Wayne County Community College District

One DISTRICT
SIX CONVENIENT LOCATIONS AND ONLINE COURSES THROUGH DISTANCE LEARNING

WCCCD supports you and your educational pursuits!
Please keep in mind that as you work toward the completion of your degree or certificate you may be required to take courses at different locations.

For more information call (313) 496-2600 or visit our website at www.wcccd.edu
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Important Dates to Remember

SUMMER 2016
Classes begin on May 16, 2016

WCCCD is closed on the following dates:
Memorial Day - Monday, May 30, 2016
Independence Day - Monday, July 4, 2016

Registration for Continuing Education courses is ongoing throughout the semester at all five campuses.

Please check our website www.wcccd.edu for registration dates.
**Program Overview:** Case management is an area which encompasses a variety of areas such as medicine, social work, community support services, mental health, substance abuse and counseling. Completion of this certificate program will enable individuals to improve their methods of assessment and evaluation, follow-up as well as information management.

*For more information contact: Melodie Bunkley 313-496-2704 bunkle1@wcccd.edu*

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**Introduction to Case Management**
Participants will learn the basic concepts of case management. Access to the agency, intake, assessment, goal setting, planning and intervention will also be reviewed.

**Course #: CASM-4000**
**FEE:** $65.00
**CEU's:** 1.5
**Downtown - Instructor:** White, Carin
**Room:** TBD
**CRN:** 59048, Tue, Thur 6:00PM - 8:30PM
**Date:** 5/17/16 - 6/2/16

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**Document Efficiently**
Participants learn the SOAIGP (supplemental, observations, activities, impressions, goals and plan) methods to ensure good record keeping and efficiency in phone or direct contact with constituents.

**Course #: CASM-4001**
**FEE:** $65.00
**CEU's:** 1.5
**Downtown - Instructor:** White, Carin
**Room:** TBD
**CRN:** 59049, Tue, Thur 6:00PM - 8:30PM
**Date:** 6/7/16 - 6/30/16

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**Ethical Issues and Dilemmas**
Students will learn case management techniques for addressing ethical dilemmas.

**Course #: CASM-4002**
**FEE:** $65.00
**CEU's:** 1.5
**Downtown - Instructor:** White, Carin
**Room:** TBD
**CRN:** 59050, Tue, Thur 6:00PM - 8:30PM
**Date:** 7/5/16 - 7/21/16

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**Cultural Competence**
Understanding different cultures and examine how knowledge, skill and attitude play an intricate part when performing case management tasks.

**Course #: CASM-4003**
**FEE:** $65.00
**CEU's:** 1.5
**Downtown - Instructor:** White, Carin
**Room:** TBD
**CRN:** 59051, Tue, Thur 6:00PM - 8:30PM
**Date:** 7/26/16 - 8/11/16
**Grant Writing Certificate**

**Program Overview:** There are many career possibilities within the charitable fundraising industry ranging from independent and contract, to entry-level and senior level positions, some of which include, Grant Writer, Development Director, Director of Planned Giving, and Large Gift Director.

IT IS REQUIRED THAT YOU TAKE YOUR CLASSES IN SEQUENTIAL ORDER.

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**Identify the Funds That Count**
Participants will learn useful information on identifying and locating local, state and national funding sources. Learn to use the Internet and foundation directories when searching for funding.

Course #: GWRT-1322  
FEE: $75.00  
CEU's: 1.6  
Downtown - Instructor: Norman Hill, Shelly  
Room: TBD  
CRN: 59911, Fri 8:30AM - 1:30PM  
Date: 5/20/16 - 6/3/16

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**Grant Writing I**
Participants will learn the basic components that make up a successful grant proposal. The course covers grant writing skills, measurable objectives, foundation terminology, program planning, budgeting, and evaluation.

Course #: GWRT-1323  
FEE: $75.00  
CEU's: 1.6  
Downtown - Instructor: Norman Hill, Shelly  
Room: TBD  
CRN: 59912, Fri 8:30AM - 1:30PM  
Date: 6/10/16 - 6/24/16

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**Grant Writing II**
Participants will learn how to work as a team when writing grants; developing a detailed, and well documented proposal when submitting to larger foundations.

Course #: GWRT-1324  
FEE: $75.00  
CEU's: 1.6  
Downtown - Instructor: Norman Hill, Shelly  
Room: TBD  
CRN: 59913, Fri 8:30AM - 1:30PM  
Date: 7/1/16 - 7/15/16

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**Research/Write State and Federal Grants**
Participants will learn techniques in anticipating upcoming grants, to read a federal request for proposal, to research appropriate government agencies, to understand state and federal grant guidelines and to compose key sections of the grant.

Course #: GWRT-1325  
FEE: $75.00  
CEU's: 2.4  
Downtown - Instructor: Norman Hill, Shelly  
Room: TBD  
CRN: 59914, Fri 8:30AM - 4:30PM  
Date: 7/22/16 - 8/5/16
Office Support Specialist Certificate

Program Overview: The Office Support Specialist Certificate offers students the opportunity to set themselves apart from other applicants in information technology as well as provide those traditional job skills needed for re-entry into the office job markets. Basic keyboarding is a skill necessary for successful course completion. Students need to register for all four classes and pass all four classes to receive the certificate. In addition, students need to purchase the course textbook and a USB Drive (1 GB minimum) required for the first day of class. Previous use of office software is helpful.

For more information contact: Melodie Bunkley 313-496-2704 mbunkle1@wcccd.edu

Office Support I - PC Basics
Participants will learn methods to increase their office productivity and efficiency.
Course #: OFSP-1318
FEE: $65.00
CEU’s: 1.6
Downriver - Instructor: Crittenden, Patricia
Room: TBD
CRN: 59933, Mon,Wed 6:00PM - 10:00PM
Date: 5/16/16 - 5/25/16

Office Support II - Introduction to Software: Word and Excel
Participants will learn the fundamentals of the word processing software, Microsoft Word, including saving files, cutting, copying, pasting, formatting, inserting tables, headers, footers, and mail merge. In the spreadsheet software, Microsoft Excel, participants will learn how to manage workbooks, including formatting cells, rows, columns, using background colors, sorting data and the use of charts.
Course #: OFSP-1319
FEE: $65.00
CEU’s: 2.7
Downriver - Instructor: Crittenden, Patricia
Room: TBD
CRN: 59934, Mon,Wed 6:00PM - 10:00PM
Date: 6/1/16 - 6/22/16

Office Support III - Advanced Software: Access and PowerPoint
Participants will learn how to effectively use two of the more advanced office software: Microsoft Access and Microsoft PowerPoint.
Course #: OFSP-1320
FEE: $65.00
CEU’s: 2.7
Downriver - Instructor: Crittenden, Patricia
Room: TBD
CRN: 59935, Mon,Wed 6:00PM - 10:00PM
Date: 6/27/16 - 7/20/16

Office Support IV - Office Procedures
Participants will learn proper procedures in office management. Participants will also learn to communicate more effectively with their company’s internal and external audiences, (verbal, printed, and technological communication), maintain records, word processing, financial analysis, and office automation.
Course #: OFSP-1321
FEE: $65.00
CEU’s: 1.6
Downriver - Instructor: Crittenden, Patricia
Room: TBD
CRN: 59936, Mon,Wed 6:00PM - 10:00PM
Date: 7/25/16 - 8/3/16
AMERICAN SIGN LANGUAGE INSTITUTE

Wayne County Community College District’s School of Continuing Education’s Sign Language Institute provides a series of courses designed for individuals working with the deaf community. Courses offered through the Sign Language Institute follow the basic foundation in American Sign Language (ASL). All courses should be taken in sequential order.

For more information contact: Melodie Bunkley 313-496-2704 mbunkle1@wcccd.edu

Sign Language - Beginners
Students will learn how to communicate with deaf individuals through the use of sign language. Instruction explains beginning vocabulary, grammar, finger spellings and insight into the deaf culture.
Course #: LANG-4000
FEE: $60.00

Northwest - Instructor: Barbar, LaTonya
Room: TBD
CRN: 56074, Thur 5:00PM - 7:00PM
Date: 5/19/16 - 8/4/16

University Center - Instructor: Barbar, LaTonya
Room: TBD
CRN: 59903, Tue 5:00PM - 6:55PM
Date: 5/17/16 - 8/2/16

BUSINESS INSTITUTE

The Wayne County Community College District’s School of Continuing Education now offers the Business Institute. The Business Institute provides Business students, Entrepreneurs and Small Business Owners the opportunity to learn more about their particular field of endeavor. The Business Institute will afford participants the opportunity to earn Continuing Education Units (CEU’s) as well as Certificates in their particular area of business and industry.

Board Development
This workshop will explore the parliamentary procedure, the role of officers, and expectations of a board member. Participants will increase their knowledge of the role and function of a board and how to assess a board. Participants will discuss their current board structure; identify necessary changes and how changes can be implemented.
Course #: NPOM-4008
FEE: $35.00
Downtown - Instructor: Norman Hill, Shelly
Room: TBD
CRN: 59057, Tue 9:00AM - 12:00PM
Date: 6/21/16 - 6/28/16
Firefighter I and II
This course is a Michigan Fire Fighter Training Council (MFFTC) approved state practical exam for Fighter I & Fighter II. The participant must submit a copy of the MFFTC Retake Letter seven weeks prior to the examination. Students will participate in the practical stations according to MFFTC guidelines for Fire Fighter I & II practical exams.

Course #: PELP-1004
FEE: $85.00
CEU’s: 0.8
Downriver - Instructor: Staff
CRN: 59982
Date: TBD

Basic Rider Course - Web Enhanced
Requirements: must have a valid email address on file with the College. Must complete the online eCourse prior to your class start date and bring the completion certificate to the first class session. The link to the eCourse will be distributed by the College via email at least 1 week prior to the start date of your class. If you have not received an email by this time, please contact our office at (313) 496-2704. This class consists of approximately 18 hours of instruction - 3 hours of online preparation to be completed prior to your class start date, 5 hours of classroom instruction, and 10 hours of hands-on training. Designed for someone who has minimal experience operating a motorcycle, this course focuses on the development of basic riding skills: clutch and throttle coordination, straight-line riding, braking, turning, and shifting. Successful completion of this course and its knowledge and skills tests will result in a riding test waiver by the Secretary of State. Prerequisite: Ability to ride a bicycle.

Course #: MCST-4004
FEE: $25.00
Downriver - Instructor: Staff
Room: TBD
CRN: 59940, F, 6:00PM - 10:00PM
Sat, Sun: 8:00AM - 8:00PM
Date: 4/22/16 - 4/24/16

Basic Rider Course - Traditional
This class consists of approximately 20 hours of instruction - 10 hours of classroom teaching and 10 hours of hands-on training. Designed for someone who has minimal experience operating a motorcycle, this course focuses on the development of basic riding skills: clutch and throttle coordination, straight-line riding, braking, turning, and shifting. Successful completion of this course and its knowledge and skills tests will result in a riding test waiver by the Secretary of State. Prerequisite: Ability to ride a bicycle.

Course #: MCST-4005
FEE: $25.00
Downriver - Instructor: Staff
Room: TBD
CRN: 59945, F, 6:00PM - 10:00PM
Sat, Sun: 8:00AM - 8:00PM
Date: 6/3/16 - 6/5/16
Come join us and become one of our shining seniors in our Silver Circle Program! These programs are geared toward senior citizens to offer courses that will enhance the personal, professional and social lives of the participants.

**Painting for Mature Learners**
This course will provide information and overview of ideologies, viewpoints and discussion on genre with regards to visual art. The course will also provide hands on techniques beginning with instruction and display of still life formations, landscape painting and concepts. Acrylic paints only will be used for this class. Students are responsible for their own supplies.

Course #: CRFT-4048  
FEE: $25.00  
Eastern - Instructor: Rouleau, Francine  
Room: TBD  
CRN: 59883, Tue  1:00PM - 3:00PM  
Date: 5/17/16 - 7/5/16

**Drawing and More for Seniors**
This is a basic drawing and painting class designed to introduce participants to the skills required to accurately render what they see. It is also an opportunity for the more advanced artist to gain some visual and creative practice in drawing and painting that will enhance any artistic endeavors. Participants are responsible for their own supplies.

Course #: CRFT-5014  
FEE: $40.00  
Eastern - Instructor: Rouleau, Francine  
Room: TBD  
CRN: 59882, Tue  10:00AM - 12:00PM  
Date: 5/17/16 - 7/5/16

**Mature Learners: Internet and You**
This course will provide students with the opportunity to learn many functions: Internet terminology, the benefits of "surfing" techniques and e-mail. Students must have basic knowledge of the computer.

Course #: CSTT-1350  
FEE: $15.00  
Downtown - Instructor: Gwynn, Annice  
Room: TBD  
CRN: 55866, Sat  12:00PM - 3:00PM  
Date: 6/18/16 - 6/25/16  
Downriver - Instructor: Watkins, Lydia  
Room: TBD  
CRN: 55992, Mon,Wed  9:00AM - 12:00PM  
Date: 6/13/16 - 6/15/16  
Northwest - Instructor: R’chard, Michael

**Mature Learners: Computers-Getting Started**
This course is a six-hour workshop introducing computer basics. Getting started provides hands-on training and teaches step-by-step theory for the PC and Windows environment. Also learn computer components, desktop functions, and get an overview of software applications.

Course #: CSTT-4000  
FEE: $25.00  
Downriver - Instructor: Watkins, Lydia  
Room: TBD  
CRN: 56930, Mon,Wed  9:00AM - 12:00PM  
Date: 5/16/16 - 5/18/16

**Mature Learner: Windows 8 Basic**
This course is for the novice computer user who is interested in learning the basics of this operating system. Learn how to create folders and files, how to copy and move files and folders and how to customize the look of a desktop with screen savers and toolbars.

Course #: CSTT-4009  
FEE: $25.00  
Downriver - Instructor: Watkins, Lydia  
Room: TBD  
CRN: 55999, Mon,Wed  9:00AM - 12:00PM  
Date: 5/23/16 - 5/25/16  
Downriver - Instructor: Watkins, Lydia  
Room: TBD  
CRN: 59960, Sat  9:00AM - 3:00PM  
Date: 6/4/16 - 6/4/16

**Experience Senior Power**
This course introduces the mature learner to computer basics, hands-on training and step-by-step instruction. Explore a new skill and become a confident computer user.

Course #: CSTT-4047  
Western - Instructor: Staff  
Room: TBD  
CRN: 56082, Wed  10:00AM - 11:55AM  
Date: 5/18/16 - 7/27/16  
Western - Instructor: Staff
SILVER CIRCLE

Come join us and become one of our shining seniors in our Silver Circle Program! These programs are geared toward senior citizens to offer courses that will enhance the personal, professional and social lives of the participants.

Room: TBD
CRN: 56083, Wed 12:30PM - 1:55PM
Date: 5/18/16 - 7/27/16

**Mature Learners: Windows 8 Expert**

This course is designed for individuals who want to expand their computer knowledge. Learn how to create folders and files, copy and move files and folders, customize the look of a desktop with screen savers and toolbars.

Course #: CSTT-4100
FEE: $25.00
Downriver - Instructor: Watkins, Lydia
Room: TBD
CRN: 56000, Mon,Wed 9:00AM - 12:00PM
Date: 6/6/16 - 6/8/16

**Texting for Seniors**

Seniors come out and learn the world of texting communication! You will learn how to text, texting language, and social media outlets where texting is utilized. Lets LOL (Laugh Out Loud) learning how to text!

Course #: CSTT-5008
FEE: $20.00
Eastern - Instructor: Dickey, Aaron
Room: TBD
CRN: 58217, Sat 10:00AM - 11:25AM
Date: 6/11/16 - 6/11/16

**Yoga for Seniors**

Participants will learn gentle stretching exercises for vitality, strength and flexibility. This modified yoga sequence will build strength, improve posture and make everything else more fun because of it.

Course #: PEDU-4040
FEE: $25.00
University Center - Instructor: Golden, Susan
Room: TBD
CRN: 55912, Mon,Wed 9:00AM - 9:55AM
Date: 5/16/16 - 7/13/16
Eastern - Instructor: Staff
Room: TBD
CRN: 58221, Mon,Wed 2:00PM - 3:25PM
Date: 5/7/16 - 8/19/16

Downriver - Instructor: LaCasse, Veronica
Room: TBD
CRN: 59948, Thur 9:00AM - 10:00AM
Date: 5/19/16 - 8/4/16

**Zumba Gold Fitness**

Have fun and get moving! Every exercise is low impact and may be adapted to fit your particular challenges. Zumba Gold mix of safe and effective aerobic exercises designed to improve your overall strength, endurance and mobility. Adults of all ages and fitness levels welcome. Please wear comfortable clothing.

Course #: PEDU-4042
FEE: $40.00
Eastern - Instructor: Plant, Rashonda
Room: TBD
CRN: 59871, Mon,Wed 6:00PM - 7:55PM
Date: 5/16/16 - 7/20/16
Downriver - Instructor: Plant, Rashonda
Room: TBD
CRN: 59949, Tue 10:00AM - 11:00AM
Date: 5/17/16 - 7/19/16
Downriver - Instructor: Plant, Rashonda
Room: TBD
CRN: 59950, Thur 10:00AM - 11:00AM
Date: 5/19/16 - 7/21/16

**Chair Yoga**

Chair Yoga is a specially designed class for people that have difficulty getting up and down from the floor. In this class you will stretch, strengthen, increase range of motion and relax muscles all with the use of props. Students are required to bring to class, a yoga strap and a yoga brick.

Course #: PEDU-5008
FEE: $40.00
Downriver - Instructor: LaCasse, Veronica
Room: TBD
CRN: 59956, Tue 1:00PM - 2:00PM
Date: 5/17/16 - 8/2/16
Healthy Living is about taking responsibility and making smart health choices for today and for the future. The School of Continuing Education Healthy Living/Healthy Lifestyle is designed to assist individuals with eating right, getting physically fit, emotional wellness, spiritual wellness in addition to being preventive methods for creating a healthy lifestyle. Come and join us!!

**Homeopathy - Beginners**
This basic Homeopathy Course gives participants a background to Homeopathy and will also explain the use of homeopathic remedies used today in the treatment of various diseases.

**Course #:** HEAL-4003  
**FEE:** $65.00  
**Downriver - Instructor:** Carson, Willa  
**Room:** TBD  
**CRN:** 59924, Tue 6:00PM - 8:30PM  
**Date:** 5/17/16 - 6/21/16

**Homeopathy - Advanced**
This Homeopathy Course gives participants an in depth guide to Homeopathy and will also explain the use of homeopathic remedies in the treatment of various diseases used today. The course builds on the information taught in Homeopathy for Beginners.

**Course #:** HEAL-4004  
**FEE:** $65.00  
**Downriver - Instructor:** Carson, Willa  
**Room:** TBD  
**CRN:** 59925, Tue 6:00PM - 8:30PM  
**Date:** 6/28/16 - 8/2/16

**Iridology: Theory And Practice**
Students will be introduced to the theory and practice of reading eyes for nutritional health. Please bring a magnifying lens and a small flashlight.

**Course #:** HEAL-4005  
**FEE:** $70.00  
**Downriver - Instructor:** Carson, Willa  
**Room:** TBD  
**CRN:** 59926, Thu 6:00PM - 8:30PM  
**Date:** 5/19/16 - 6/23/16

**Methods of Reflexology**
Students will learn the reflex points and how to use ‘thumb pressure’ to relieve stress and muscle pain to maintain good health.

**Course #:** HEAL-4007  
**FEE:** $70.00  
**Downriver - Instructor:** Carson, Willa  
**Room:** TBD  
**CRN:** 59927, Thur 6:00PM - 8:30PM  
**Date:** 6/30/16 - 8/4/16

**Healthy Meal Preparation**
This course will teach students how to prevent the different types of cancers from developing in the body. Prevention diet, super-foods, herbal, supplements and lifestyle information will be taught to students, as well as a thorough understanding of the common causes and symptoms associated with breast, prostate, cervical, uterine, colon & colorectal, ovarian, bladder, kidney, lung, stomach, liver, pancreatic, esophageal, lymphoma, skin and brain cancer.

**Course #:** HEAL-5026  
**FEE:** $50.00  
**Northwest - Instructor:** McCauley, LaQuita  
**Room:** TBD  
**CRN:** 59242, MT 5:30PM - 7:30PM  
**Date:** 5/9/16 - 5/31/16
School of Continuing Education Classes

Through our School of Continuing Education, we offer a variety of professional development programs for persons seeking new job opportunities, looking to expand current skills, licensing and certification courses, and much more! We also have hundreds of personal enrichment programs for leisure and recreation. I invite you to browse through our current CE schedule for detailed program offerings. Our dynamic lecture, workshop and seminar series brings the classroom to you! Check the Calendar of Events frequently for upcoming programs.

Arts and Crafts

**Ceramics - Beginner**
Students will acquire the basic skills for hand-constructing functional and decorative ceramic objects. Learn to shape, add texture, prepare and apply glazes to basic ceramic pieces. Participants are responsible for their own supplies.

Course #: CRFT-4002  
FEE: $50.00  
Downriver - Instructor: Cheetham, Marta  
Room: TBD  
CRN: 55981, Wed 6:00PM - 10:00PM  
Date: 5/18/16 - 6/22/16

**Ceramics - Intermediate**
This course is a continuation of Ceramics-Beginner. Participants will learn to use advanced techniques to create more elaborate ceramics, how to work with a potter's wheel, and how to add color to glazes. Participants are responsible for their supplies.

Course #: CRFT-4003  
FEE: $60.00  
Downriver - Instructor: Cheetham, Marta  
Room: TBD  
CRN: 55982, Wed 6:00PM - 10:00PM  
Date: 6/29/16 - 8/3/16

**Jewelry Bead Design - Beginner**
This class will offer a hands-on approach to Jewelry Bead Design. Participants will complete three sets of jewelry that include a necklace, a pair of earrings, and a bracelet. Participants are responsible for purchasing their own supplies.

Course #: CRFT-4021  
FEE: $30.00  
Downriver - Instructor: Nassar, Nyda  
Room: TBD  
CRN: 59915, Sat 10:00AM - 12:30PM  
Date: 5/21/16 - 6/25/16

**Matting and Framing - Beginner**
This class includes mat selection for prints and posters. Measuring, glazing glass, fitting and molding will be demonstrated. Participants are responsible for their supplies.

Course #: CRFT-4024  
FEE: $30.00  
Downriver - Instructor: Johnson, Thallas  
Room: TBD  
CRN: 56927, Fri 1:00PM - 3:00PM  
Date: 5/20/16 - 6/17/16

**Matting and Framing II - Intermediate**
In this course, participants will build on the skills learned in the Matting & Framing for Beginners or experience is required. This is not a course for an absolute beginner. Participants are responsible for their supplies.

Course #: CRFT-4025  
FEE: $115.00  
Downriver - Instructor: Johnson, Thallas  
Room: TBD  
CRN: 59073, Fri 1:00PM - 3:00PM  
Date: 6/24/16 - 7/22/16

**Watercolor Painting**
The Objective of this class is to learn to use watercolor media and compositional elements to create a finished painting. While some painting/drawing experience is useful, students of all levels are welcome. Participants are responsible for their own supplies.

Course #: CRFT-4038  
FEE: $50.00  
Downriver - Instructor: Wojcik, Kyra  
Room: TBD  
CRN: 59251, Thur 10:00AM - 12:00PM  
Date: 5/19/16 - 7/7/16
**Knitting I - Beginner**
This hands-on course will introduce the students to the art of knitting. Students will learn how to cast-on, knit, purl, bind-off stitches, make gauge swatches, make fringe, sew seams and read patterns. They will also learn how to select yarns and care for the finished product. Participants are responsible for their own supplies.

Course #: CRFT-4047  
FEE: $40.00  
Downriver - Instructor: Nassar, Nyda  
Room: TBD  
CRN: 59916, Sat 10:00AM - 12:30PM  
Date: 7/2/16 - 8/6/16

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**Drawing I**
Students will learn how to create drawings using different shades of graphite, understand form and the importance of shading. Some experience with drawing is recommended. Students are responsible for their own supplies.

Course #: CRFT-4050  
FEE: $25.00  
Downriver - Instructor: Pitel, Nancy  
Room: TBD  
CRN: 59917, Tue 10:00AM - 12:00PM  
Date: 5/17/16 - 7/5/16

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**Introduction to Block Printing**
Participants will be familiarize with basic relief (block) print techniques through short lectures and demonstrations. The instructor will provide a background on the history of block printing as well as sharing with participants the work of contemporary print artists. Participants will work print projects of their choice, including making cards for the holiday. Participants are responsible for their own supplies.

Course #: CRFT-4081  
FEE: $40.00  
Downriver - Instructor: MacDonald, Martine  
Room: TBD  
CRN: 56986, Fri 9:00AM - 12:00PM  
Date: 5/20/16 - 6/17/16

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**Open Print Studio**
Participants will be provided access to the college’s print studio. Participants and experienced artists will produce art work while under the supervision of the WCCCD CE Instructor. Participants are encouraged to work on individual print projects with an emphasis on using non/low toxic print materials and techniques. Participants are responsible for their own supplies.

Course #: CRFT-4082  
FEE: $40.00  
Downriver - Instructor: MacDonald, Martine  
Room: TBD  
CRN: 56987, Fri 9:00AM - 12:00PM  
Date: 6/24/16 - 7/22/16

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**Creating a Vegetable Arrangement**
Participants will learn the tips and tricks of vegetable carving. They will learn how to make holidays and other occasions special by creating an edible arrangement with vegetables. Participants are responsible for bring their own supplies.

Course #: CRFT-5003  
FEE: $40.00  
Downriver - Instructor: Burt, Maria  
Room: TBD  
CRN: 59089, Thur 1:00PM - 4:00PM  
Date: 5/19/16 - 5/26/16  
Downriver - Instructor: Burt, Maria  
Room: TBD  
CRN: 59990, Thur 5:30PM - 8:30PM  
Date: 5/19/16 - 5/26/16

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**Fruit Carving Workshop**
This course will offer a hands-on approach to fruit carving. Various techniques for carving melons and other fruit will be covered. Participants will be able to make and showcase their new talents at special occasions by creating a handmade fruit carving arrangement.

Course #: CRFT-5004  
FEE: $40.00  
Downriver - Instructor: Burt, Maria  
Room: TBD  
CRN: 59991, Thur 10:00AM - 1:00PM  
Date: 6/30/16 - 6/30/16  
Downriver - Instructor: Burt, Maria  
Room: TBD  
CRN: 59992, Thur 5:30PM - 8:30PM  
Date: 6/30/16 - 6/30/16
Acrylic Painting
Participants will utilize the techniques created by Vermeer and later by Thomas Kincaid. The technique starts with painting in gray tones then glazed with layers of color to give a luminous effect in full lighting. Participants are responsible for their own supplies.

Course #: CRFT-5009
FEE: $50.00
Downriver - Instructor: Pitel, Nancy
Room: TBD
CRN: 59918, Wed 10:00AM - 12:00PM
Date: 5/18/16 - 7/6/16

A Journey to Center: Using Art to Find Your Inner-Self
You don’t have to be an artist, just the desire to use art making to find your inner self. Mixed media techniques and materials will lead us down a mindful path to our creative soul. Collage, drawing, art journaling, mandala making, and painting will be explored. No previous art making experience is necessary. Participants are responsible for their own supplies.

Course #: CRFT-5010
FEE: $40.00
Downriver - Instructor: Wojcik, Kyra
Room: TBD
CRN: 59919, Thur 1:00PM - 3:00PM
Date: 5/19/16 - 7/7/16

Stained Glass Stepping Stone
This class is a creative and artistic process to combine and build upon the participants’ knowledge of stained glass and cement yard art. Participants will learn how to apply stained glass objects to cement stepping stones to create a beautiful mosaic piece of art for your yard. Students are responsible for their own supplies. Supply list available through the Continuing Education office at the Downriver Campus.

Course #: CRFT-5013
FEE: $40.00
Downriver - Instructor: Burt, Maria
Room: TBD
CRN: 59993, Thur 5:30PM - 8:30PM
Date: 7/7/16 - 7/7/16

Basic Portrait Drawing
The goal in this class is to combine lessons in basic drawing with specific exercises in achieving a likeness and proper proportions in a human portrait. This is a class in black and white rendering only; pencil drawing techniques will be explored. Students will draw from reference photographs using pencils and other drawing implements to create their portraits using shadow and dramatic contrast. Drawing ability is helpful but all are welcome. Participants are responsible for their own supplies.

Course #: CRFT-5029
FEE: $50.00
Downriver - Instructor: Pitel, Nancy
Room: TBD
CRN: 59958, Mon 10:00AM - 12:00PM
Date: 5/16/16 - 7/18/16

Computer Science Technology Training

Microsoft Word Basic 2013
Students will gain hands-on experience in creating and editing documents, formatting text and managing files.

Course #: CSTT-2001
FEE: $65.00
CEU’s: 1.5
Downriver - Instructor: Watkins, Lydia
Room: TBD
CRN: 59994, Mon,Wed 9:00AM - 12:00PM
Date: 6/20/16 - 7/6/16

MS Word Intermediate 2013
Participants will build on knowledge acquired in Microsoft Word 2010 Basic to learn working with tables, charts, graphics, templates and styles. Document merge and transfer will also be discussed.

Course #: CSTT-2002
FEE: $65.00
CEU’s: 1.5
Downriver - Instructor: Watkins, Lydia
Room: TBD
CRN: 59995, Mon,Wed 9:00AM - 12:00PM
Date: 7/11/16 - 7/25/16
Microsoft Excel Basic 2013
Students will learn the basics of this software program to construct and edit spreadsheets. Students will be taught to create, modify, format and print worksheets.
Course #: CSTT-2003
FEE: $65.00
CEU's: 1.5
Downriver - Instructor: Watkins, Lydia
Room: TBD
CRN: 59922, Mon,Wed  1:00PM - 4:00PM
Date: 6/20/16 - 7/6/16

Microsoft Excel Intermediate 2013
Participants will learn advanced features of Microsoft Excel using Microsoft certified manuals. Participants will receive instructions on how to control the screen, use functions such as sum, average, maximum, minimum, and creating charts and tables.
Course #: CSTT-2004
FEE: $65.00
CEU's: 1.5
Downriver - Instructor: Watkins, Lydia
Room: TBD
CRN: 60119, Mon,Wed  1:00PM - 4:00PM
Date: 7/11/16 - 7/25/16

Getting Started
This course provides hands-on training and teaches step-by-step theory for the PC and Windows environment. Also learn about the components and desktop functions, and get an overview of software applications.
Course #: CSTT-2013
FEE: $45.00
Downriver - Instructor: Watkins, Lydia
Room: TBD
CRN: 55996, Sat  9:00AM - 3:00PM
Date: 5/21/16 - 5/21/16

Keyboarding Basics
Today, know how to type is almost a necessity in the business world. More and more corporate-world employees are being asked to create reports, sales letters, business plans, blogs, web content, forecasts and more. Knowing how to type can save you hours of valuable time, increasing your productivity.
Course #: CSTT-2014
FEE: $45.00
Downriver - Instructor: Watkins, Lydia
Room: TBD
CRN: 55997, Sat  9:00AM - 3:00PM
Date: 5/28/16 - 5/28/16

Internet Basics
This course will provide the learner with capabilities of expanding communication methods, on-line instruction, and will create a new library full of endless reference materials. This course will teach the learner how to surf the net, internet language, surfing techniques, email, and more.
Course #: CSTT-2029
FEE: $45.00
Downriver - Instructor: Watkins, Lydia
Room: TBD
CRN: 55998, Sat  9:00AM - 12:00PM
Date: 6/11/16 - 7/9/16

Digital Cameras: Learning to Use
Basic digital cameras offer many helpful features but can be quite confusing. Bring your camera and instruction manual, and after your camera has been properly set, you will learn the basics of taking good pictures. We will also discuss when to use the built-in flash, and when to take advantage of your camera’s special scene settings to get pleasing pictures in less than perfect situations.
Course #: CSTT-2031
FEE: $40.00
Downriver - Instructor: Kessler, Hugh
Room: TBD
CRN: 56932, Tue  9:00AM - 12:00PM
Date: 5/17/16 - 6/7/16

Digital Camera Intermediate
Take your photography to another level with this mid-level course. We will work in groups to help you improve your portraits with emphasis on aperture priority, shutter priority, lighting and flash. Participants should have previously attended the Beginner DC Photography or have an understanding of aperture priority, shutter priority, ISO and flash. Participants are responsible for their own camera.
Course #: CSTT-5010
FEE: $50.00
Downriver - Instructor: Kessler, Hugh
Room: TBD
CRN: 58229, Tue  9:00AM - 12:00PM
Date: 6/14/16 - 7/5/16
Digital Camera Advanced
Participants in this course will explore the use of advanced digital camera controls and software editing techniques. ISO, aperture, shutter speed, department of field DOP, Frame of focus, histogram and filters. Participants are responsible for providing their cameras.

Course #: CSTT-5011
FEE: $60.00
Downriver - Instructor: Kessler, Hugh
Room: TBD
CRN: 58236, Tue 9:00AM - 12:00PM
Date: 7/12/16 - 8/2/16

Photoshop
Participants will learn how to produce computer imaging. Students will produce flyer, web, and photo imaging.

Course #: PHOT-4015
FEE: $50.00
Downriver - Instructor: Kessler, Hugh
Room: TBD
CRN: 58224, Thur 9:00AM - 1:00PM
Date: 5/19/16 - 6/16/16

Photoshop - Intermediate
This course builds upon the participant’s knowledge of computer imaging. Students will become more skilled in flyer, web, and photo imaging.

Course #: PHOT-4016
FEE: $50.00
CEU's: 1.8
Downriver - Instructor: Kessler, Hugh
Room: TBD
CRN: 56983, Thur 9:00AM - 1:00PM
Date: 6/23/16 - 7/21/16

Dance

Egyptian Belly Dancing - Beginner
Students will dance to the music and rhythm of the Middle East by learning various movements while strengthening individual muscle groups. Get a firmer figure, relieve tension and become more flexible.

Course #: DANC-4000
FEE: $40.00
Downriver - Instructor: Staff
Room: TBD
CRN: 60012, Tue 6:00PM - 8:00PM
Date: 5/19/16 - 7/21/16

Enrichment Series

Beginning Chess
This beginner course is designed for participants who have little or no experience in chess. This course will provide instruction and practice in the basic principles of chess, rules of basic chess and maneuvers will also be discussed. Participants must bring their own Chess Set to class.

Course #: ENPR-4013
FEE: $45.00
Downriver - Instructor: Kessler, Hugh
Room: TBD
CRN: 60013, Wed 9:00AM - 12:00PM
Date: 5/18/16 - 6/15/16

Language and Culture

Spanish for the Traveler
This is an introduction to practical Spanish conversations and culture. Students will discover how to say and comprehend many expressions used in everyday Spanish. Use common phrases of greeting, introduction, and complimenting others; practice giving directions, asking for clarification, making small talk, and much more.

Course #: LANG-4008
FEE: $40.00
Downriver - Instructor: Dominguez, Pilar
Room: TBD
CRN: 59075, Mon 6:00PM - 8:00PM
Date: 6/6/16 - 8/1/16

French for the Traveler
French made fun and easy. Skills will be taught in greetings, shopping vocabulary, phrases for checking into a hotel, transportation, dining and much more. Participants are responsible for purchasing their own supplies.

Course #: LANG-4009
FEE: $40.00
Downriver - Instructor: Dominguez, Pilar
Room: TBD
CRN: 59928, Wed 6:00PM - 8:00PM
Date: 6/8/16 - 7/27/16
Genealogy - Your Ancestors and You
Interested to find out more about your family lineage and ancestors? This course will introduce and identify the basics of gathering and recording the history of your forefathers. Learn how to organize and analyze materials, information, and research. Plant your family tree roots with hands-on experience documenting generations through vital records. A field trip exploring library collections and on-line database resources is included. A final show-and-tell project of pedigree findings will use Microsoft Word and Power-Point. Basic software knowledge and skills are recommended, but is not a prerequisite, or other presentation software.
Course #: LANG-5005
FEE: $40.00
Downriver - Instructor: Tucker, Deborah
Room: TBD
CRN: 59929, Wed 1:00PM - 3:00PM
Date: 5/18/16 - 8/3/16

Lawn and Garden Design
Designing an Edible Landscape
Students will learn how to design an edible landscape using annuals and perennials. They will also learn how to prep the soil, plant selection, plant division, care and maintenance of the plants. Students are responsible for their own supplies.
Course #: HMGP-5001
FEE: $30.00
Downriver - Instructor: Burt, Maria
Room: TBD
CRN: 58241, Thur 9:00AM - 12:00PM
Date: 5/19/16 - 6/16/16

Cement Yard Art Workshop
Participants will learn how to make cement yard projects, add beauty and have functional yard objects for their backyard. They will learn how to make cement leaves, stepping stones, and other small dEcOr. Participants are responsible for their own supplies.
Course #: HMGP-6028
FEE: $40.00
Downriver - Instructor: Burt, Maria
Room: TBD
CRN: 59093, Thur 5:30PM - 8:30PM
Date: 6/9/16 - 6/16/16

Music
Beginner - Intermediate Guitar
Come and learn to read and play music on your electric or acoustic guitar. Master the skills you will need to enable you to play the following categories of music, Rock, Jazz, R&B, Classic or Country. The first six weeks we will start with beginner techniques. The following six weeks more advanced techniques will be taught. Students will need to bring an acoustic guitar or electric guitar and small amp. The book required for the class is Hal Leonard Guitar Methods Complete Edition (Contains books 1, 2 and 3 bound together in one easy to use volume with cd included.)
Course #: MUSC-4003
FEE: $50.00
Downriver - Instructor: Pilon, Debra
Room: TBD
CRN: 59930, Wed 6:00PM - 8:00PM
Date: 5/18/16 - 8/3/16

Intermediate Classical Guitar
This is a continuation of beginning classical guitar. Participants will be introduced to new chords, rhythms, arpeggios, note reading and bar chords.
Course #: MUSC-5003
FEE: $45.00
Downriver - Instructor: Pilon, Debra
Room: TBD
CRN: 59932, Sat 11:30AM - 1:30PM
Date: 7/2/16 - 8/6/16
Physical Fitness and Sports

**Hatha Yoga - Beginner**
Students will learn to build on their flexibility, strength, and health. Course includes breathing and visualization techniques for maintaining your health. Please bring a thick mat, wear loose clothes, and don’t eat two hours before class.

**Course #: PEDU-4007**
**FEE: $45.00**
**Downriver - Instructor: LaCasse, Veronica**
**Room: TBD**
CRN: 59937, Thu 1:00PM - 2:00PM
Date: 5/19/16 - 8/4/16

**Downriver - Instructor: LaCasse, Veronica**
**Room: TBD**
CRN: 59938, Thu 4:30PM - 5:30PM
Date: 5/19/16 - 8/4/16

**Tai Chi - Beginner**
Students will learn this ancient Chinese martial art. Considered a low-impact aerobic exercise, it is also used for self-defense and stress relief.

**Course #: PEDU-4012**
**FEE: $50.00**
**Downriver - Instructor: Plevinski, John**
**Room: TBD**
CRN: 56008, Tue 11:00AM - 12:30PM
Date: 5/17/16 - 7/19/16

**Downriver - Instructor: Plevinski, John**
**Room: TBD**
CRN: 59947, Sat 8:30AM - 10:30AM
Date: 5/21/16 - 7/9/16

**Zumba Fitness**
Whether you’re in great shape or a couch potato, Zumba is for you! Zumba is an amazing combination of irresistible Latin music with dynamic, yet simple, exercise moves that is so much fun you’re barely aware you’re getting an excellent, variable impact, cardio workout.

**Course #: PEDU-4043**
**FEE: $40.00**
**Downriver - Instructor: Plant, Rashonda**
**Room: TBD**
CRN: 59951, Tue 4:30PM - 5:30PM
Date: 5/17/16 - 7/19/16

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**Meditation Techniques**
Participations will be guided through many different meditations and with different styles. Meditation is non-religious so everyone can enjoy participating in this course. The course will focus on relaxing the body and quieting the mind to improve relaxation and concentration. Please wear comfortable clothes to class. Please bring a yoga mat, yoga strap, yoga brick and bath towel to class.

**Course #: PEDU-5006**
**FEE: $40.00**
**Downriver - Instructor: LaCasse, Veronica**
**Room: TBD**
CRN: 59952, Thu 11:00AM - 12:00PM
Date: 5/19/16 - 8/4/16

**Yin Yoga**
Students will hold yoga poses for longer periods to relax into deeper muscles. Fewer yoga poses will be done in an hour. Students will need to bring some props to class to feel comfortable in poses for 3 - 5 minutes. Please wear comfortable clothes. Please bring a thick mat, yoga strap, yoga brick and bath towel to class.

**Course #: PEDU-5007**
**FEE: $45.00**
**Downriver - Instructor: LaCasse, Veronica**
**Room: TBD**
CRN: 59953, Thur 1:00PM - 2:00PM
Date: 5/19/16 - 8/4/16

**Tai Chi - Cane Walking Stick**
Northern Energy Tai Chi Cane, this exciting original form was created to introduce the cane to tai chi practitioners and introduce tai chi principles to martial artists interested in the cane for health. The course will assist with balance training, hand-eye coordination, strength and endurance. Students will need to dress comfortable for the class and bring a cane.

**Course #: PEDU-5009**
**FEE: $40.00**
**Downriver - Instructor: Plevinski, John**
**Room: TBD**
CRN: 59957, Wed 11:00AM - 12:30PM
Date: 5/18/16 - 7/20/16
Professional Exams and Licensing Preparation

BLS For Healthcare Providers
An American Heart Association BLS course for health care providers. Learn special resuscitation skills and how to identify heart disease risk factors. Also learn and practice CPR for infants, children and adults, and how to use an AED.

Course #: HLTC-4000
FEE: $61.00
CEU’s: 0.8
Downriver - Instructor: Staff
Room: TBD
CRN: 58374, Sat  8:00AM - 2:00PM
Date: 5/14/16 - 5/14/16
Downriver - Instructor: Staff
Room: TBD
CRN: 58377, Sat 8:00AM - 2:00PM
Date: 6/11/16 - 6/11/16
Downriver - Instructor: Staff
Room: TBD
CRN: 58380, Fri 8:00AM - 2:00PM
Date: 7/22/16 - 7/22/16
School of Continuing Education Classes

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Arts and Crafts

Crocheting for Beginners
Students will learn to crochet beautiful potholders, place mats, afghans, and more. Make flowers and read patterns. Participants are responsible for their supplies.

Course #: CRFT-4008
FEE: $40.00
Downtown - Instructor: Crittenden, Patricia
Room: TBD
CRN: 57635, Sat 9:00AM - 11:00AM
Date: 5/28/16 - 7/16/16

Matting and Framing - Beginner
This class includes mat selection for prints and posters. Measuring, glazing glass, fitting and molding will be demonstrated. Participants are responsible for their supplies.

Course #: CRFT-4024
FEE: $30.00
Downtown - Instructor: Johnson, Thallas
Room: TBD
CRN: 60004, Wed 6:00PM - 8:00PM
Date: 6/1/16 - 6/29/16

Knitting I - Beginner
This hands-on course will introduce the students to the art of knitting. Students will learn how to cast-on, knit, purl, bind-off stitches, make gauge swatches, make fringe, sew seams and read patterns. They will also learn how to select yarns and care for the finished product. Participants are responsible for their own supplies.

Course #: CRFT-4047
FEE: $40.00
Downtown - Instructor: Crittenden, Patricia
Room: TBD
CRN: 57636, Sat 11:30AM - 1:30PM
Date: 5/28/16 - 7/16/16

Computer Science Technology Training

Getting Started
This course provides hands-on training and teaches step-by-step theory for the PC and Windows environment. Also learn about the components and desktop functions, and get an overview of software applications.

Course #: CSTT-2013
FEE: $45.00
Downtown - Instructor: Gwynn, Annice
Room: TBD
CRN: 55871, Sat 9:00AM - 3:00PM
Date: 6/4/16 - 6/4/16

Keyboarding Basics
Today, know how to type is almost a necessity in the business world. More and more corporate-world employees are being asked to create reports, sales letters, business plans, blogs, web content, forecasts and more. Knowing how to type can save you hours of valuable time, increasing your productivity.

Course #: CSTT-2014
FEE: $45.00
Downtown - Instructor: Gwynn, Annice
Room: TBD
CRN: 59906, Sat 9:00AM - 3:00PM
Date: 6/11/16 - 6/11/16
Enrichment Series

Event Planning
This workshop offers general information designed to increase the participant’s understanding and knowledge of planning events. The workshop will include planning calendars, assigning responsibilities, and follow-up. Budgeting, paperwork permits, and using community resources will be discussed.

Course #: NPOM-4014
FEE: $50.00
Downtown - Instructor: Norman Hill, Shelly
Room: TBD
CRN: 56972, Sat 9:00AM - 3:00PM
Date: 6/4/16 - 6/4/16
Downtown - Instructor: Norman Hill, Shelly
Room: TBD
CRN: 59056, Tue 9:00AM - 12:00PM
Date: 6/7/16 - 6/14/16
School of Continuing Education Classes

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Arts and Crafts

Floral Design - Beginner
This popular course teaches the basics of floral design, care, and maintenance of fresh cut flowers, and green plants. Participants are responsible for their supplies.

Course #: CRFT-4012
FEE: $40.00
Eastern - Instructor: Smith, Jay
Room: TBD
CRN: 59879, Sat 10:00AM - 12:00PM
Date: 7/9/16 - 8/6/16

Computer Science Technology Training

iPad, iPhone, iLearn
Participants will take a basic to moderate look at the operations for both their iPad and iPhone. Come and explore the various features you can use on your Apple product. Students are responsible for bringing their own iPads and iPhones to class. (iPhone compatibility; 3G and up)

Course #: CSTT-5007
FEE: $40.00
Eastern - Instructor: Clayton, Emmanuel
Room: TBD
CRN: 59873, Wed 6:00PM - 7:25PM
Date: 5/18/16 - 6/15/16

Dance

Egyptian Belly Dancing - Beginner
Students will dance to the music and rhythm of the Middle East by learning various movements while strengthening individual muscle groups. Get a firmer figure, relieve tension and become more flexible.

Course #: DANC-4000
FEE: $40.00
Eastern - Instructor: Carr, Stephanie
Room: TBD
CRN: 59877, Fri 6:00PM - 7:55PM
Date: 5/20/16 - 7/22/16

Hustle
Participants will learn the steps of the Hustle. It’s easy, it’s fun and everyone is doing it.

Course #: DANC-4012
FEE: $40.00
Eastern - Instructor: Plant, Rashonda
Room: TBD
CRN: 59874, Thur 6:30PM - 7:55PM
Date: 5/19/16 - 6/16/16

Friends, Family and Facebook
Learn how to make contact with a long lost friend or family member through the most famous social media. Facebook is the most influential way to communicate throughout the world. Participants will learn how to set-up an account, organize personal settings and protect your privacy. Let’s be friends on Facebook!
Ballroom Dancing
This course is designed to teach students basic steps of ballroom dancing. Students will also learn hand and foot coordination, posture, basic turns and spins.

Course #: DANC-4014
FEE: $50.00
Eastern - Instructor: Staff
Room: TBD
CRN: 59878, Thur 6:00PM - 7:55PM
Date: 6/23/16 - 7/21/16

Music

All That Jazz
Interested in Jazz? Interested in learning how to sing Jazz? This class offers both from a local to renowned jazz singers, songwriters and musicians. From Billie Holiday to Diane Reeves, participants will learn how to recognize jazz singers, the lost art of scatting and proper vocal exercises.

Course #: MUSC-5005
FEE: $30.00
Eastern - Instructor: Weeden, Deanna
Room: TBD
CRN: 59875, Thur 6:00PM - 8:00PM
Date: 5/19/16 - 7/7/16

Piano Basics 1.0
Participants will learn where middle C: is, how to read basic sheet music and play elementary level songs.

Course #: MUSC-5006
FEE: $50.00
Eastern - Instructor: Worthy, Jennifer
Room: TBD
CRN: 59876, Sat 11:00AM - 12:25PM
Date: 5/21/16 - 7/9/16

Personal Enrichment Series

Beginning Digital Photography
This course provides students with an introduction to current digital imaging technology. With the use of digital cameras, printers and photo imaging software, students will learn the functions of their camera and explore the world of the electronic darkroom. A digital SLR camera is required. Prior computer experience is recommended but not required.

Course #: PHOT-4019
FEE: $45.00
Eastern - Instructor: Smith, Andre
Room: TBD
CRN: 59061, Sat 1:00PM - 2:25PM
Date: 5/21/16 - 6/18/16

Physical Fitness and Sports

Hatha Yoga - Beginner
Students will learn to build on their flexibility, strength, and health. Course includes breathing and visualization techniques for maintaining your health. Please bring a thick mat, wear loose clothes, and don’t eat two hours before class.

Course #: PEDU-4007
FEE: $45.00
Eastern - Instructor: Brezinski, Emily
Room: TBD
CRN: 59872, Tue, Thur 5:00PM - 6:25PM
Date: 5/17/16 - 5/31/16
School of Continuing Education Classes

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Arts and Crafts

Jewelry Bead Design - Beginner
This class will offer a hands-on approach to Jewelry Bead Design. Participants will complete three sets of jewelry that include a necklace, a pair of earrings, and a bracelet. Participants are responsible for purchasing their own supplies.

Course #: CRFT-4021
FEE: $30.00
Northwest - Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 55916, Tue 5:00PM - 6:30PM
Date: 5/17/16 - 8/2/16

Jewelry Bead Design - Intermediate
Learn various techniques of stringing multiple strands of beads. Use of metal pieces, caps, closures, and pins will be covered. Participants are responsible for their supplies.

Course #: CRFT-4022
FEE: $30.00
Northwest - Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 55917, Tue 6:30PM - 8:00PM
Date: 5/17/16 - 8/2/16

Strictly Wedding Arrangements
Students in this course will learn designs appropriate for weddings, including bouquets, corsages, and boutonnieres. Floral Design for Beginners is highly recommended before registering for this course. Students are responsible for purchasing their own supplies.

Course #: CRFT-4042
FEE: $40.00
Northwest - Instructor: Smith, Sena
Room: TBD
CRN: 56007, Wed 5:00PM - 7:00PM
Date: 7/6/16 - 7/27/16

Introduction to Wire Working
This course provides a fundamental working of manipulating wire to make jewelry findings. Students will also learn key elements and basic wire working techniques to make the findings used in all types of jewelry. Participants are responsible for purchasing their own supplies.

Course #: CRFT-4056
FEE: $30.00
Northwest - Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 55915, Tue, Thur 10:00AM - 12:00PM
Date: 7/19/16 - 7/28/16

Beauty and Personal Enhancement

The Art of Make-up: Beginner
Learn to apply make-up for day, evening, seasonal and trendy looks. Master the techniques of skin care and personal grooming. Participants are responsible for purchasing their own supplies.

Course #: BPEN-4000
FEE: $35.00
Northwest - Instructor: Staff
Room: TBD
CRN: 57608, Mon 7:00PM - 9:00PM
Date: 5/16/16 - 6/20/16
Language and Culture

Find Family History on The Net
Students will learn how to use the Internet for family history research, identify and explore popular genealogy websites, and discover techniques for getting the most out the Internet search engines and databases.

Course #: ENPR-4000
FEE: $40.00
Northwest - Instructor: Lewis-Williams, Felicia
Room: TBD
CRN: 55925, Sat 1:00PM - 3:00PM
Date: 7/16/16 - 7/30/16

Genealogy Research for Beginners
Students will discover techniques and resources to help uncover their families history. Strategies for using research facilities and the Internet to document one’s family tree will be introduced.

Course #: ENPR-4001
FEE: $40.00
Northwest - Instructor: Lewis-Williams, Felicia
Room: TBD
CRN: 55927, Sat 1:00PM - 3:00PM
Date: 6/11/16 - 6/25/16

Introduction to Genealogy
This introductory course is designed to help students discover the fundamental building blocks of Genealogy research. You will also learn how to document your family history.

Course #: ENPR-4014
FEE: $40.00
Northwest - Instructor: Lewis-Williams, Felicia
Room: TBD
CRN: 55929, Sat 1:00PM - 3:00PM
Date: 5/21/16 - 5/21/16

Genealogy: History and Research
Students will learn how to use the Genealogy forms to abstract important information. This class is also designed for Genealogy enthusiasts who are researching their family history and would like to explore additional resources.

Course #: ENPR-4015
FEE: $40.00
Northwest - Instructor: Lewis-Williams, Felicia
Room: TBD
CRN: 55926, Sat 1:00PM - 3:00PM
Date: 6/4/16 - 6/24/16

Computer Science Technology Training

Microsoft Word Basic 2013
Students will gain hands-on experience in creating and editing documents, formatting text and managing files.

Course #: CSTT-2001
FEE: $65.00
CEU's: 1.5
Northwest - Instructor: Gwynn, Annice
Room: TBD
CRN: 55922, Mon,Wed 5:30PM - 7:00PM
Date: 5/16/16 - 6/8/16

Microsoft Excel Basic 2013
Students will learn the basics of this software program to construct and edit spreadsheets. Students will be taught to create, modify, format and print worksheets.

Course #: CSTT-2003
FEE: $65.00
CEU's: 1.5
Northwest - Instructor: Gwynn, Annice
Room: TBD
CRN: 55923, Mon,Wed 5:30PM - 7:00PM
Date: 7/6/16 - 8/3/16

Keyboarding Basics
Today, know how to type is almost a necessity in the business world. More and more corporate-world employees are being asked to create reports, sales letters, business plans, blogs, web content, forecasts and more. Knowing how to type can save you hours of valuable time, increasing your productivity.

Course #: CSTT-2014
FEE: $45.00
Northwest - Instructor: Ri’chard, Michael
Room: TBD
CRN: 55921, Sat 9:00AM - 12:00PM
Date: 6/4/16 - 6/18/16

Blogging for Beginners
Twitter, Facebook, My Space Page. Would you like to learn to create your own blog online so that family members and friends can keep up to date with your life? In the course learn how to set up a free blogger account, create a fun blogger layout and start blogging!

Course #: CSTT-5002
FEE: $30.00
Northwest - Instructor: Coleman, Roslyn
Room: TBD
CRN: 55919, Tue 6:00PM - 9:00PM
Date: 6/14/16 - 6/14/16

Continuing Education Classes
Wayne County Community College District – Summer 2016

124 Call 313.496.2600  •  www.wcccd.edu
Genealogy: What’s in the Library
Students will learn techniques on how to use the library to conduct their family Genealogy research.

Course #: ENPR-4016
FEE: $40.00
Northwest - Instructor: Lewis-Williams, Felicia
Room: TBD
CRN: 55928, Sat 1:00PM - 3:00PM
Date: 5/28/16 - 5/28/16

Building Your Family Tree
This course will cover techniques using Microsoft Word and Microsoft PowerPoint for displaying your Genealogy history for presentations. You should have the basic skills of Microsoft Word and PowerPoint before registering for this course.

Course #: ENPR-4017
FEE: $40.00
Northwest - Instructor: Lewis-Williams, Felicia
Room: TBD
CRN: 55924, Sat 1:00PM - 3:00PM
Date: 8/6/16 - 8/13/16

Professional Exams and Licensing Preparation

Health and Education System, Inc.
The HESI (Health Education System, Inc.) is an assessment of one’s academic preparedness for college-level educational programs such as nursing. Success in programs such as nursing begins with a solid foundation in Reading, Math, Science, English and Language Usage. Students applying for admission to the nursing program at Wayne County Community College District will be required to pass the HESI Test.

Course #: PELP-4006
FEE: $25.00
Northwest - Instructor: Staff
Room: TBD
CRN: 56331, Thur 9:00AM - 12:00PM
Date: 6/16/16 - 6/16/16
Northwest - Instructor: Staff
Room: TBD
CRN: 57924, Thur 9:00AM - 12:00PM
Date: 6/30/16 - 6/30/16
Northwest - Instructor: Staff
Room: TBD
CRN: 57926, Fri 9:00AM - 12:00PM
Date: 7/22/16 - 7/22/16

Northwest - Instructor: Staff
Room: TBD
CRN: 59522, Thur 9:00AM - 3:00PM
Date: 7/14/16 - 7/14/16

Northwest - Instructor: Staff
Room: TBD
CRN: 59886, Fri 9:00AM - 12:00PM
Date: 5/20/16 - 5/20/16

Northwest - Instructor: Staff
Room: TBD
CRN: 60001, Thur 9:00AM - 12:00PM
Date: 5/26/16 - 5/26/16

Northwest - Instructor: Staff
Room: TBD
CRN: 60002, Fri 9:00AM - 12:00PM
Date: 6/24/16 - 6/24/16

Northwest - Instructor: Staff
Room: TBD
CRN: 60003, Tue 9:00AM - 12:00PM
Date: 6/28/16 - 6/28/16

Northwest - Instructor: Staff
Room: TBD
CRN: 60001, Thur 9:00AM - 12:00PM
Date: 5/21/16 - 5/21/16
Northwest - Instructor: Staff
Room: TBD
CRN: 60002, Fri 9:00AM - 12:00PM
Date: 6/24/16 - 6/24/16
Northwest - Instructor: Staff
Room: TBD
CRN: 60003, Tue 9:00AM - 12:00PM
Date: 6/28/16 - 6/28/16

HESI Prep Course
This prep course is designed to assist students prepare for application to the WCCCD Nursing Program. It is based on the Health Education Systems Inc. entrance exam, HESI Admission Assessment (HESI A2). The prep course will review content in three exam areas. The student taking this course should have completed math, English and anatomy and physiology courses.

Course #: PELP-5023
FEE: $25.00
Northwest - Instructor: Staff
Room: TBD
CRN: 59888, Sat 9:00AM - 5:00PM
Date: 5/21/16 - 5/21/16
Northwest - Instructor: Staff
Room: TBD
CRN: 59889, Sat 9:00AM - 5:00PM
Date: 6/11/16 - 6/11/16
Northwest - Instructor: Staff
Room: TBD
CRN: 59890, Sat 9:00AM - 5:00PM
Date: 6/25/16 - 6/25/16
Northwest - Instructor: Staff
Room: TBD
CRN: 59891, Sat 9:00AM - 5:00PM
Date: 7/9/16 - 7/9/16
Northwest - Instructor: Staff
Room: TBD
CRN: 59892, Sat 9:00AM - 5:00PM
Date: 7/23/16 - 7/23/16
Sewing and Design

Fundamentals of Basic Sewing
Students will learn to read and select the correct patterns. Enhance fabric knowledge and practice stitching. Participants are responsible for purchasing their own supplies.
Course #: SEWD-4000
FEE: $50.00
Northwest - Instructor: Cunningham, Ophelia
Room: TBD
CRN: 55934, Sat 9:00AM - 2:00PM
Date: 6/4/16 - 6/25/16

Sewing II
Students will learn the proper way to construct notch collars/labels, welted pockets and buttonholes with the use of fusible interfacing, vented sleeves, and inserting a lining. Students must have a thorough knowledge of Sewing Pattern Selection. Participants are responsible for purchasing their own supplies.
Course #: SEWD-4002
FEE: $45.00
Northwest - Instructor: Cunningham, Ophelia
Room: TBD
CRN: 55935, Thur 5:00PM - 7:00PM
Date: 5/19/16 - 7/7/16

Basic Serger Sewing Techniques
Participants will learn functions that will cover stitch, trim and finish seams all in one simple step. You must provide your own serger machine. Participants must have completed Fundamentals of Basic Sewing and Sewing II before registering this class.
Course #: SEWD-4053
FEE: $50.00
Northwest - Instructor: Cunningham, Ophelia
Room: TBD
CRN: 59247, Wed 9:00AM - 12:00PM
Date: 5/18/16 - 6/8/16

Sewing Machines Accessories
Participants will learn how to use some gadgets provided with your personal sewing machines such as humper jumper, ruffle foot bias bind foot etc. You must provide all gadgets to perform. Participants are responsible for their own sewing machine and supplies. Participants should have completed Fundamentals of Basic Sewing and Sewing II before registering this class.
Course #: SEWD-4055
FEE: $50.00
Northwest - Instructor: Cunningham, Ophelia
Room: TBD
CRN: 59243, Wed 1:00PM - 4:00PM
Date: 5/18/16 - 6/8/16

Dressmaking
Participants will learn how sew dresses for special occasions. Participants should have also completed Fundamentals of Basic Sewing and Sewing II before registering this class. Participants are responsible for their own sewing machine and supplies.
Course #: SEWD-4056
FEE: $50.00
Northwest - Instructor: Cunningham, Ophelia
Room: TBD
CRN: 59245, Wed 1:00PM - 4:00PM
Date: 6/15/16 - 7/6/16

Pattern Drafting
Participants will learn how to make pattern pieces of their choice while learning various techniques. Participants are responsible for their own sewing machine and supplies. Participants should have completed Fundamentals of Basic Sewing and Sewing II before registering this class.
Course #: SEWD-4057
FEE: $50.00
Northwest - Instructor: Cunningham, Ophelia
Room: TBD
CRN: 59244, Wed 9:00AM - 12:00PM
Date: 6/15/16 - 7/6/16
School of Continuing Education Classes

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Arts and Crafts

Exploring Resin Jewelry
This course provides a fundamental working knowledge of making jewelry using traditional and non-traditional resin techniques. Participants are responsible for purchasing their own supplies.

Course #: CRFT-4094
FEE: $50.00
Western - Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 58278, Fri 10:00AM - 1:00PM
Date: 6/10/16 - 8/5/16

Computer Science Technology Training

Computer Repair - Beginner
Students will learn the fundamentals of basic computer repair peripherals, trouble shooting operating systems, software conflicts, system hazards, and memory issues.

Course #: CSTT-3000
FEE: $80.00
CEU's: 4.5
Western - Instructor: Scibilia, Gaspare
Room: TBD
CRN: 58279, Tue 10:00AM - 1:00PM
Date: 5/17/16 - 7/26/16

Building, Construction, and Home Improvement

Fundamentals of Home Repair
This course provides diagnosis and resolution of problems in a home as well as maintenance to avoid such problems. Participants will learn about many types of repairs, DIY projects. For a DIY project student will how to establish limits on how much time and money to invest on the project. Participants will also learn how to do periodic maintenance, for example: inspections, adjustments, cleaning or replacements that should be done regularly to ensure proper functioning of all the systems in a home.

Course #: BCHI-1008
FEE: $75.00
Western - Instructor: Staff
Room: TBD
CRN: 60006, Sat 9:00AM - 11:00AM
Date: 5/21/16 - 7/19/16

Personal Enrichment Series

Home Craft Brewing
This course will focus on the quickly growing home brewing hobby. Participants will be exposed to professional grade equipment and coursework will cover brewing, fermentation, safety and sanitation, operations, agriculture, marketing, management, equipment for production and bottling.

Course #: ARTC-6004
FEE: $50.00
Western - Instructor: Staff
Room: TBD
CRN: 60010, Mon 6:00PM - 8:00PM
Date: 5/23/16 - 7/25/16
**Beginning Digital Photography**
This course provides students with an introduction to current digital imaging technology. With the use of digital cameras, printers and photo imaging software, students will learn the functions of their camera and explore the world of the electronic darkroom. A digital SLR camera is required. Prior computer experience is recommended but not required.

**Course #**: PHOT-4019  
**FEE**: $100.00  
**Western - Instructor**: Sanders, William  
**Room**: TBD  
**CRN**: 60009, Tue 6:00PM - 8:00PM  
**Date**: 5/17/16 - 7/26/16

**Physical Fitness and Sports**

**Hatha Yoga - Beginner**
Students will learn to build on their flexibility, strength, and health. Course includes breathing and visualization techniques for maintaining your health. Please bring a thick mat, wear loose clothes, and don’t eat two hours before class.

**Course #**: PEDU-4007  
**FEE**: $45.00  
**Western - Instructor**: Staff  
**Room**: TBD  
**CRN**: 60008, Thur 10:00AM - 11:55AM  
**Date**: 5/26/16 - 7/14/16

**Martial Arts**
This course provides different techniques, various forms and sparring that are commonly used in martial arts. Participants will learn the history and how martial arts can help in your physical, mental, emotional and spiritual health.

**Course #**: PEDU-4025  
**FEE**: $50.00  
**Western - Instructor**: Staff  
**Room**: TBD  
**CRN**: 60007, Sat 9:00AM - 11:00AM  
**Date**: 5/21/16 - 7/9/16

**Skilled Trades**

**Small Engine Repair**
Students will learn the skills necessary to tear down and assemble a small air-cooled engine for both two and four cycles. Students will analyze Briggs and Stratton, Tecumseh, Kohler lawn mowers, garden tractors, tillers, and mini bike engines.

**Course #**: SKTR-1003  
**FEE**: $145.00  
**CEU’s**: 4.5  
**Western - Instructor**: Gibbons, Sharleen  
**Room**: TBD  
**CRN**: 55976, Wed 6:00PM - 9:45PM  
**Date**: 5/18/16 - 7/27/16  
**Western - Instructor**: Gibbons, Sharleen  
**Room**: TBD  
**CRN**: 58251, Sat 12:00PM - 3:45PM  
**Date**: 5/14/16 - 8/6/16
School of Continuing Education Classes

Through our School of Continuing Education, we offer a variety of professional development programs for persons seeking new job opportunities, looking to expand current skills, licensing and certification courses, and much more! We also have hundreds of personal enrichment programs for leisure and recreation. I invite you to browse through our current CE schedule for detailed program offerings. Our dynamic lecture, workshop and seminar series brings the classroom to you! Check the Calendar of Events frequently for upcoming programs.

Arts and Crafts

Soutache Jewelry
Participants will learn the basics of making beautiful Soutache jewelry in this fun and creative beginner class. In this class you will be guided you through the basics and shown how to make glamorous pieces of jewelry. Soutache also call ‘Russian Braiding’ is the process of using layers of cords in a way that beads can be placed side-by-side. Curving threads can be shaped into a range of patterns creating a fabulous visual piece of wearable art.

Course #: CRFT-5035
FEE: $50.00
University Center - Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 59997, Sat 10:00AM - 12:00PM
Date: 5/21/16 - 6/25/16

Key Applications: IC3 Part II
This course will introduce participants to key computer applications: word processing and spreadsheet functions. This hands-on course is the second component in a three-part series.

Course #: CSTT-1330
FEE: $60.00
CEU’s: 1.0
University Center - Instructor: Wheatley, Christopher
Room: TBD
CRN: 59306, Fri 8:00AM - 10:25AM
Date: 6/17/16 - 7/8/16

University Center - Instructor: Wheatley, Christopher
Room: TBD
CRN: 59307, Mon 5:30PM - 7:55PM
Date: 6/20/16 - 7/18/16

Living Online: IC3 Part III
This course will introduce participants to the Internet and all its functions. This hands-on course is the third and final component in a three part series.

Course #: CSTT-1340
FEE: $60.00
CEU’s: 1.0
University Center - Instructor: Wheatley, Christopher
Room: TBD
CRN: 59308, Mon 5:30PM - 7:55PM
Date: 7/25/16 - 8/8/16

University Center - Instructor: Wheatley, Christopher
Room: TBD
CRN: 59309, Fri 8:00AM - 10:25AM
Date: 7/15/16 - 8/5/16

Computer Science Technology Training

Computing Fundamentals: IC3 Part I
This course will introduce participants to the essential basics of computer knowledge. This hands-on course is the first in a three-part series.

Course #: CSTT-1329
FEE: $60.00
CEU’s: 1.0
University Center - Instructor: Wheatley, Christopher
Room: TBD
CRN: 59304, Fri 8:00AM - 10:25AM
Date: 5/20/16 - 6/10/16

University Center - Instructor: Wheatley, Christopher
Room: TBD
CRN: 59305, Mon 5:30PM - 7:55PM
Date: 5/16/16 - 6/13/16
Microsoft Word Basic 2013
Students will gain hands-on experience in creating and editing documents, formatting text and managing files.

Course #: CSTT-2001
FEE: $65.00
CEU’s: 1.5
University Center - Instructor: Wheatley, Christopher
Room: TBD
CRN: 59065, Sat 12:00PM - 2:25PM
Date: 5/21/16 - 6/11/16

Microsoft Excel Basic 2013
Students will learn the basics of this software program to construct and edit spreadsheets. Students will be taught to create, modify, format and print worksheets.

Course #: CSTT-2003
FEE: $65.00
CEU’s: 1.5
University Center - Instructor: Wheatley, Christopher
Room: TBD
CRN: 59067, Sat 12:00PM - 2:25PM
Date: 7/16/16 - 8/6/16

MS PowerPoint Basic 2013
Students will learn to build powerful presentations working with text, backgrounds and graphics. Participants will also learn to create, modify and print presentation materials.

Course #: CSTT-2007
FEE: $65.00
CEU’s: 1.5
University Center - Instructor: Wheatley, Christopher
Room: TBD
CRN: 59066, Sat 12:00PM - 2:25PM
Date: 6/18/16 - 7/9/16

Introduction to Tablets
Participants will gain an understanding of tablet features. The course will focus on browsing the internet, check e-mails, learn how to download, read books on line, play video games organize content and more.

Course #: CSTT-5018
FEE: $40.00
University Center - Instructor: Staff
Room: TBD
CRN: 59905, Mon 5:00PM - 7:55PM
Date: 7/25/16 - 7/25/16

Introduction to Smart Phones
Participants will gain an understanding on how to access the internet, send and receive emails, download apps and games and check social networking sites, like Facebook and Twitter.

Course #: CSTT-5019
FEE: $40.00
University Center - Instructor: Staff
Room: TBD
CRN: 59904, Mon 5:00PM - 7:55PM
Date: 7/18/16 - 7/18/16

Dance

Egyptian Belly Dancing - Beginner
Students will dance to the music and rhythm of the Middle East by learning various movements while strengthening individual muscle groups. Get a firmer figure, relieve tension and become more flexible.

Course #: DANC-4000
FEE: $40.00
University Center - Instructor: Carr, Stephanie
Room: TBD
CRN: 59897, Sat 10:00AM - 11:55AM
Date: 5/28/16 - 7/30/16

Hustle
Participants will learn the steps of the Hustle. It’s easy, it’s fun and everyone is doing it.

Course #: DANC-4012
FEE: $40.00
University Center - Instructor: Smith, Kevin
Room: TBD
CRN: 59898, Sat 2:00PM - 3:55PM
Date: 5/28/16 - 7/30/16

Ballroom Dancing
This course is designed to teach students basic steps of ballroom dancing. Students will also learn hand and foot coordination, posture, basic turns and spins.

Course #: DANC-4014
FEE: $50.00
University Center - Instructor: Smith, Kevin
Room: TBD
CRN: 55909, Sat 12:00PM - 1:55PM
Date: 5/28/16 - 7/30/16
Language and Culture

Spanish for the Traveler
This is an introduction to practical Spanish conversations and culture. Students will discover how to say and comprehend many expressions used in everyday Spanish. Use common phrases of greeting, introduction, and complimenting others; practice giving directions, asking for clarification, making small talk, and much more.

Course #: LANG-4008
FEE: $40.00
University Center - Instructor: Dominguez, Maria
Room: TBD
CRN: 57052, Sat 10:00AM - 11:55AM
Date: 5/21/16 - 7/23/16

Sewing and Design

Fundamentals of Basic Sewing
Students will learn to read and select the correct patterns. Enhance fabric knowledge and practice stitching. Participants are responsible for purchasing their own supplies.

Course #: SEWD-4000
FEE: $50.00
University Center - Instructor: Simmons, Sandra
Room: TBD
CRN: 59900, Fri 10:00AM - 1:00PM
Date: 5/20/16 - 7/1/16

Physical Fitness and Sports

Hatha Yoga - Beginner
Students will learn to build on their flexibility, strength, and health. Course includes breathing and visualization techniques for maintaining your health. Please bring a thick mat, wear loose clothes, and don’t eat two hours before class.

Course #: PEDU-4007
FEE: $45.00
University Center - Instructor: Golden, Susan
Room: TBD
CRN: 59899, Sat 9:00AM - 9:55AM
Date: 5/21/16 - 7/30/16

Tai Chi - Beginner
Students will learn this ancient Chinese martial art. Considered a low-impact aerobic exercise, it is also used for self-defense and stress relief.

Course #: PEDU-4012
FEE: $50.00
University Center - Instructor: Frost, Elaine
Room: TBD
CRN: 59893, Tue 11:30AM - 1:30PM
Date: 5/24/16 - 7/19/16
Continuing Education Registration Form - Summer 2016

Please use one registration form per student. Feel free to duplicate this form as needed.

<table>
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<tr>
<th>Course Number</th>
<th>CRN Number</th>
<th>Course Title</th>
<th>Campus</th>
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The Motorcycle Safety program requires pre-registration at any campus. No mail or fax-in registration will be accepted.

For sport related camps/classes, a liability waiver form must be signed.

Return Check Policy

Students are liable for all amounts pertaining to any bank rejected checks, which includes but is not necessarily limited to the following: The amount of the rejected check, A $20 District service fee for NSF (bad check) processing, A $20 deferred fee Charges assessed by the external check guarantee company utilized by the district.

All checks written to the college are verified by an external check guarantee agency. All returned checks are subject to the agency's collection fees.

Stop payment of check does not initiate cancellation of classes. You must officially withdraw from your classes.

Payment method must accompany form. PLEASE DO NOT SEND CASH!
(all checks must have the driver's license number and telephone number of the signer of the check written on the check.)

- Check/Money Order
- American Express
- Discover
- MasterCard
- VISA

Account No. ____________________________ Expiration Date ____________________________

Card Holder Signature ____________________________

* - The college will use your social security number for recordkeeping, identification, and billing. At your request (and if you are not currently on our system under your social security number), the college will assign another number for these purposes

Fax: Fax form to (313) 962-1643.

Mail: -Mail form to Wayne County Community College District, Mail Registration-C.E., P.O. Box 32557, Detroit MI 48232-0557.

Walk: - Register in person at any of our five campus locations. See the back of the schedule for location details.

Optional Section: Not considered in determining admissibility. Federally required

reporting information: Sex: ☐ Male ☐ Female Marital Status: ☐ Married ☐ Single

Check which category describes you best: ☐ African-American (non Hispanic) ☐ American Indian-Native Alaskan ☐ Arabic

☐ Asian-Pacific Islander ☐ Caucasian (non Hispanic) ☐ Hispanic ☐ Other ☐ Prefer not to respond

Wayne County Community College District (WCCCD), pursuant to the requirements of Titles VI and VII of the Civil Rights Act of 1964, Title IX of Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Vietnam–Era Veterans Readjustment Act of 1974, the Elliot-Larsen Civil Rights Act, Executive Order 11246 and Title II of the Americans with Disability Act (ADA) complies with all Federal and State laws and regulations prohibiting discrimination and with all requirements and regulations of the U.S. Department of Education. It is the policy of WCCCD that no person, on the basis of race, color, religion, national origin, age, sex, height, weight, marital status, disability, or political affiliation or belief, shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in employment or in any program or activity for which it is responsible or for which it receives financial assistance from the U.S. Department of Education. (Policy adopted by the Wayne County Community College District Board of Trustees, July 28, 1993)
WAYNE COUNTY COMMUNITY COLLEGE DISTRICT
EMERGENCY MEDICAL TREATMENT RELEASE - ADULT FORM

I, __________________________________________ hereby authorize emergency medical treatment for myself. I understand that this treatment will be administered by a qualified and licensed healthcare professional when, in the opinion of the attending healthcare professional, undue delay may endanger my life, or cause disfigurement, physical impairment, or unreasonable discomfort. This authority is granted only after a reasonable effort to reach my emergency contact at the contact numbers provided below has failed.

Emergency Contact #: __________________________ (Please indicate type of #; i.e. mobile/pager)
Secondary Contact #: __________________________ (Please indicate type of #; i.e. mobile/pager)

1. Please list any allergies, medications, contact lenses, or any other pertinent information that may affect the level or type of care that might be required.

______________________________________________________________________________
______________________________________________________________________________

2. Family Physician contact information

Physician's name: _______________________________ Phone: _________________
Physician's address: _______________________________________________________

3. Health Insurance Data

Enrolled Member: ______________________________
Employer: ____________________________________ Policy: _________________
Group: ______________________________________ Contract: _______________________

This release form is completed and signed of my own free will for the sole purpose of authorizing medical treatment under emergency circumstances.

__________________________________________ ________________________________
Printed Name of Participant Date

________________________________________
Signature
WAYNE COUNTY COMMUNITY COLLEGE DISTRICT

WAIVER AND RELEASE OF LIABILITY - ADULT FORM

I, ______________________, hereby consent to my participation in the Wayne County Community College District “____________________________________” (class). I understand that I will be under the care of qualified staff members and that participation in the class may involve strenuous activity. In consideration of the acceptance of myself into this class, I agree to indemnify and hold harmless Wayne County Community College District and its authorized representatives, specifically including any caregivers, from any and all claims, including negligence which may be directly or indirectly related to my participation in class. I also acknowledge that I have informed Program personnel of any special medical or physical needs that I may require, prior to executing this agreement.

_________________________________________ ____________________
Signature Date
Microsoft Imagine Academy Program

Helping students achieve industry recognized skills and certifications on the latest technologies.

Microsoft Imagine Academy provides resources that benefit all students, faculty and staff. Acquiring skills on the latest technologies helps students to become better partners, communicators, critical thinkers, innovators, and problem solvers.

Studies suggest that in the next 5 to 10 years there will be a significant shortage in the supply of skilled IT professionals. Over the next four years, Information Technology (IT) employment will rise by 5.8 million jobs and 51% of all IT jobs will be software related, creating 75,000 new businesses.

Microsoft believes that technology skills are essential to the prosperity of both individuals and nations. These skills contribute to economic growth through increased productivity and by creating greater capacity to adopt new technologies, ways of working and new sources of innovation.

Microsoft Imagine Academy allows our young people, our trainers and our companies to develop quality skills so that our people can improve their economic and social situations.”

Larbi Bencheikh
General Director, OFPPT, Casablanca, Morocco

Microsoft Imagine Academy benefits for students, educators, academic institutions and your community

By joining the Microsoft Imagine Academy Program, your institution receives curriculum for teaching technology and learning tools that help students achieve success. Imagine Academy enables you and your institution to offer training not only on fundamental technology skills, but also technical courses for your students who are interested in pursuing a career in IT after graduation.

For more information please call the School of Continuing Education at 313-496-2704

Wayne County Community College District – Summer 2016
Call 313.496.2600 • www.wcccd.edu 135
Earn your bachelor’s or master’s degree close to home!

WCCCD’s Mary Ellen Stempfle University Center offers bachelor’s and master’s degrees through educational partnerships with Ferris State University, Michigan State University, University of Detroit Mercy, University of Michigan-Flint, Western Michigan University, Madonna University (located at the Western Campus) and Northwood University (located at the Western Campus). In addition, select WCCCD academic course offerings are available. Conveniently located in Harper Woods at 19305 Vernier Road, this facility offers easy access to both 8 Mile Road and the I-94 expressway.

- Finance, Graduate Certificate in Finance
- Health Information Management, Bachelor of Science
- Educational Administration, Master of Arts
- Curriculum and Instruction, Master of Arts
- Social Work, Bachelor of Social Work
- Teaching of Mathematics, Master of Arts in the Teaching of Mathematics

- Bachelor of Science Degrees:
  - Allied Health
  - Criminal Justice
  - Dental Hygiene

- Master of Business Administration at Western Campus

- Bachelor of Science Degree in Business Administration - Human Resource Management
- Bachelor of Science Degree in Aging Studies all at Western Campus

- Bachelor of Nursing
- Bachelor of Applied Science
- Bachelor of Business Administration

For more information call 313-962-7150 or visit www.wcccd.edu
Silver Circle Program

The program is designed to improve and support a healthy active lifestyle for mature adult learners in the areas of leisure, fitness, health, technology, finance, retirement and estate planning. Join us today and become a shining senior in the Silver Circle program!

Comfy Chair Travels
Music Appreciation
Yoga for Seniors
Cooking Lite
Personal Internet Safety
Experiencing Senior Power (computer training)
Current Events
Estate Planning
Jewelry Bead Design for Mature Learners
Nutrition and You
Silver Circle Book Club
Painting for Mature Learners

“I love this program. It makes me remember the good old days!”
Senior Circle Participant