



**Graduating Students
Special Recognition Award
Application Materials**

2019



SPECIAL RECOGNITION AWARD

PURPOSE

The purpose of this award is to recognize the academic achievement and voluntary activities of students enrolled at WCCCD. **This is a competitive award** and the selected recipients will be notified by mail.

CONDITIONS OF ELIGIBILITY

To be eligible for this award, you must have a 3.5 overall GPA or higher at the application date, and have performed voluntary, non-paid work in the community and/or at WCCCD.

PROCEDURES

The student must complete and sign the Biographic Questionnaire and the handwritten reply to both of the two essay questions. In addition, the student must have a letter(s) of verification for the voluntary, non-paid work from the community agency and/or from WCCCD. Letters must be on organization's stationary.

(Note: Work-study does not qualify as voluntary work.)

NOMINATION MATERIALS

Nomination materials can be obtained from the Student Services Office at each campus.

These materials include:

1. Nomination Materials Checklist
2. Biographic Questionnaire
3. Essay Questions Form

NOMINATION DEADLINE

MATERIALS MUST BE RECEIVED OR POST MARKED NO LATER THAN **4:00 P.M., APRIL 19, 2019.**

NOTE: MATERIALS CANNOT BE SUBMITTED BY FAX.

GRADUATING STUDENTS
SPECIAL RECOGNITION AWARD
NOMINATION MATERIALS CHECKLIST

All documents listed below must be sent to the following address:

Committee on Ceremonies and Rituals
c/o Office of the Chancellor
Wayne County Community College District
801 West Fort Street
Detroit, Michigan 48226

MATERIALS MUST BE RECEIVED OR POST MARKED NO LATER THAN

FRIDAY, APRIL 19, 2019

MATERIALS CANNOT BE SUBMITTED BY FAX.

NOMINATION MATERIALS THAT ARE RECEIVED LATE OR INCOMPLETE
WILL RESULT IN THE AUTOMATIC DISQUALIFICATION OF THE APPLICATION.

1. Completion of Biographical Questionnaire
2. Handwritten response to essay questions
3. Letter(s) of verification of voluntary, non-paid service from community agency and/or WCCCD, or **on appropriate stationary/letterhead**

12. List community activities in which you have participated without pay, such as church work, non-profit organizations, outreach programs, PTA, etc:

TYPE OF WORK	DATES PARTICIPATED	AGENCY OR ORGANIZATION

13. List participation in honors organizations and honors programs:

TITLE OF PROGRAM	DATES PARTICIPATED	AGENCY OR ORGANIZATION

14. List honors, awards and scholarships given for academic or technical education accomplishments:

HONOR/AWARD	DATES PARTICIPATED	SCHOOL OR AGENCY

15. Scholarships Received (Include WCCCD)

Granting Source

Please review this form to make sure you have answered all the questions completely.

Signature: _____ Date: _____

