



Wayne
County
Community
College
District

Business Administration

PAY

This median annual wage for business and financial occupations was \$94,020 in May 2017, which was higher than the median annual wage for all occupations of \$36,200.

JOB OUTLOOK

Employment of business and financial operations occupations is projected to grow 10 percent from 2016 to 2026, faster than average for all occupations. A stronger regulatory environment is driving the demand for more accountants and auditors who prepare and examine financial documents.

Bureau of Labor Statistics, U.S. Department of Labor, Occupational Outlook Handbook, September 2018, on the Internet at <https://www.bls.gov/ooh/management/administrative-services-managers.htm>

ABOUT THE PROGRAM

The Business Administration Associate of Arts and Associate of Applied Science degree programs are suitable for students presently employed in business and industry and seeking advancement, those seeking such a position immediately upon graduation and those anticipating transfer to a four-year institution. The student will complete core liberal arts and business courses. Those anticipating transfer should coordinate their studies with the transfer policies of the institutions to which they intend to transfer. In some instances, these students may find it more advantageous to pursue a more general associate degree.



WHAT DO BUSINESS ADMINISTRATION GRADUATES DO?

An associate's degree in business administration can lead to a career in customer services, sales, accounting or an office job. Firms seek Business Generalists for positions requiring knowledge of many business activities rather than specialization in a single area (however a bachelor degree may be preferred).

WHERE DO THEY WORK?

Business Administration Graduates are employed in many industries, including local fast-food franchises, manufacturing industries, international conglomerates, non-profit organizations, educational organizations, and local community businesses.



**Wayne County Community College District....
Jobs for Today, Jobs for the Future!**

**FOR MORE INFORMATION, CALL 313-496-2600
OR VISIT OUR WEBSITE AT WWW.WCCCD.EDU**

Recommended Sequence of Courses

Business Administration: Associate of Arts (A.A.)

| CR. No. | COURSE TITLE | CREDITS |
|---------------------------------|--|-----------|
| <u>SEMESTER 1</u> | | |
| ACC 110 | Principles of Accounting I | 4 |
| BUS 150 | Introduction to Business | 3 |
| BUS 225 | Computer Applications in Business | 3 |
| ENG 119 | English I | 3 |
| SPH 101 | Fundamentals of Speech —OR— | |
| SPH 105 | Improving Your Speaking Voice . . . | 3 |
| SEMESTER TOTAL | | 16 |

SEMESTER 2

| | | |
|---------------------------------|---------------------------------------|-----------|
| ACC 111 | Principles of Accounting II | 4 |
| ENG 120 | English II | 3 |
| MAT 155 | College Algebra | 4 |
| MGT 205 | Principles of Management | 3 |
| PS 101 | American Government | 3 |
| SEMESTER TOTAL | | 17 |

SEMESTER 3

| | | |
|---------------------------------|-------------------------------------|-----------|
| ECO 101 | Principles of Economics I | 3 |
| BUS 228 | Internet Web Page Design | 3 |
| MKT 200 | Principles of Marketing | 3 |
| BUS 221 | Business Statistics —OR— | |
| BUS 240 | Business Communications | 3 |
| Elective: | Humanities | 3 |
| SEMESTER TOTAL | | 15 |

SEMESTER 4

| | | |
|-------------------------------------|--------------------------------------|-----------|
| BL 201 | Business Law I | 4 |
| ECO 102 | Principles of Economics II | 3 |
| Elective: | Natural Science w/Lab | 4 |
| Elective: | Humanities | 3 |
| SEMESTER TOTAL | | 14 |
| A.A. PROGRAM TOTAL | | 62 |

Note: Program total hours may not include prerequisites.

Business Administration: Associate of Applied Science (A.A.S.)

| CR. No. | COURSE TITLE | CREDITS |
|---------------------------------|--|-----------|
| <u>SEMESTER 1</u> | | |
| ACC 110 | Principles of Accounting I | 4 |
| BUS 150 | Introduction to Business | 3 |
| BUS 225 | Computer Applications in Business | 3 |
| ENG 119 | English I | 3 |
| SPH 101 | Fundamentals of Speech —OR— | |
| SPH 105 | Improving Your Speaking Voice . . . | 3 |
| SEMESTER TOTAL | | 16 |

SEMESTER 2

| | | |
|---------------------------------|---------------------------------------|-----------|
| ENG 120 | English II | 3 |
| MAT 155 | College Algebra | 4 |
| PS 101 | American Governments | 3 |
| ACC 111 | Principles of Accounting II | 4 |
| MGT 205 | Principles of Management | 3 |
| SEMESTER TOTAL | | 17 |

SEMESTER 3

| | | |
|---------------------------------|-------------------------------------|-----------|
| ECO 101 | Principles of Economics I | 3 |
| Elective: | BUS/ACC | 3 |
| BUS 228 | Internet Web Page Design | 3 |
| MKT 200 | Principles of Marketing | 3 |
| BL 201 | Business Law I | 4 |
| SEMESTER TOTAL | | 16 |

SEMESTER 4

| | | |
|---------------------------------------|---|-----------|
| ECO 102 | Principles of Economics II | 3 |
| BUS 221 | Business Statistics —OR— | |
| BUS 240 | Business Communications | 3 |
| BUS 210 | Supervision | 3 |
| BUS 215 | Interpersonal Communications in Business | 3 |
| SEMESTER TOTAL | | 12 |
| A.A.S. PROGRAM TOTAL | | 61 |

Note: Program total hours may not include prerequisites.