



# Wayne County Community College District

## District Office

801 W. Fort Street  
Detroit, MI 48226  
(313) 496-2765  
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## Human Resources

### Notice of Position Opening Internal Full-Time Instructor (AA003-25)

Posting Date: **July 8, 2025**  
Reports to: **Provost of Health Sciences**  
Grade / Level: **According to AFT Contract**  
Deadline: **Applications will be accepted until July 22, 2025.**

Wayne County Community College District is currently seeking a **FULL-TIME DENTAL HYGIENE** Instructor:

**Summary of Duties:** Develop and measure learning outcomes aligned with program standards. Assess student performance and maintain grade records. Create an effective learning environment through the use of a variety of instructional methods. Collaborate in the development and continued assessment of learning outcomes for use in program reviews and curriculum revision. Work with other program and/or discipline faculty to complete scheduled program reviews and to use the findings to revise the curriculum. Participate in appropriate professional development activities to assure currency in the discipline, knowledge and instructional methods. Participate in department/discipline, division, campus, and college meetings and committees. Participate in college projects, surveys, studies, and reports that relate to the discipline or program. Collaborate in the development of program and/or discipline promotional materials. Maintain time outside of class for student consultation. Support the college's goals. Perform other related duties as required or assigned.

#### Minimum Qualifications:

- **Education:** An Associate's Degree in Dental Hygiene. A Bachelor's Degree in Dental Hygiene or a related field.
- **Licensure:** Current and valid Registered Dental Hygienist (RDH) license in the State of Michigan.
- **CPR Certification:** Current Basic Life Support (BLS) or Cardiopulmonary Resuscitation (CPR) certification.
- **Clinical experience** as a practicing dental hygienist (5 years minimum). This experience should demonstrate a strong foundation in all aspects of dental hygiene patient care.

#### Preferred Qualifications:

- A Master's Degree in Dental Hygiene, Education, or a related field
- **Teaching Experience:** Prior experience in a clinical and didactic teaching role.
- **Mentoring Experience:** Experience in guiding, advising, or mentoring individuals in an academic setting.
- **Knowledge of Educational Principles:** Familiarity with learning theories, curriculum development, and assessment methods.
- **Technology Proficiency:** Comfort and competence in using dental software and educational technology (e.g., Dentrix, DEXIS and TalEval).
- **Professional Development:** Evidence of ongoing professional development activities, such as continuing education and educational methodology courses, workshops, and participation in professional organizations.

#### Other Requirements for Position:

- **Communication and Interpersonal Skills:** Excellent written and verbal communication skills, as well as strong interpersonal skills to effectively interact with students, faculty, and staff.
- **Organizational and Time Management Skills:** Ability to manage time effectively, prioritize tasks, and maintain organized clinical and administrative responsibilities.
- **Commitment to Student Success:** A demonstrated passion for teaching and supporting student learning and professional development.
- **Familiarity with the Institution:** As an internal candidate, prior positive contributions to the college and the dental hygiene program would be a significant advantage.

#### Job-Specific Skills and Abilities:

- **Clinical Competency:** Demonstrated expertise in providing a full range of dental hygiene services, adhering to current best practices and ethical standards.
- **Supervisory Skills:** Ability to effectively supervise and evaluate student clinical performance, provide constructive feedback, and ensure patient safety.
- **Assessment Skills:** Ability to assess student-learning outcomes in the clinical setting.
- **Flexibility and Adaptability:** Willingness to adapt to changing curriculum needs and potentially transition to teaching lecture courses in the future.
- **Collaboration:** Ability to work effectively as part of a team with other faculty members, administration and staff.

#### Internal Candidates, the College Will Also Consider:

- **Performance in Current Role:** A strong record of performance and positive contributions in their current position.
- **Professionalism and Work Ethic:** Demonstrated professionalism, reliability, and a strong work ethic within the dental clinic.

#### Application Procedure: Applicants must submit the following to [jobs@wcccd.edu](mailto:jobs@wcccd.edu) for immediate consideration:

- Wayne County Community College District application form which can be found at [www.wcccd.edu](http://www.wcccd.edu) then go to: Divisions-Human Resources-Employment Application;
- Cover Letter explaining how your experience and education qualify you for the stated requirements of the position;
- Resume or Curriculum Vitae ;
- Copies of your undergraduate and graduate college transcripts (unofficial copies are acceptable during the application phase; official copies will be required upon hire) ;
- Three letters of recommendation

**Please reference this staffing number on all documents: AA003-25**

#### EQUAL OPPORTUNITY EMPLOYER

Mail Resume to: Wayne County Community College District  
Attention: Human Resources, 801 W. Fort Street, Detroit, MI 48226  
Or e-mail your resume to: [jobs@wcccd.edu](mailto:jobs@wcccd.edu)

#### Statement of Compliance

Wayne County Community College District (WCCCD), pursuant to the requirements of Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the age Discrimination Act of 1975, the Vietnam-Era Readjustment Act of 1974, the Elliot-Larsen Civil Rights Act, Executive Order 1146, and Title II of the Americans with Disabilities Act (ADA) complies with all Federal and State laws and regulation prohibiting discrimination and with all requirements and regulations of the U.S. Department of Education. It is the policy of WCCCD that no person, on the basis of race, color, religion, national origin, age, sex, height, weight, marital status, disability, or political affiliation or belief, shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to employment or in any program or activity for which it is responsible or for which it receives financial assistance from the U.S. Department of Education. (Policy adopted by the Wayne County Community College District Board of Trustees, July 28, 1993).

#### Notice of Non Discrimination Policy

Any questions concerning Title IX of the Education Amendments of 1972 which prohibits discrimination on the basis of sex, or inquires related to Section 504 of the Rehabilitation Act of 1973 which prohibits discrimination on the basis of handicap, or the College's Statement of Compliance with Federal and State law should be directed to Director of Human Resources, Wayne County Community College District, 801 W. Fort, Detroit, MI 48226 or by calling: 313-496-2765.