Extension of Stay (F-1 Students)

An F-1 international student may request an extension of stay if the student did not complete his/her course of studies by the date indicated on item #5 of the I-20. If additional time is necessary to complete required elements of the current degree program, the student must submit the required documents requesting an extension of stay no less than 15 days before the ending date to guarantee timely processing. The student may submit the request no more than 90 days prior to the I-20 expiration.

Eligibility

The student must have maintained his/her status as a full time student. If the student violated his/her status as an international student and is out of status, the student must complete the reinstatement procedure. (Contact the Vice Chancellor of International Programs for details on Reinstatement).

Application Procedure

The student must submit the following documents:

1. I-20 Request Form;
2. Financial documents and sponsor letter (original) indicating your ability to fund your studies for one academic year or duration of the extension, whichever is shorter;
3. Plan of Work signed by an Academic Advisor (if the reason is medical related, a letter from a licensed physician is also required);
4. Copy of passport (biographical page with expiration date); and
5. I-94 card copy (front and back).

Upon the approval of the request, the International Office will issue a new I-20 or DS-2019. Student may pick up the new I-20 two (2) weeks after submission of all required documents.