

# OPT Reporting

All international students in F-1 status are required to report employer information to SEVIS within 10 days of the change. This information must be submitted to SEVIS each time there is a change of employer.

Additionally, you must report in by submitting this form during the 6th and 12th month of your OPT (from the start date as posted on your work permit). If you have the 17-month STEM OPT extension, you also must report in during the 6th, 12th and 17th month of your STEM OPT. This filling period is 3 weeks PRIOR to and ONE week AFTER each reporting period.

Failure to comply with this requirement can result in the termination of your F-1 status and work authorization by U.S. Department of Homeland Security.

## Basic Information

Family/Last \*

First Name \*

Middle Name

A# \*

SEVIS Number \*

Reason for reporting \*

Address updates: Please log onto your WebGate account to update your address and other contact information. If you have difficulty accessing your WebGate account, please [contact us at 313-496-2756](tel:313-496-2756).

## Employment Information

Name of Employer \*

Address of Employment \*

City \*

State & ZipCode \*

Job Title \*

Brief description of your Job  
Duties \*

Start Date \*

End Date