



# Wayne County Community College District

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District Office  
801 W. Fort Street  
(313) 496-2865  
(313) 963-8568 fax

Financial Aid

Re: **PAYMENT AUTHORIZATION FORM**

Dear Student,

Federal regulations require Wayne County Community College District to obtain authorization from a student before using federal student aid to pay for allowable charges other than tuition, fees, and room and board if the student contracts with the school. Because WCCCD does not offer room and board, we can only apply federal student aid to tuition and fees without the student's permission. Use the Payment Authorization Form to inform us how you would like to use your federal student aid.

- If you would like to use your financial aid to pay for current semester tuition and fees only, please check **Pay Tuition and Fees Only**. (You will not be eligible for a book voucher and you are responsible for paying any other current and prior semester charges)
- If you would like your financial aid applied to other expenses on your student account, such as book voucher charges, please check **Pay Additional Current Charges**.
- If you would like to apply up to \$200 of your current financial aid toward charges from a prior year and you also have enough financial aid to cover the current semester educational costs, you should check **Pay Past Charges**.

Your authorization will be used for the entire period that you are enrolled at WCCCD. However, you may cancel or modify the authorization at any time by submitting another Payment Authorization Form. Financial aid can only be applied to charges on your account at the time financial aid is credited to your student account. You are responsible for paying charges assessed to your account after financial aid disburses to your student account.



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Financial Aid

Name _____	A00 _____
Birthdate _____	SSN _____
Phone # _____	Email _____
Address _____	City, St, Zip _____

## PAYMENT AUTHORIZATION FORM

All students receiving federal financial aid must complete a "Payment Authorization Form." Federal regulations restrict payment of financial aid to tuition and fees for the current semester. To limit the payment of your financial aid to tuition and fees for the current semester only, check **Pay Tuition and Fees Only**.

If you would like WCCCD to apply financial aid to other current charges related to educational costs or charges from prior semesters, you must check the appropriate box below. You may cancel or modify the authorization at any time.

- Pay Tuition and Fees Only**  
I do not authorize payment of charges other than tuition and fees for the semester for which the funds are provided. I will be responsible for paying other charges, prior year charges and charges assessed after financial aid disburses.
- Pay Additional Current Charges**  
I authorize Wayne County Community College District to deduct payment from my financial aid to pay all charges on my WCCCD account, including book vouchers and any other charge on my account at the time my federal aid is disbursed.
- Pay Past Charges**  
I authorize Wayne County Community College District to deduct a payment of no more than \$200 from my current Title IV financial aid to be applied toward my prior year charges only if the amount of my award is enough to pay my current educational costs and my prior semester charges.
- Modify a Previous Payment Authorization**
  - Pay Tuition and Fees Only**
  - Pay Additional Current Charges**
  - Pay Past Charges**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_