved within ten (10) business days to formulate a conclusion, and respond in writing to the student within ten (10) business days.

Step 3

If at this point the grievance has not been satisfactorily settled, further appeals may be made to the Office of Civil Rights, Department of Education, Washington, D.C. 20201.

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act of 1974, FERPA is a federal law that states (a) that a written institutional policy must be established and (b) that a statement of adopted procedures covering the privacy rights of students be made available. The law provides that the institution will maintain the confidentiality of student educational/financial records.

WCCCD accords all the rights under the law to students who are declared independent. No one outside the institution shall have access to, nor will the institution disclose, any information from the student's educational/financial records without the written consent of the student except to personnel within the institution, to officials of other institutions in which the student seeks to enroll, to persons or organizations providing the student with financial aid, to accrediting agencies carrying out their accreditation function, to persons in compliance with a judicial order, and to persons in an emergency in order to protect the health or safety of students or other persons. All these exceptions are permitted under the Act.

Within the WCCCD community, only those members, individually or collectively, acting in the student's educational interest are allowed access to student educational records. These members include personnel in the Offices of Admissions and Records, Student Services, and academic personnel within the limitations of their need to know.

At its discretion, the institution may provide Directory Information in accordance with the provisions of the Act to include: student name, address, telephone number, email address, date and place of birth, major field of study, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, participation in officially recognized activities and sports, and weight and height of members of athletic teams. Students may withhold Directory Information by notifying the Vice Chancellor of Student Services in writing within two weeks after the first day of class for the semester.

Requests for nondisclosure will be honored by the institution for only one academic year. Therefore, authorization to withhold Directory Information must be filed annually with the Vice Chancellor of Student Services. Forms utilized to make this request are available in the Office of Admissions and Records at all campus locations.

For additional information regarding the Family Education Rights and Privacy Act please visit our website at www.wcccd.edu and reference the Student Handbook.

Social Security Number Privacy Act

The State of Michigan has recently enacted the Social Security Number Privacy Act that requires all public and private businesses and institutions to enact a policy regarding the protection and disclosure of social security numbers. In compliance with this law and in furtherance of Wayne County Community College District's commitment to protect the privacy of its students, a Social Security Number Protection Policy has been adopted by the District.

In accordance with this policy, all students should be aware that their social security number will not be publicly displayed with more than four (4) sequential digits, or used as a primary account number by the District. Furthermore, students will not be required to supply their social security number to gain access to any computer system, internet websites or networks administered by the District.

Additionally, in order to avoid inadvertent disclosure, no document will be mailed or electronically transmitted by the District that contains more than four (4) sequential digits of a student's social security number unless required by state or federal law, a court order or under the other conditions expressly stated in the District's Policy. Also as part of its Social Security Number Protection Policy, the District has adopted disposal procedures that require all documents that contain a student's social security number be either eradicated or destroyed.

If students have any questions about this policy, or need clarification on any of the District's procedures concerning social security numbers, please either consult the District's Policy Manual online at www.wcccd.edu or contact the Administration.

Student Rights and Responsibilities

The District publishes a document – the Student Handbook which includes the Student Code of Conduct and expects that every student will become familiar with this information. This document is designed to help you successfully navigate through the educational process at WCCCD and outlines our expectations for student behavior. It is the student's responsibility to become familiar with this publication and refer to it as needed. You may obtain a copy of the Student Handbook on our website at www.wcccd.edu.

District Police Authority

Introduction To District Police Authority

Safety and security are important issues for the entire Wayne County Community College District community. Each member of the District's campus communities — faculty, staff and students — is responsible for taking an active role in both reporting and preventing incidents that might jeopardize the safety of others attending, visiting or working at Wayne County Community College District. It is the District's intent to provide the safe environment needed for its members to successfully pursue their various goals.

The following information is provided in compliance with the Crime Awareness and Campus Security Act (Title II, Public Law 101-542), as amended, and the Drug-Free Schools and Communities Amendments of 1989 (Public Law 101-226).

I. Campus Crime Reporting Procedures

All criminal incidents and emergency situations are to be immediately reported to an officer located at the District Police Authority station at each of the District's facilities. Depending on the nature of the situation, appropriate police authorities are contacted. Incident reports are prepared, reviewed by District administrative personnel, and, if warranted, further actions are taken as governed by law, employee labor contracts, and student conduct policies. All staff, faculty, students, and visitors are encouraged to report any suspicious persons, activities, and events, as well as actual incidents and emergency situations to District safety personnel.

II. Campus Security and Access

Exterior lighting, patrols, alarm systems, and specific surveillance monitoring of interior and exterior buildings are just a few of the security measures taken by the District for the safety of the District community. All students, faculty, staff and visitors are encouraged to be actively aware of their surroundings and mindful of their personal protection. Concerns regarding exterior lighting and other safety matters should be reported to District safety personnel.

Students, employees, and visitors have access to most areas on the campuses during regular District hours as posted at each facility. A high-security keying system is used to limit access to computer areas, laboratories, storage areas, shops, and similar areas to times when an attendant is present. Administrative hours are 7:30 a.m. to 10:00 p.m., unless otherwise posted. Parking is limited to students, staff and visitors.

III. Campus Law Enforcement

WCCCD Police Authority, a law enforcement agency now has complete police authority to apprehend and arrest anyone involved in illegal acts on all of the Campuses. In the event of a major offense (i.e. aggravated assault, robbery and auto theft) the WCCCD Police Authority would report the offense to the local police and pursue joint investigative efforts. If minor offenses involving college rules and regulations are committed by a

student, the campus police authority may also refer the individual to the disciplinary division of Student Affairs.

Under oversight from the Michigan Commission of Law Enforcement Standards (MCOLES), a division of the Michigan State Police, the Police Authority was also approved by the Wayne County prosecutor and the local police chiefs. WCCCD has officers sworn in as Security Police Officers, also referred to as "Police Authority," and have misdemeanor arrest authority while on active duty, on the college's premises and in full uniform. The Director of District Police Authority is responsible for licensure and all of the officers that have the arrest authority must meet minimum requirements related to age, security or law enforcement experience and suitable background including absence of any felony conviction and specific misdemeanor convictions. The law requires these officers to be trained as required by the Michigan State Police. Currently, Security Police Officers are required to be trained at MIPSE in the following areas:

- Legal - criminal law and procedure; civil law and diversity
- Special Curriculum - including firearms familiarization and defensive tactics
- Critical Incident Curriculum - CPR/first aid; non-violent intervention, and emergency preparedness
- Patrol Operation
- Annual, Mandatory Maintenance Curriculum - first aid; emergency preparedness; legal update; defensive tactics and firearms range qualifications or strategic video training for those who carry firearms

IV. Substance Abuse

Wayne County Community College District is committed to providing a drug-free environment for all of the District's community members — students, employees and visitors. The District believes that drug abuse education and prevention programs are essential components of a comprehensive strategy to deal with illicit drug use and alcohol abuse on District premises or during District-related activities.

Students, employees, and visitors to the District are expected to observe all federal, state, and local laws and District regulations governing the use and possession of alcoholic beverages, narcotics, dangerous drugs, or controlled substances. All students, employees, and visitors are specifically forbidden to use or possess alcoholic beverages, narcotics, dangerous drugs or controlled substances, or to be under their influence while on District property.

For students, violation of District regulations may result in disciplinary action up to and including expulsion from the District and referral for prosecution. Employees who violate District regulations are subject to disciplinary action up to and including termination from employment at the District. In the case of District visitors, failure to follow regulations may result in a request to leave District property or the District activity. It also may result in referral to local police agencies.

The entire Alcohol and Drug Abuse policy is outlined in the Wayne County Community College District Student Handbook, which can be obtained in any Campus Student Services Office. The Board of Trustees Policy 4.1.10, Substance and Alcohol Use on Duty, regarding employees, is available from the Board of Trustees Office and is outlined in the Employee Handbook.

V. Drug and Alcohol Prevention Awareness

To assist individuals in substance abuse prevention and awareness, students are encouraged to seek assistance through the office of student services. Student services will refer students to the proper resources to gain information related to substance avoidance and/or counseling. In addition, students are encouraged to attend all orientations, substance abuse/ awareness workshops and seminars. The office of Student Services may be reached by calling 313-496-2634.

VI. District Police Authority and Security Awareness

It is the intent of Wayne County Community College District to make every effort to prevent crime rather than react to crime after it has occurred. The District makes every effort to inform the District community on matters of awareness, events of importance, and personal safety. Bulletin boards are maintained at each District Police Authority station. Information pertinent to safety concerns, personal protection, community feedback, and other information that might be required by applicable laws and ordinances is posted on these bulletin boards. Further crime prevention activities are provided by such programs as the following:

Electronic Alarm Systems — Alarms are installed in a number of areas to monitor unauthorized entry, exit, movement, etc.

Emergency Alert System — District Wide text and Email notification system.

Security Patrols — District Police Authority personnel patrol the campus grounds and buildings on foot, bicycle and in vehicles.

Parking Controls — Observation booths and vehicle registrations are used to provide additional security and control.

Student Handbook — The Student Handbook contains materials regarding the Student Code of Conduct, District policies, the Alcohol and Drug Abuse policy, and other matters of conduct.

VII. Information

For further information concerning safety measures or specific questions regarding crime, contact the District Director of Police Authority at 801 W. Fort St., Detroit, MI 48226; or by calling 313-496-2650.

Crime Statistics

Crime Statistics are available for disclosure pursuant to Section 485 of the Higher Education Act of 1965, as amended by the Student Right-to-Know and Campus Security Act (P.L. 101-542) and the Higher Education Technical Amendments of 1991 (P.L. 102-26) for two-year institutions.

Campus Crime Reporting Statistics

In accordance with the Section 485(a) and (f) of the Higher Education Act, and Section 225 of Public Act 109 of 1999, the crime statistics for the Wayne County Community College District are now available for viewing on the world wide web.

To access the web site, please use the following addresses.

- <http://ope.ed.gov/security>
- http://www.wcccd.edu/dept/crime_statistics.htm

Per the U.S Department of Education, Office of Postsecondary Education, this web address is subject to change and is undergoing continuous updates as new data is received.

In addition, in accordance with the **Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act (42 U.S.C. 14071)**, each institution of higher learning may access a list of all registered sex offenders attending and/or working at their site by accessing the search option on the Public Sex Offender Registry Web Site. It is updated every morning at 6 a.m.

The web address is <http://www.mipsor.state.mi.us>

Clery Act

In compliance with the Student Right-to-Know and Campus Security Act enacted Nov. 8, 1990, later formally renamed the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, and commonly referred to as simply the Clery Act, the Wayne County Community College District Police Authority Department collects and publishes specific information on campus crime statistics, security policies and services. The WCCCD District Police Authority Department is service-oriented, trained in professional standards and dedicated to the safety and comfort of our students, faculty, staff and visitors. Our primary concern is to protect life and property and to allow the educational process to evolve safely.

All criminal incidents and emergency situations are to be immediately reported to the District Police Authority officer located at the security station at each of the District's campus facilities. Depending on the nature of the situation, appropriate police authorities will be contacted. Incident reports are prepared and reviewed by District administrative personnel, and, if warranted, further actions are taken as governed by law, employee labor contracts, and student conduct policies. All staff, faculty, students, and visitors are encouraged to report any suspicious persons, activities, events, as well as actual incidents and emergency situations to the District Police Authority security personnel immediately.

Wayne County Community College District's annual security report is now available. This report is required by federal law and contains policy statements and crime statistics for the school. The policy statements address the school's policies, procedures and programs concerning safety and security, for example, policies for responding to emergency situations and sexual offenses. Three years' worth of statistics are included for certain types of crimes that were reported to have occurred

on campus, in or on off-campus buildings or property owned or controlled by the school and on public property within or immediately adjacent to the campus. This report is available online at <http://www.wcccd.edu/dept/cleryAct.htm>. You may also request a paper copy from the Director of District Police Authority.

District Office Building

General Information 313-496-2600

Board of Trustees	313-496-2510
Distance Learning	313-496-2684
Human Resources	313-496-2765
Inclement Weather Line	313-496-2600
Information Line	313-496-2600
Information Technology	313-496-2666
District Police Authority	313-496-2578
Student Services	313-496-2634

School of Continuing Education

General Information 313-496-2704

Downriver Campus

General Information 734-946-3500

Downtown Campus

General Information 313-496-2758

Eastern Campus

General Information 313-922-3311

Veteran's Affairs	313-579-6924
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Northwest Campus

General Information 313-943-4000

Ted Scott Campus

General Information 734-699-7008

Mary Ellen Stempfle University Center

General Information 313-962-7150

Mary Ellen Stempfle University Center -

Center for Learning Technology

General Information 313-962-7155