DISCIPLINE FACILITATORS MEET WITH FACULTY (FT & PT) TO SELECT TEXT FOR A SPECIFIC COURSE

DISCIPLINE FACULTY REVIEW TEXT PROVIDED BY FACILITATOR

DISCIPLINE FACULTY SELECT ONE TEXT WHICH BECOMES REQUIRED TEXT FOR THE COURSE

IF BOOK IS SELECTED BY VOTE, EVEN THOSE FACULTY WHO DISAGREE MUST USE THE BOOK IN THEIR SECTIONS

INFORMATION IS GIVEN TO ASSOCIATE VC FOR REVIEW

APPROPRIATE VC FORWARD INFORMATION TO BOOKSTORE FOR ORDERING THE TEXT

NO OTHER TEXTBOOK CAN BE USED BY FACULTY

BOOKSTORE WILL ORDER NO OTHER TEXTS FOR ANY FACULTY

SUMMER DEADLINE APRIL 1
FINAL DEADLINE APRIL 20

FALL DEADLINE APRIL 1
FINAL DEADLINE APRIL 20

SPRING DEADLINE OCTOBER 20
FINAL DEADLINE NOVEMBER 20

END