Weekend Memo

To: WCCCD Board of Trustees

From: Dr. Curtis L. Ivery

Date: January 31, 2003

This may seem like a quiet time with regard to our facility and site development planning and implementation. Actually, there is a great deal going on behind the scenes. Specific repair projects continue on all the campuses and in the Administration Building. Our focus, however, is shifting to the study and analysis of our future space needs for the District’s instructional departments and disciplines, and student service functions. All units of the college were invited to submit documents outlining their future plans and related space requirements. These are now completed, and the process is underway to analyze these documents and to reach toward recommendations on the future space needs and specifications for each college unit.

Upcoming Events Scheduled through February 8, 2003

February 8, 2003
9:00 a.m. – 3:00 a.m.
Downtown Campus

The Continuing Education Department in partnership with the City of Detroit Department of Elections presents a Voter Education Seminar Workshop. The seminar will focus on the Michigan election laws and public policy, understanding the latest in voting technology and how to enhance voting efficiency.

Workforce and Economic Development - Dr. Mary Smith, Vice Chancellor for Workforce Development and Career Programs

- On Monday, the first in a series of workshops and seminars concentrating on Communication was held at the Detroit Broadcast Center. This week’s three-part workshop was an introductory session on writing. The three-day seminar focuses on creative writing, publishing, and Internet marketing and self-publishing. The seminars are geared towards freelance writers, poets, fiction/non-fiction writers; experienced and inexperienced alike.
• On Friday, Dr. Smith and James Robinson facilitated an eight-hour test taking skills seminar for Detroit Public Schools COMPACT Coordinators. This seminar is designed to assist in the standardization of instruction to help students build the necessary test taking skills that enhance their academic growth as well as assist in the preparation for successful taking of the MEAP and ACT examinations.

**Government Relations**- Jonathan Cartwright, Director

• On Tuesday, Jonathan Cartwright, Kebina Young and Lisa Jackson hosted the “Education First” radio show with guest Dr. Marjorie Oliver. Topics discussed included the “Workshop for Parents” being held at the Western Campus on February 1 and the “Voter Education Seminar” being held at the Downtown Campus on February 8.

• On Wednesday, Jonathan Cartwright met with Bedford Estes of Muhammad Mosque No. 1 concerning community projects.

• Also on Wednesday, the voter seminar was the topic of discussion on “Health, the Bible and You” which airs on Comcast. Kebina Young is the associate producer and Lisa Jackson is the assistant producer.

• On Thursday, Jonathan Cartwright met separately with Senator Raymond Murphy, Jackie Currie, City Clerk for the City of Detroit and Roy Harp of Cinemax concerning community and educational issues.

**Downtown Campus**- Dr. Jacqueline Hodges, Interim Campus President

• On Thursday, Liz Chamberlain, a member of the Detroit Public Schools Transition Advisory Council, attended the council’s monthly meeting.

• This week, the Downtown Campus hosted graduation ceremonies for the Adult Education Program.

**Downriver Campus**- Dr. Randall Miller, Campus President

• On Saturday, January 25, Dr. Miller participated in a certificate awards ceremony with 52 Taylor School fourth grade students who had completed a three week training program to prepare them for MEAP testing.

• On Monday, Dr. Miller represented the District on the dais of the Southern Wayne County Chamber of Commerce Legislative Forum, where Rep. John Dingell provided a Washington update. Robert Bailey, James Dodson and Muna Khoury also attended.

• On Wednesday, Dr. Miller, Dr. Nick Fleezanis and Robert Bailey met with senior administrators from Taylor Schools to initiate planning for high school outreach, campus tours and weekend courses to prepare high school students for ACT and MEAP testing.
**Eastern Campus** - Dr. George Swan, Campus President

- On Monday, Dr. Swan met with Michael Relyin, Coordinator of the Joint Council on Apprenticeship Ironworkers program, to discuss improvements to the project and transition of participants into degree programs.

- Also on Monday, Dr. Swan attended a meeting of the Interim Board of Directors for Family and Youth Self Sufficiency at the Warren Conner Development Coalition offices.

- On Tuesday, Dr. Swan attended the Warren Conner Development Coalition Board of Directors meeting.

- Also on Tuesday, Dr. Swan participated in a national telephonic meeting of the Child Welfare League of America's Cultural Competency committee, where he serves as chairman.

- On Wednesday, Dr. Swan attended the Michigan Institute for Non-violence Education (MINE) Board of Directors meeting.

- On Wednesday, the Eastern Campus held a Studying for Success workshop conducted by Kris Evans-Barnes, Academic Support Coordinator. Topics included test taking strategies, time management and improving study habits.

- Also on Wednesday, Daniel Martinez and Cynthia Junior represented the District at Beaumont Hospital’s Education Fair. Over 200 of Beaumont’s staff attended the event.

- On Thursday, Dr. Swan attended the National Board of Directors meeting for the Child Welfare League of America in Washington, D.C.

**Northwest Campus** - Dr. Hattie Johnson-Norris, Campus President

- On Saturday, January 25, the Northwest Campus and the Delta Sigma Phi Sorority hosted a "Parenting from Start to Finish” workshop. The workshop was designed to enhance parenting skills, human growth and development, coping with adolescents and financing children’s education.

- On Monday, the Northwest Campus hosted a blood drive and bone marrow registry sponsored by the American Red Cross.

- On Tuesday and Wednesday, the Northwest Campus hosted faculty receptions to welcome new and returning faculty. Dr. Joann Pieronek, Dr. Johnson-Norris and James Jackson gave greetings.

- On Wednesday, Jo Ann Nyquist met with Loraine Scott and Lisa Jones, Health/Mental Health Coordinators from Hartford Head Start Agency, Inc. to develop a partnership to
provide dental hygiene preventive treatment services and dental health education presentations to children. Hartford Head Start services over 1000 children each year.

- On Thursday, Jo Ann Nyquist and Janice Counts met with Nicole Smith, Territory Manager for Pfizer Inc. to plan for two educational programs for students and faculty in Spring 2003. These programs are provided through Pfizer's Visiting Faculty Lecture Series and are jointly sponsored through the University of Buffalo, School of Dental Medicine.

- On Thursday, Jean Hawkins attended the monthly meeting of the Senior Voices in which she was elected to the board for the Senior Voices Broadcasting at the Hannon House.

- On Friday, Jean Hawkins met with Ernest Johnson, Manager of the Neighborhood City Hall at the Butzel Center. Discussion focused on the possibility of conducting informational workshops for the neighborhood regarding the concerns of the City of Detroit.

- In honor of Children’s Dental Health Month, the Dental Hygiene Program will again provide free preventive dental hygiene services for children ages 3-18. The response has been overwhelming from throughout the tri-county area and all appointments for February are completely filled.

**Western Campus**- Dr. Marjorie Oliver, Campus President

- On Saturday, January 25, the Western Campus hosted a training workshop for 80 Brownie and Girl Scout leaders from the Huron Valley District Council.

- On Monday, Dr. Oliver met with Jennifer Price of Van Buren Township, to discuss issues related to the Visteon project in the township.

- On Tuesday, Dr. Oliver met with Janet Ames, Director of Outreach at the Remricktom Center for the Blind Children, to promote the “Workshop for Parents” being held on Saturday, January 25 at the Western Campus.

- On Wednesday, Dr. Oliver met with Brian Lorge, Director of Marketing for Meisel Sysco, to discuss possible partnerships.

- On Thursday, Dr. Oliver met with Sarah Rigg from the Belleville View to discuss enrollment increases at the campus.

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