Important Registration Information

You must have earned a passing grade for all pre-requisite courses or you will not be allowed to register for the next sequential course. In addition to meeting the official admissions/registration requirements, you must select a program of study. For certain career programs you must complete an official Program Admission Form which may be obtained from the Campus Academic Officer or the campus Admissions Office after completing all course pre/co-requisites.

You are officially registered when the registration staff enters your classes or you click the submit button on WebGate. You are then responsible for all tuition and fees incurred including the non-refundable registration fee.

You are to pay at least 65% of your tuition at the time of registration. Students registering online will also have the option of paying online. You must officially withdraw from your class(es) within the refund period to be eligible for any refund. The unpaid balance of tuition and fees is still due when you drop a course after the refund period ends. Therefore, any course dropped after the 50% refund must be paid in FULL.

Important Dates:

- Early Academic Advising Begins: Monday, June 15, 2015
- Priority Registration 1 Begins (42+ Credit Hours): Monday, June 22, 2015
- Priority Registration 2 Begins (30+ Credit Hours): Saturday, June 27, 2015
- Independence Day Observed (District Closed): Monday, July 4, 2015
- Independence Day (District Closed): Saturday, July 4, 2015
- Open Registration Starts (online/walk-in): Monday, July 6, 2015
- Graduation Application Deadline: Thursday, October 15, 2015
- No Classes: Wednesday, November 25, 2015
- Thanksgiving Break (District Closed): Wednesday, November 25, 2015
- Classes Resume: Monday, November 30, 2015

Note: All grades are due 48 hours after the class ends. Please refer to chart on page 10 for important Refund and Part of Term dates. Academic advising is available throughout the year. All students are encouraged to see an advisor prior to class registration.

Key

• = Same as Part-of-Term 1

REGISTRATION HOURS


- Monday - Thursday: 8:30 a.m. – 7:00 p.m.
- Friday: 8:30 a.m. – 4:30 p.m.
- Saturday - Aug. 1, Aug. 8, Aug. 15, Aug. 22: 9:00 a.m. – 3:00 p.m.

General Information (313) 496-2600