IN-PERSON AND VIRTUAL CLASSES AVAILABLE

CONTINUING EDUCATION
CAREER & SKILLS TRAINING

Real Estate License Preparation | Silver Circle | Art | Music

FOR MORE INFORMATION, VISIT WWW.WCCCD.EDU OR CALL 313-496-2600
The School of Continuing Education provides high quality, accessible programs and services in response to community needs. Our programs are offered as lifelong learning opportunities for individuals who want to enrich their cultural experiences, enhance their professional or occupational skills. Courses are available during the day, evening, weekend and on-line.

Our lifelong learning courses encompass a wide range of activities and interests, such as arts and crafts, personal enhancement, health, physical fitness and sports, performing arts and global awareness. Additional educational opportunities include specialized courses that fulfill state licensing and professional certification requirements and computer technology training.

Youth development is a special focus area for the School. Among our programs are the Kids’ College, summer camps, career exposure and the youth enhancement series. These classes are designed to be fun-filled, academically challenging and enriching.

Continuing Education specializes in providing Short-Term Certificate programs that offer new training opportunities based on the changing economy and the need for retraining and skill building. Such offerings include Advanced Computer Technology, Human Resources Specialist, Computerized Accounting, Entrepreneurship, Grant Writing, Grant Management, Office Support Specialist, and Non-Profit Management.

The School is committed to the provision of excellence. Our staff and instructors have collective expertise in a wide range of subject matter and course content. We look forward to providing you with superior customer service.

TO REQUEST A CONTINUING EDUCATION SCHEDULE
CALL (313) 496-2600 OR VISIT WWW.WCCCD.EDU
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4 Call 313.496.2600 • www.wcccd.edu
WCCCD’s Mary Ellen Stempfle University Center offers bachelor’s and master’s degrees along with a Doctor of Education program through partnerships. In addition, select WCCCD academic course offerings are available. Conveniently located in Harper Woods at 19305 Vernier Road, this facility offers easy access to both 8 Mile Road and the I-94 expressway.

- Bachelor of Science in Criminal Justice
- Bachelor of Science in Mortuary Science
- Bachelor of Science in Welding and Metallurgical Engineering Technology
- Bachelor of Science in Business Administration – Human Resource Management
- Bachelor of Science in Aging Studies
- Bachelor of Nursing
- Bachelor of Applied Science*
- Bachelor of Business Administration*
- Master Gardener Training
- Fruit and Vegetable Crop Management - Certificate
- Landscape Management - Certificate
- Bachelor of Science in Network Management and Security
- Bachelor of Science in Medical Case Management
- Bachelor of Science in Information Technology (BSIT)
- Bachelor of Science in Information Technology - Concentration in Cybersecurity (BSIT-Cyber)
- Master Gardener Training
- Fruit and Vegetable Crop Management - Certificate
- Landscape Management - Certificate
- Bachelor of Science in Network Management and Security
- Bachelor of Science in Medical Case Management
- Master of Business Administration
- Bachelor of Business Administration with concentrations in:
  - Accounting
  - Computer Information Management
  - Management
- Bachelor of Science in Mortuary Science
- Bachelor of Science in Welding and Metallurgical Engineering Technology
- Bachelor of Science in Business Administration – Human Resource Management
- Bachelor of Science in Aging Studies
- Doctor of Education

*ONLINE PROGRAM

FOR MORE INFORMATION CALL 313-962-7150 OR VISIT WWW.WCCCD.EDU
ESTATE PLANNING
Course #: FINC-4083
CRN: 81256
Date: 9/6/22-10/4/22
Instructor: Darnell Boynton

This course covers the subjects that no one wants to talk about, but every family need Estate planning sessions will include the importance of minimizing probate conflicts, the basics of wills, trusts, video instructions, burial planning and expected expenses.

ETHICS HOW ETHICAL AM I?
Course #: FINC-5014
CRN: 81257
Date: 10/11/22-12/6/22
Instructor: Darnell Boynton

This course is an introduction to the principles and techniques of rational decision making in morality. It includes a survey of ethical theories, a review of the basic principles of critical reasoning, and applications of both to moral issues.

I, INC. THE BUSINESS OF ME
Course #: FINC-5015
CRN: 81258
Date: 9/14/22-11/2/22
Instructor: Darnell Boynton

This course is designed to awaken the entrepreneurial spirit in you. With the advent of Social Media and the new found success it can bring, you must be able to position yourself to take advantage of what properly protecting your brand means. Maximize the business of you and what you have to offer the world, whether it’s your famous cookies, a t shirt or the next technological breakthrough or whether people just like listening to you on social media. You will learn all of the available corporate structures, identify what corporate structure fits the business of you and by the end of the course be able to file the necessary paperwork.

- Learn what is an LLC? The Pros and Cons.
- LLC vs Sole Proprietorship.
- How to obtain a EIN and the benefits of having an EIN.
Public Safety HEROES

OPEN HOUSE!

EXPERIENCE REAL FIREFIGHTING DEMONSTRATIONS!

Saturday, September 17, 2022
9:00 a.m. – 12:00 noon
Downriver Campus
21000 Northline Rd., Taylor, MI 48180

Educational Fun for the Entire Family!

Activities will include:
• Fire Extinguisher Training
• Home Emergency Preparedness
• Hands Only CPR
• Public Safety Demonstrations

Kids will meet:
• Firefighters
• EMS Personnel
• Law Enforcement Officers
• WCCCD EMS and Fire Students

Open to the Public at No Cost!

For more information, please contact the Downriver Campus at 734-946-3500
or visit our website at www.wcccd.edu
Start or advance your career with credentials that document and verify your professional skills, knowledge and experience. The Credentialing Center provides services to organizations, professionals and the community. Those services include, test development, administer of national testing, measurement services, professional certification both locally and nationally. Credentialing courses are offered online as well as face to face.

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For more information, please contact the School of Continuing Education at 313-496-2704 or mbunke1@wcccd.edu
Important Dates to Remember
FALL 2022

Monday, August 22, 2022 ..........Classes Begin
Monday, December 10, 2022 ........Classes End

REGISTRATION HOURS WALK-IN AND ONLINE
May 16, 2022 - August 22, 2022

ON CAMPUS
Monday - Thursday .................................8:30 a.m. - 7:00 p.m.
Friday ..........................................................8:30 a.m. - 4:30 p.m

Online Registration 24/7

WCCCD IS CLOSED ON THE FOLLOWING DATES

Labor Day .................................Monday, September 5, 2022
No Classes .................................Wednesday, November 23, 2022
Thanksgiving Break ......................Thursday - Saturday, November 24-26, 2022

Registration for Continuing Education courses is ongoing throughout the semester at all five campuses.
Please check our website www.wcccd.edu
EARN YOUR GED TODAY!

REGISTRATION AND ORIENTATION

WE WILL PAY FOR YOUR GED!
Restrictions apply

PARTICIPANTS WILL:

• Be instructed by Michigan Certified Teachers
• Develop individual learning plans
• Receive tutorial services as needed

Courses are offered at no cost to participants.

Please bring your drivers license or State ID and Social Security Card to register.

FOR MORE INFORMATION, VISIT WWW.WCCCD.EDU OR CALL 313-496-2634 Follow Us!

CLASSES OFFERED AT THE FOLLOWING LOCATIONS:

DOWNRIVER CAMPUS
21000 Northline Rd.
Taylor, MI 48180
734-946-3500

EASTERN CAMPUS
5901 Conner St.
Detroit, MI 48213
313-922-3311

NORTHWEST CAMPUS
8200 W. Outer Drive
Detroit, MI 48219
313-943-4000

Little Rock Urban Center,
9000 Woodward, Detroit, MI 48202
Wayne County Community College District’s
School of Continuing Education offers

SCECH’s Online!!

K-12 Teachers and Administrators

Professional development for educators is an online series designed by ed2go for K-12 teachers and administrators. Classes begin each month and you can earn 2.4 State Continuing Education Clock hours per class.

*State Continuing Education Clock Hours (Formerly SB-CEUs)

Cost: $115  2.4 CEUs/24 contact hours

Teachers/K-12 Educators

- New - Differentiated Instruction in the Classroom
- Blogging and Podcasting for Beginners
- Teaching Smarter w/Smart Boards
- Teaching Students with ADHD
- Teaching Writing Grds. K-3
- Singapore Math Strategies: Model Drawing for Grades 1-6
- Singapore Math Strategies: Number Sense
- Creating a Classroom Website
- Creating K-12 Learning Materials
- Creating the Inclusive Classroom
- Grammar Refresher
- Handling Medical Emergencies
- Leadership
- Math Refresher
- Ready. Set, Read!
- Solving Classroom Discipline Problems
- Solving Classroom Discipline Problems II
- Teaching Students with Autism
- Understand Adolescents
- Working w/ Learning Disabled Student
- Survival Kit for New Teachers

For a complete list of courses and additional information visit www.ed2go.com/wcccd

For questions call Ms. Melodie Bunkley 313-496-2704
The Curtis L. Ivery Health and Wellness Education Center (HWEC) is a brand new state of the art facility offering a fitness center, educational courses and home to the Wildcats Basketball teams.

Membership to the HWEC includes:

- Brand new Cardio Equipment
- Brand new Strength Training Equipment
- Indoor Track
- Group Fitness Classes for all fitness levels
- Complimentary Fitness Equipment Orientation with a Fitness Coach
- Educational Health and Wellness Classes
- Special Fitness Events
- Full locker rooms with showers and towels
- Personal Training (additional fee may apply)
- A team dedicated to helping you achieve your health and wellness goals

For questions about membership at HWEC, please contact the Curtis L. Ivery Health and Wellness Education Center at 313-496-2600
Very Important Registration Information!

Disclaimer
This class schedule is for informational purposes only and does not constitute a contract. The College reserves the right to change, modify or alter without notice all fees, changes, expenses and costs of any kind and further reserves the right to add or delete, without notice, any course offering or information contained in this schedule. WCCCD reserves the right to assign instructional staff and to eliminate, cancel, phase-out, or reduce course size and/or programs for financial, curricular or programmatic reasons.

Payment By Check
Personal checks must be drawn on a financial institution within the United States and must have a preprinted name, check # and account number on them. If the writer of the check is a person other than the student, the student must present the writer’s I.D. The student must have adequate picture identification and endorse the check. Any one of the following identifications are accepted: Driver’s license, military service I.D and discharge papers, pictured charge cards, employment picture I.D card, state picture I.D card, or passport.

Cashless Registration
Students are required to make all payments by check, Visa, MasterCard, Discover, American Express or ATM debit transfer. The College Bookstore provide prepaid debit cards for a nominal fee. It is recommended that the student review the cost in the schedule booklet before registering.

Certificate Programs
It is recommended that students who want to complete a specific Certificate Program within the same semester, register for all courses at the same time. It is required that you take your classes in sequential order unless prior permission is obtained from the School of Continuing Education. The certificate programs have class size limits, so register early.

Senior Citizens
Senior Citizens- Citizens who are residents of the District and 60 years of age or older may enroll in the college tuition-free. (THIS EXCLUDES CERTIFICATE COURSES) Senior Citizen Tuition Waivers will be granted on a seat-availability basis in regularly scheduled academic classes. Although student activity fees shall be waived for senior citizens, they are responsible for all other fees such as the cost of books and class supplies. Senior students are expected to adhere to the same academic standards, rules and regulations that are in place for other students. Proof of age and residency is required at the time of registration.

How to Use This Schedule Book

Course Title - Introduction to Case Management
Participants will learn the basic concepts of case management. Access to the agency, intake, assessment, goal setting, planning and intervention will also be reviewed.
Course #: CASM-4000
FEE: $65.00
CEU’s: 1.5
Instructor: White, Carin
Downtown - Instructor: White, Carin
Room: 261
CRN: 55117, Tue, Thur 600PM-825PM
Date: 5/18/16-6/3/16
Beginning and Ending Dates
Course Meeting Time
Course Meeting Days
Course Fee:
Campus Location:
Room: Number
CRN: Course Reference Number

Wayne County Community College District – FALL 2022
Call 313.496.2600 • www.wcccd.edu 13
Frequently Asked Questions

How/when can I register?
Remember that some of our courses begin after the regular semester start date:. For classes with a later start date:, registration is ongoing throughout the semester.
• Walk-In Registration deadline Seven days prior to the first class meeting.
• Mail-In Registration deadline Please mail the form at least 10 business days prior to the beginning of class. The form must be processed seven days prior to the first class meeting.
• Fax-In Registration deadline Seven days prior to the first class meeting.
• Online Registration Seven days prior to the first class meeting.

What registration form do I need to complete if I register on campus?
The Continuing Education registration form is located inside the CE Schedule book for that semester. You can also obtain the form from a Campus Registration office or it can be downloaded from our CE link on our WCCCD website (www.wcccd.edu).

Do I have to pay at the time of registration?
Yes, the District does not accept cash. Students may opt to pay by check, Visa, MasterCard, Discover, American Express or ATM debit transfer. The District Bookstores provide prepaid debit cards for a nominal fee:. It is recommended that the student review the cost of fees in the class schedule before registering. Note ALL RETURNING STUDENTS WHO HAVE AN OUTSTANDING BALANCE MUST PAY 100% OF THEIR OUTSTANDING BALANCE BEFORE THEY CAN REGISTER FOR THE CURRENT SEMESTER.

What is the last day to register?
Due to the limited seating capacity, we encourage you to register seven business days prior to the start of the class.

Will I receive confirmation after I register for a class?
In most cases, you should receive a computer generated confirmation at the time of registration. If you register by mail or fax, you should receive a confirmation within seven to ten days via mail if your current mailing address is correct in the District’s computer system.

Do you have admission and/or registration fees for CE classes?
No.

Do I have to take the COMPASS test (admission test) to take CE classes?
No.

How can I pay for my classes?
Payment may be made by check, Visa, MasterCard, Discover, American Express, or debit card. Personal checks must be drawn on a bank in Michigan and must have a preprinted check #, name and account number on them. If the writer of the check is a person other than the student, the student must present the writer’s ID. The student must have adequate picture identification and endorse the check. Any one of the following identifications is accepted Driver’s license, military service I.D. card, state picture, I.D. card, or passport. (Exception No student identification is needed for a minor whose parent/guardian is making the payment with a personal check).

What if my class is cancelled?
The School of Continuing Education reserves the right to cancel any class if enrollment is insufficient. The decision to hold or cancel a course is made, in most cases, seven business days prior to the start of the course. In cases of course cancellation, an attempt will be made to contact you either by telephone or mail.

What is the difference between dropping a class and withdrawing from a class?
A student who drops a class before the start date: of the class will receive a 100% refund for that class. A student who withdraws from a class after the class begins will receive no refund.

What is the refund policy?
If the District cancels a course, you will receive a full refund. If you withdraw from a course prior to the start of the course, you will receive a full refund. No refunds will be issued to those who withdraw after the class has started. For refund questions, you may contact the Finance Department at (313) 496-2873.
What is a CEU?
A CEU (Continuing Education Unit) provides a record and accountability for continuing education activities that meet the certification requirements of certain professional organizations. In all recognized educational circles, one CEU is equal to 10 contact hours of participation in an organized continuing education or extension experience.

What are the requirements to receive a certificate of completion for the CE short-term certificate programs?
You must complete all courses required in each particular certificate area of study.

What are the requirements to receive a certificate of participation for my children/child for CE short-term certificate programs?
You must complete all courses required in each particular certificate area of study.

In order to receive a certificate do I have to take all the classes during one semester?
It is recommended that students who want to complete a specific Certificate Program within the same semester, register for all courses at the same time. The Certificate Programs have class size limits, so register early.

Is it necessary to take Certificate Program classes in sequential order?
Yes, one course builds upon another so classes must be taken in sequential order.

Can minors take classes?
Yes. We do allow students under eighteen years of age to enroll in our Kids’ College classes with parental permission.

I’ve forgotten my User ID (A number). What do I do?
Go to your nearest campus Admissions office with valid identification to inquire.

How do I obtain a parking permit?
A parking permit can be obtained from your Campus Safety Department. Please bring your driver’s license, car registration, and current class schedule.

Do I need a student picture ID?
Yes, your picture ID can be obtained from the Campus Safety Department.

Are there books required for CE classes?
It is recommended that you ask the Instructor: about book requirements on the first day of class.

Am I required to purchase my own books and or supplies?
All classes require you to purchase books and or supplies.

What if I move or change my phone number?
It is the student’s responsibility to update any changes to their contact information (i.e. telephone numbers, address). Student information is not automatically updated when a new course registration is received.
To make changes to your student record, contact the Office of Admissions at any of the WCCCD’s five campuses to complete a Change of Data Form with the appropriate documentation (i.e. valid ID, marriage certificate, social security card, etc.) to substantiate change.

What happens if there is bad weather?
Call the inclement weather line (313) 496-2600.
Wayne County Community College District

STUDENT COVID-19 CAMPUS GUIDELINES

PERSONAL ACCOUNTABILITY
Students and employees are expected to follow all College safety guidelines.

PRACTICE SOCIAL DISTANCING
• Stay 6 feet apart when possible and do not congregate.
• Limit group gatherings and observe social distancing in the hallways and atrium.
• Abide by capacity limitations determined by the College in classrooms, labs, and meeting spaces.

WEAR FACIAL COVERINGS
If not fully vaccinated, face masks/face coverings must be worn properly by all persons inside College facilities according to current WCCCD guidelines.

Per CDC guidelines, face shields should not be used as a substitute for face coverings. Instead, shields may be used in addition to face coverings as an extra layer of protection when direct contact is unavoidable and/or social distancing is not possible.

HAND HYGIENE
• Wash hands frequently and use alcohol-based hand sanitizer when soap and water are not available.
• Avoid touching your face, eyes, and nose.
• Cover your mouth when coughing or sneezing.

GLOVES
Some faculty may require students to wear gloves in the classroom and/or lab, depending on the nature of the class (e.g. working with high-touch equipment). Good hand hygiene should be completed immediately following glove removal.

DISINFECT EQUIPMENT
Clean and disinfect all equipment between uses. Disinfectant supplies are provided by the College. Students and faculty are encouraged to use them on any high-touch surfaces throughout the day, including on tables, chairs, and computer equipment and before and after class or lab meetings.

WATCH FOR SYMPTOMS
• Fever or Chills
• Cough
• Shortness of Breath or Difficulty Breathing
• Repeated Shaking with Chills
• Diarrhea
• Headache
• Sore Throat
• Fatigue
• Nausea or Vomiting
• Muscle or Body Aches
• Congestion or Runny Nose
• New Loss of Taste or Smell

If you test positive or have been in direct contact with someone who tested positive for COVID-19 or if you are experiencing symptoms, DO NOT come to Campus. Contact your healthcare provider for guidance and notify the WCCCD Coronavirus Reporting Hotline at 734-374-3227.
CASE MANAGEMENT

Program Overview: Case Management is an area which encompasses a variety of areas such as medicine, social work, community support services, mental health, substance abuse and counseling. Completion of this certificate program will enable individuals to improve their methods of assessment and evaluation, follow-up as well as information management.

Introduction to Case Management
Participants will learn the basic concepts of case management. Access to the agency, intake, assessment, goal setting, planning and intervention will also be reviewed.
Course #: CASM-1000
FEE: $65.00
CEU's: 1.5
Virtual Courses - Instructor: White, Carin
Room: TBD
CRN: 81186, Thur 6:00PM-8:00PM
Date: 8/25/22-9/22/22

Document Efficiently
Participants will learn the SOAIGP (supplemental, observations, activities, impressions, goals and plan) methods to ensure good record keeping and efficiency in phone or direct contact with constituents.
Course #: CASM-1001
FEE: $65.00
CEU's: 1.5
Virtual Courses - Instructor: White, Carin
Room: TBD
CRN: 81189, Thur 6:22PM-8:00PM
Date: 9/29/22-10/27/22

Ethical Issues and Dilemmas
Participants will learn case management techniques for addressing ethical dilemmas.
Course #: CASM-1002
FEE: $65.00
CEU's: 1.5
Virtual Courses - Instructor: White, Carin
Room: TBD
CRN: 81191, Thur 6:00PM-8:00PM
Date: 11/3/22-12/8/22

Cultural Competence
Participants will learn the different cultures and examine how knowledge, skill and attitude play an intricate part when performing case management tasks.
Course #: CASM-1003
FEE: $65.00
CEU's: 1.5
Virtual Courses - Instructor: White, Carin
Room: TBD
CRN: 81192, Tues 6:00PM-8:30PM
Date: 11/1/22-12/6/22
Identify the Funds That Count
Participants will learn useful information on identifying and locating local, state and national funding sources. Learn to use the Internet and foundation directories when searching for funding.
Course #: GWRT-1322
FEE: $75.00
CEU's: 1.6
Virtual Courses - Instructor: Norman Hill, Shelly
Room: TBD
CRN: 75339, Fri 9:00AM-2:00PM
Date: 8/26/22-9/16/22
Virtual Courses - Instructor: Norman Hill, Shelly
Room: TBD
CRN: 75469, Mon,Wed 6:00PM-9:00PM
Date: 9/7/22-9/21/22
Northwest - Instructor: Davis, Rulester
Room: TBD
CRN: 78996, Tue,Thur 6:00PM-9:00PM
Date: 8/30/22-9/15/22

Grant Writing I
Participants will learn the basic components that make up a successful grant proposal. The course covers grant writing skills, measurable objectives, foundation terminology, program planning, budgeting, and evaluation.
Course #: GWRT-1323
FEE: $75.00
CEU's: 1.6
Virtual Courses - Instructor: Norman Hill, Shelly
Room: TBD
CRN: 75470, Mon,Wed 6:00PM-9:00PM
Date: 9/26/22-10/26/22
Northwest - Instructor: Davis, Rulester
Room: TBD
CRN: 78997, Tue,Thur 6:00PM-9:00PM
Date: 9/20/22-10/6/22
Virtual Courses - Instructor: Norman Hill, Shelly
Room: TBD
CRN: 81166, Fri 9:00AM-2:00PM
Date: 9/23/22-10/14/22

Grant Writing II
Participants will learn how to work as a team when writing grants; developing a detailed, and well documented proposal when submitting to larger foundations.
Course #: GWRT-1324
FEE: $75.00
CEU's: 1.6
Virtual Courses - Instructor: Norman Hill, Shelly
Room: TBD
CRN: 75471, Mon,Wed 6:00PM-9:00PM
Date: 10/12/22-10/26/22
Northwest - Instructor: Davis, Rulester
Room: TBD
CRN: 78998, Tue,Thur 6:00PM-9:00PM
Date: 10/11/22-11/1/22
Virtual Courses - Instructor: Norman Hill, Shelly
Room: TBD
CRN: 81167, Fri 9:00AM-2:00PM
Date: 10/21/22-11/11/22

Research/Write State and Federal Grants
Participants will learn techniques in anticipating upcoming grants, to read a federal request for proposal, to research appropriate government agencies, to understand state and federal grant guidelines and to compose key sections of the grant.
Course #: GWRT-1325
FEE: $75.00
CEU's: 2.4
Virtual Courses - Instructor: Norman Hill, Shelly
Room: TBD
CRN: 75472, Mon,Wed 6:00PM-9:00PM
Date: 10/31/22-11/14/22
Northwest - Instructor: Davis, Rulester
Room: TBD
CRN: 78999, Tue,Thur 6:00PM-9:00PM
Date: 11/8/22-12/6/22
Virtual Courses - Instructor: Norman Hill, Shelly
Room: TBD
CRN: 81169, Fri 9:00AM-4:00PM
Date: 11/18/22-12/8/22


**InDesign 1: Introduction**

Participants in the course will learn the InDesign workshop while working with graphics and object styles. Participants will set up documents and work with pages, objects and text frames. Prerequisites: Familiarity with computers. All participants must have a USB Flash Drive.

Course #: GDIC-5000  
FEE: $100.00  
CEU’s: 0.6  
Virtual Courses - Instructor: Bronaugh, Tanisha  
Room: TBD  
CRN: 81224, Wed 6:00PM-9:00PM  
Date: 8/31/22-9/7/22

**InDesign 2: Novice**

Participants in this course will learn how to assemble text and images into multipage documents that can be published in print, on the web and in many other electronic formats, with this industry-standard page-layout program. Prerequisites: InDesign 1. All participants are required to have a USB Flash Drive.

Course #: GDIC-5001  
FEE: $100.00  
CEU’s: 0.9  
Virtual Courses - Instructor: Bronaugh, Tanisha  
Room: TBD  
CRN: 81225, Wed 6:00PM-9:00PM  
Date: 9/14/22-9/28/22

**InDesign 3: Intermediate**

Participants in this course will learn how to develop compelling layouts for print and digital distribution while creating layouts for magazines, brochures and more. Prerequisites: InDesign 1. All participants are required to have a USB Flash Drive.

Course #: GDIC-5002  
FEE: $100.00  
CEU’s: 0.9  
Virtual Courses - Instructor: Bronaugh, Tanisha  
Room: TBD  
CRN: 81226, Wed 6:00PM-9:00PM  
Date: 10/5/22-10/19/22

**InDesign 4: Advanced**

Participants in this course will learn how to add interactivity to publications and discover how your print layouts are exported to HTML. Prerequisites: InDesign 3. All Participants must have a USB Flash Drive.

Course #: GDIC-5003  
FEE: $100.00  
CEU’s: 0.9  
Virtual Courses - Instructor: Bronaugh, Tanisha  
Room: TBD  
CRN: 81228, Wed 6:00PM-9:00PM  
Date: 10/26/22-11/9/22

**Program Overview:** The Graphic InDesign program is designed to help you combine your artistic and technical talents to develop practical skills that employers are demanding. Graphic design focuses on providing print resources for businesses and other organizations.
Fundamentals of Human Resources
Participants in this course will learn to lay the groundwork for the basic functions of Human Resources (HR). Participants will be exposed to insights into emerging trends and key HR issues for the future.
Course #: HRMS-1361
FEE: $70.00
CEU's: 1.2
Virtual Courses - Instructor: Simmons, Sandra
Room: TBD
CRN: 81193, Mon,Wed 5:30PM-8:30PM
Date: 8/22/22-8/31/22

Employment and Staffing
Participants will learn a sound understanding of the HR role in administering labor agreements and skills necessary to interpret them. Participants will gain knowledge of federal, state, and local OSHA, liability for discriminations lawsuits, 401(k) and other topics. Unions, contract negotiations, and grievance procedures will also be discussed.
Course #: HRMS-1362
FEE: $70.00
CEU's: 1.8
Virtual Courses - Instructor: Simmons, Sandra
Room: TBD
CRN: 81194, Mon,Wed 5:30PM-8:30PM
Date: 9/7/22-9/21/22

Compensation and Benefits
Participants in this course will learn a comprehensive overview of employee benefits programs by investigating current and future trends in employee and welfare benefits. Also, HR compliance laws, developing payroll and benefits systems while providing maximum value to employees and containing benefits costs for your company.
Course #: HRMS-1363
FEE: $70.00
CEU's: 1.8
Virtual Courses - Instructor: Simmons, Sandra
Room: TBD
CRN: 81196, Mon,Wed 5:30PM-8:30PM
Date: 9/26/22-10/17/22

Human Resources Development
Participants will learn to conduct needs analyses to identify and establish development activities, and to develop training programs to meet those needs. Examine strategies and objectives for using variable compensation to focus more effectively on aligning employee efforts with organizational performance.
Course #: HRMS-1364
FEE: $70.00
CEU's: 1.8
Virtual Courses - Instructor: Simmons, Sandra
Room: TBD
CRN: 81199, Mon,Wed 5:30PM-8:30PM
Date: 10/19/22-11/7/22

Ethics, Labor Relations, Safety and Health
This course will provide an overview of federal labor relations legislation and related information; review the importance of ethics in the workplace and influential factors to recognize; and examine the importance of employee safety and health in the workplace.
Course #: HRMS-1365
FEE: $70.00
CEU's: 1.8
Virtual Courses - Instructor: Simmons, Sandra
Room: TBD
CRN: 81192, Mon,Wed 5:30PM-8:30PM
Date: 11/9/22-12/5/22
Steps to Become a 501c3 Organization
This workshop educates your organization about the necessary steps to become 501c3 (non-profit) organizations. You will learn which forms to use and where to obtain them. All fees and timelines for completion of forms will be covered. We will also explore what your group is entitled to with the Articles of Incorporation.
Course #: NPOM-4000
FEE: $40.00
Virtual Courses - Instructor: Norman Hill, Shelly Room: TBD
CRN: 81180, Sat 9:00AM-3:00PM
Date: 9/10/22-9/10/22

Non-Profit Organization Start-Up
This course provides an introduction to non-profit start-ups, including vision and mission development, board development, applying for tax-exempt status, and where to find additional resources.
Course #: NPOM-4002
FEE: $40.00
Virtual Courses - Instructor: Norman Hill, Shelly Room: TBD
CRN: 81172, Sat 9:00AM-1:00PM
Date: 8/26/22-9/3/22

Introduction to Strategic Planning
This course covers the basic fundamentals of non-profit strategic planning for both non-profit staff and board members. Topics include why an organization needs a plan, and how to structure the planning session.
Course #: NPOM-4007
FEE: $40.00
Virtual Courses - Instructor: Bolton, Diane Room: TBD
CRN: 81175, Sat 9:00AM-11:00AM
Date: 9/17/22-9/17/22

Fund Development
Students will learn to raise funds and secure contacts for your organization through effective planning and implementation of an annual giving program. Also, creative and unique special events fundraising techniques will be explored.
Course #: NPOM-4013
FEE: $40.00
Virtual Courses - Instructor: Bolton, Diane Room: TBD
CRN: 81178, Sat 9:00AM-11:30AM
Date: 9/24-10/1/22

Introduction to Grants Management
This seminar includes techniques for managing, tracking and reporting grant activities to government, private and corporate sources once a grant has been approved.
Course #: NPOM-4017
FEE: $40.00
Virtual Courses - Instructor: Bolton, Diane Room: TBD
CRN: 81183, Sat 12:00PM-2:00PM
Date: 10/29/22-10/29/22

Step to Successful Fund Raising
This course provides general information on planning and coordinating a successful fundraiser. The students will learn how to develop a budget, timeline and coordinate volunteers to assist with implementing a fundraiser. The course will include preparing a budget, selecting good volunteers, and discussing how to use various resources.
Course #: NPOM-4020
FEE: $50.00
Virtual Courses - Instructor: Bolton, Diane Room: TBD
CRN: 81170, Sat 9:00AM-11:30AM
Date: 10/8-10/22
Office Support I-PC Basics
Participants will learn methods to increase their office productivity and efficiency.
Course #: OFSP-1318
FEE: $65.00
CEU’s: 1.6
Downtown - Instructor: Green, Janisse
Room: TBD
CRN: 81184, Tue, Thur 6:00PM-9:00PM
Date: 8/23-9/1/22
Downriver - Instructor: Crittenden, Patricia
Room: TBD
CRN: 81230, Mon, Wed 6:00PM-9:00PM
Date: 8/22-9/7/22

Office Support II-Introduction to Software: Word and Excel
Participants will learn the fundamentals of the word processing software, Microsoft Word, including saving files, cutting, copying, pasting, formatting, inserting tables, headers, footers, and mail merge. In the spreadsheet software, Microsoft Excel, participants will learn how to manage workbooks, including formatting cells, rows, columns, using background colors, sorting data and the use of charts.
Course #: OFSP-1319
FEE: $65.00
CEU’s: 2.7
Downriver - Instructor: Crittenden, Patricia
Room: TBD
CRN: 75466, Mon, Wed 6:00PM-9:00PM
Date: 9/12-10/10/22
Downtown - Instructor: Green, Janisse
Room: TBD
CRN: 81185, Tue, Thur 6:00PM-9:00PM
Date: 9/6-10/4/22

Office Support III-Advanced Software: Access and PowerPoint
Participants will learn how to effectively use two of the more advanced office software: Microsoft Access and Microsoft PowerPoint.
Course #: OFSP-1320
FEE: $65.00
CEU’s: 2.7
Downriver - Instructor: Crittenden, Patricia
Room: TBD
CRN: 75488, Mon, Wed 6:00PM-9:00PM
Date: 10/12-11/9/22
Downtown - Instructor: Green, Janisse
Room: TBD
CRN: 81187, Tue, Thur 6:00PM-9:00PM
Date: 10/6-11/8/22

Office Support IV-Office Procedures
Participants will learn proper procedures in office management. Participants will also learn to communicate more effectively with their company’s internal and external audiences, (verbal, printed, and technological communication), maintain records, word processing, financial analysis, and office automation.
Course #: OFSP-1321
FEE: $65.00
CEU’s: 1.6
Downriver - Instructor: Crittenden, Patricia
Room: TBD
CRN: 75489, Mon, Wed 6:00PM-9:00PM
Date: 11/14-11/30/22
Downtown - Instructor: Green, Janisse
Room: TBD
CRN: 81188, Tue, Thur 6:00PM-9:00PM
Date: 11/10-11/29/22

OFFICE SUPPORT SPECIALIST
Program Overview: This certificate offers students the opportunity to set themselves apart from other applicants in information technology as well as provide those traditional job skills needed for re-entry into the office job markets. Basic keyboarding is a skill necessary for successful course completion. In addition, students need to purchase the course textbook and a USB Drive (1 GB minimum) required for the first day of class. Previous use of office software is helpful.
Photoshop 1: Introduction
Participants in this course will learn basic and essential skills with layers, cloning and masks. Participants will learn how to use Photoshop’s most common tools, palettes, working with various types of layers, selection techniques and commands for manipulating images and compressing them for the fastest downloads.
Course #: PHOT-5000  
FEE: $100.00  
CEU’s: 0.6  
Virtual Courses - Instructor: Bronaugh, Tanisha  
Room: TBD  
CRN: 81190, Mon 5:00PM-8:00PM  
Date: 8/29/22-9/12/22

Photoshop 2: Novice
Participants in this course will learn to improve color and contrast in digital images. Participants will learn principals of design and use blending modes, color, shapes and layering to design compositions. Prerequisites: Photoshop 1. All participants must have a USB Flash Drive.
Course #: PHOT-5001  
FEE: $100.00  
CEU’s: 0.9  
Virtual Courses - Instructor: Bronaugh, Tanisha  
Room: TBD  
CRN: 81213, Mon 5:00PM-8:00PM  
Date: 9/19/22-10/3/22

Photoshop 3: Intermediate
Participants in this course will learn ways to use typography in Photoshop. Make images look great using precise retouching and editing techniques and working with various types of layers. Prerequisites: Photoshop 2. All participants must have a USB Flash Drive.
Course #: PHOT-5002  
FEE: $100.00  
CEU’s: 0.9  
Virtual Courses - Instructor: Bronaugh, Tanisha  
Room: TBD  
CRN: 81215, Mon 5:00PM-8:00PM  
Date: 10/10/22-10/24/22

Photoshop 4: Advanced
Participants in this course will learn to effectively create and alter images. This course covers advanced image retouching, photo manipulation as well as presets, including custom brushes, patterns, styles and swatches. Prerequisites: Photoshop 3. All participants must have a USB Flash Drive.
Course #: PHOT-5003  
FEE: $100.00  
CEU’s: 0.9  
Virtual Courses - Instructor: Bronaugh, Tanisha  
Room: TBD  
CRN: 81217, Mon 5:00PM-8:00PM  
Date: 10/31/22-11/14/22

Program Overview: The Photoshop Certificate program is designed to increase knowledge of Photoshop into practical methods for working with the software. This certificate reinforces the student’s understanding of Photoshop tools, including layers, making selections, masking, basic color, the type tool, and image resolution.
Program Overview: The Clothing Construction program will enhance participant’s knowledge in clothing construction and create fashion using sewing techniques. The fundamental and advanced courses covers techniques designed to build essential sewing skills and analyzing the fit of apparel.

Fundamentals of Basic Sewing
Participants will learn to read and select the correct patterns. Enhance fabric knowledge and practice stitching. Participants are responsible for purchasing their supplies.
Course #: CCCT-5000
FEE: $50.00
CEU’s: 3.0
Virtual Courses - Instructor: Cunningham, Ophelia
Room: TBD
CRN: 81204, Mon,Wed 9:00AM-11:30AM
Date: 8/22/22-10/3/22

Sewing II
Participants will learn the proper way to construct notch collars/labels, welted pockets and buttonholes with the use of fusible interfacing, vented sleeves, and inserting a lining. Students must have a thorough knowledge of Sewing Pattern Selection. Participants are responsible for purchasing their supplies.
Course #: CCCT-5001
FEE: $50.00
CEU’s: 1.2
Virtual Courses - Instructor: Cunningham, Ophelia
Room: TBD
CRN: 81207, Mon,Wed 9:00AM-11:30AM
Date: 10/5/22-10/17/22

Basic Serger Techniques
Participants will learn functions that will cover stitch, trim and finish seams all in one simple step. You must provide your own serger machine. Participants must have completed Fundamentals of Basic Sewing and Sewing II before registering this class.
Course #: CCCT-5002
FEE: $50.00
CEU’s: 1.2
Virtual Courses - Instructor: Cunningham, Ophelia
Room: TBD
CRN: 81208, Mon,Wed 9:00AM-11:30AM
Date: 10/19/22-11/2/22

Advanced Serger Sewing
Learn to create simple gathers and lettuce edging with your differential control. Participants must have completed Fundamentals of Basic Sewing, Sewing II and Basic Serger Sewing Techniques before registering this class.
Course #: CCCT-5003
FEE: $50.00
CEU’s: 1.2
Virtual Courses - Instructor: Cunningham, Ophelia
Room: TBD
CRN: 81209, Mon,Wed 9:00AM-11:30AM
Date: 11/7/22-11/21/22
Introduction to Social Media
Everyday people are logging into social media sites such as Facebook, Twitter, LinkedIn and Pinterest. Pinning, tweeting, watching amateur videos, blogging and updating your status is just as common as turning on the television. This course gives you an overview of the major social media sites and provides some examples how individuals are using social media to brand themselves. Businesses are using social media as a marketing tool.
Course #: CSTT-5025
FEE: $40.00
CEU's: 1.0
Eastern - Instructor: Clayton III, Emanuel
Room: TBD
CRN: 75477, Tue 5:30PM-8:30PM
Date: 9/6/22-9/20/22

Facebook Marketing
Are you interested in learning how to utilize Facebook to market your business or product? Want to feel more engaged with your customers? This course will introduce you to the basics of business-based social networking, get you into Facebook for some hands-on learning and generate plenty of discussion about the advantages and disadvantages of this phenomenally popular website. Topics include: Business pages, groups, events, promotions, applications, targeted advertising and insights.
Course #: CSTT-5026
FEE: $40.00
CEU's: 1.0
Eastern - Instructor: Clayton III, Emanuel
Room: TBD
CRN: 75478, Tue 5:30PM-8:30PM
Date: 9/27/22-10/11/22

Pinterest, Instagram, Twitter
Pinterest is taking social media by storm growing at a pace much faster than Facebook. Learn how to pin, what to pin and how pinning can play a major role in a social media marketing plan for a business. The class will also spend time on Instagram and other applications. Learn the secrets of engaging with your prospects and existing clients in 140 characters or less. Included will be the 5 essential best practices for Twitter use for small and growing businesses. No previous knowledge of Twitter needed: A hands-on overview of how to set up and start tweeting will be included.
Course #: CSTT-5027
FEE: $40.00
CEU's: 1.0
Eastern - Instructor: Clayton III, Emanuel
Room: TBD
CRN: 75479, Tue 5:30PM-8:30PM
Date: 10/25/22-11/8/22

LinkedIn
LinkedIn has fast become the online networking application of choice. In this class you'll learn the features of LinkedIn and how they can help you in business and the job search. Topics include: home page, your profile, recommendations, contacts, groups and jobs.
Course #: CSTT-5028
FEE: $40.00
CEU's: 1.0
Eastern - Instructor: Clayton III, Emanuel
Room: TBD
CRN: 75480, Tue 5:30PM-8:30PM
Date: 11/15/22-11/22/22
Recruiting and Hiring Personnel
This course will provide instruction on how to perform an assessment of workforce, determine essential positions, create job descriptions, develop effective recruiting ads and learn innovative hiring techniques. The course is designed to instruct managers on how to ask legally permissible questions during the interview process, legally perform background and reference checks, and hire and orientate new employees.
Course #: LDBM-3001
FEE: $65.00
CEU's: 1.6
Virtual Courses - Instructor: Simmons, Sandra
Room: TBD
CRN: 81197, Tues, Sat 10:00AM-12:00PM
Date: 9/20/22-10/15/22

Managing Employee Performance
Learn how to develop and administer a performance management system, manage complaints and conflicts, implement progressive discipline, and discuss the termination process while protecting employee rights, and the rights of the employer.
Course #: LDBM-3002
FEE: $65.00
CEU's: 1.6
Virtual Courses - Instructor: Simmons, Sandra
Room: TBD
CRN: 81198, Tues, Sat 10:00AM-12:00PM
Date: 10/25/22-11/12/22

Leadership Development
Students will examine the challenges of leadership and the core values essential to their success as a leader. The course is especially relevant for those who wish to expand their influence across an organization, and elevate their leadership capabilities.
Course #: LDBM-3000
FEE: $65.00
CEU's: 1.6
Virtual Courses - Instructor: Simmons, Sandra
Room: TBD
CRN: 81195, Tues, Sat 10:00AM-12:00PM
Date: 8/23/22-9/17/22

Effective Communication and Public Speaking
Are you curious about how you can enhance your presence and strengthen your impact in the communities in which you work, live and/or volunteer? Effective communication skills, including public speaking skills, can help you to influence the world around you, develop or refine your leadership skills, and help to establish you as a go-to person for ideas and solutions. In this introductory course, you will learn the distinguishing characteristics of three basic categories of public speech and their intended purpose: informative, persuasive, and entertaining. As you learn the fundamental principles of effective communication you will find your unique voice as you develop or refine your critical thinking skills, fine-tune your verbal and nonverbal skills, and overcome fear of public speaking.
Course #: LDBM-3003
FEE: $65.00
CEU's: 1.6
Virtual Courses - Instructor: Simmons, Sandra
Room: TBD
CRN: 81200, Tues, Sat 10:00AM-12:00PM
Date: 11/22/22-12/9/22
**Program Overview**  Wayne County Community College District’s School of Continuing Education’s Sign Language Institute provides a series of courses designed for individuals working with the deaf community. Courses offered though the Sign Language Institute follow the basic foundation in American Sign Language (ASL). All courses should be taken in sequential order.

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**Sign Language-Beginners**

Participants will learn how to communicate with deaf individuals through the use of sign language. Participants will also learn beginning vocabulary, grammar, finger spellings and gain insight into the deaf culture.

- **Course #:** LANG-4000
- **FEE:** $60.00
- **University Center - Instructor:** Stotts, April
- **Room:** TBD
- **CRN:** 75440, **Tue** 3:00PM-4:55PM
- **Date:** 8/23/22-12/6/22
- **Virtual Courses - Instructor:** Barbar, LaTonya
- **Room:** TBD
- **CRN:** 81202, **Tue** 11:30AM-1:30PM
- **Date:** 9/8/22-12/1/22
- **Virtual Courses - Instructor:** Barbar, LaTonya
- **Room:** TBD
- **CRN:** 81203, **Tue** 5:30PM-7:30PM
- **Date:** 9/13/22-12/6/22

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**Sign Language-Intermediate**

This intermediate course will increase the learner’s sign language skills and understanding of the deaf community. Conversationally relevant signs, finger spellings, grammatical principles, background, culture and linguistic information related to the hearing impaired are some of the many topics covered in the course. Ideal for the individual working in health care, public safety and service, or education.

- **Course #:** LANG-4001
- **FEE:** $60.00
- **Virtual Courses - Instructor:** Barbar, LaTonya
- **Room:** TBD
- **CRN:** 81205, **Thur** 11:30AM-1:30PM
- **Date:** 9/8/22-12/1/22
Come join us and become one of our shining seniors in our Silver Circle Program! These programs are geared toward senior citizens to offer courses that will enhance the personal, professional and social lives of the participants.

**Painting for Mature Learning**

This course will provide information and an overview of ideologies, viewpoints and discussion on genre with regards to visual art. The course will also provide hands on techniques beginning with instruction and display of still life formations, landscape painting and concepts. Only Acrylic paints will be used for this class. Students are responsible for their own supplies.

**Course #: CRFT-4048**
**FEE: $25.00**
Eastern - Instructor: Rouleau, Francine
Room: TBD
CRN: 80500, Tue 12:00PM-3:00PM
Date: 9/6/22-11/29/22

**Mature Learners Internet and You**

This course will provide students with the opportunity to learn many functions: Internet terminology, the benefits of "surfing" techniques and e-mail. Students must have basic knowledge of the computer.

**Course #: CSTT-1350**
**FEE: $15.00**
Downriver - Instructor: Watkins, Lydia
Room: TBD
CRN: 71137, Mon,Wed 9:00AM-12:00PM
Date: 10/3/22-10/5/22
Downtown - Instructor: Green, Janisse
Room: TBD
CRN: 81220, Mon 9:00AM-3:00PM
Date: 8/22/22-8/22/22

**Drawing and More for Seniors**

This is a basic drawing and painting class designed to introduce participants to the skills required to accurately render what they see. It is also an opportunity for the more advanced artist to gain some visual and creative practice in drawing and painting that will enhance any artistic endeavors. Participants are responsible for their own supplies.

**Course #: CRFT-5014**
**FEE: $40.00**
University Center - Instructor: Braxton, Lorna
Room: TBD
CRN: 77798, Tue 10:00AM-11:55AM
Date: 8/23/22-12/6/22
Eastern - Instructor: Rouleau, Francine
Room: TBD
CRN: 81056, Tue 9:00AM-11:55AM
Date: 9/6/22-11/29/22

**Mature Learners: Computers - Getting Started**

This course is a six-hour workshop introducing computer basics. Getting started provides hands-on training and teaches step-by-step theory for the PC and Windows environment. Also learn computer components, desktop functions, and get an overview of software applications.

**Course #: CSTT-4000**
**FEE: $25.00**
Downriver - Instructor: Watkins, Lydia
Room: TBD
CRN: 71140, Mon,Wed 9:00AM-12:00PM
Date: 9/12/22-9/14/22
Eastern - Instructor: Walker Savage, Phyllis
Room: TBD
CRN: 80493, Thur 12:00PM-2:00PM
Date: 9/1/22-10/6/22
Downtown - Instructor: Green, Janisse
Room: TBD
CRN: 81221, Mon 9:00AM-3:00PM
Date: 8/29/22-8/29/22

**Mature Learners- Exploring The Computer**

This course is an overview of computer hardware and software. Learn desktop functions, organizing and managing files and maneuvering an operating system.

**Course #: CSTT-4003**
**FEE: $50.00**
Eastern - Instructor: Walker Savage, Phyllis
Room: TBD
CRN: 80493, Thur 12:00PM-2:00PM
Date: 10/13/22-11/17/22
SILVER CIRCLE

Come join us and become one of our shining seniors in our Silver Circle Program! These programs are geared toward senior citizens to offer courses that will enhance the personal, professional and social lives of the participants.

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**Texting for Senior**
Seniors come out and learn the world of texting communication! You will learn how to text, texting language, and social media outlets where texting is utilized. Let's LOL (Laugh Out Loud) learning how to text!

Course #: CSTT-5008  
FEE: $20.00  
Downtown - Instructor: Green, Janisse  
Room: TBD  
CRN: 81181, Mon 11:00AM-1:00PM  
Date: 11/14/22-11/14/22

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**Mature Learners: Windows 10 Expert**
This course is designed for participants who want to expand their computer knowledge. Learn how to create folders, files and how to copy, move files and folders. You also learn how to customize the look of a desktop with screen savers and toolbars.

Course #: CSTT-6037  
FEE: $25.00  
Downriver - Instructor: Watkins, Lydia  
Room: TBD  
CRN: 78983, Mon,Wed 9:00AM-12:00PM  
Date: 9/26/22-9/28/22

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**Mature Learners Windows 10 Basic**
This course is for the novice computer user who is interested in learning the basics of this operating System. Learn how to create folders and files, how to copy and move files and folders and how to customize the look of a desktop with screen savers and toolbars

Course #: CSTT-6042  
FEE: $25.00  
Downriver - Instructor: Watkins, Lydia  
Room: TBD  
CRN: 78981, Mon,Wed 9:00AM-12:00PM  
Date: 9/19/22-9/21/22

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**Yoga for Seniors**
Participants will learn gentle stretching exercises for vitality, strength and flexibility. This modified yoga sequence will build strength, improve posture and make everything else more fun because of it.

Course #: PEDU-4040  
FEE: $25.00  
Virtual Courses - Instructor: Kodanko, Jessica  
Room: TBD  
CRN: 72053, Mon,Wed 9:00AM-9:55AM  
Date: 8/22/22-12/7/22  
Virtual Courses - Instructor: Hunter, Rosa  
Room: TBD  
CRN: 77705, Mon,Wed 10:00AM-10:55AM  
Date: 8/22/22-12/7/22  
Eastern - Instructor: Staff  
Room: TBD  
CRN: 80911, Tue,Thur 10:30AM-11:25AM  
Date: 8/21/22-1/28/23
SILVER CIRCLE

Come join us and become one of our shining seniors in our Silver Circle Program! These programs are geared toward senior citizens to offer courses that will enhance the personal, professional and social lives of the participants.

Zumba Gold Fitness
Have fun and get moving! Every exercise is low impact and may be adapted to fit your particular challenges. Zumba Gold mix of safe and effective aerobic exercises designed to improve your overall strength, endurance and mobility. Adults of all ages and fitness levels welcome. Please wear comfortable clothing.
Course #: PEDU-4042
FEE: $40.00
Eastern - Instructor: Staff
Room: TBD
CRN: 72994, Mon,Wed 12:00PM-12:55PM
Date: 9/14/22-12/7/22
Downriver - Instructor: Nagy, Kelly
Room: TBD
CRN: 81089, Mon 10:00AM-10:55AM
Date: 9/7/22-11/30/22
Downriver - Instructor: Nagy, Kelly
Room: TBD
CRN: 81091, Wed 10:00AM-10:55AM
Date: 9/7/22-11/30/22
Downriver - Instructor: Nagy, Kelly
Room: TBD
CRN: 81092, Thur 10:00AM-10:55AM
Date: 9/8/22-12/1/22

Strength Training for Seniors
This class is designed to combine resistance exercises to tone and sculpt all major muscle groups, with intermittent short blasts of cardio. Class will be adapted to fit all fitness levels and provide.
Course #: PEDU-4047
FEE: $40.00
Downriver - Instructor: Sosa, Renee
Room: TBD
CRN: 74808, Wed 11:00AM-11:55AM
Date: 9/7/22-11/30/22

Drums Alive for Seniors
This cardio drumming class is designed to move your body, sculpt and tone your upper body, inspire your spirit and challenge your mind. Participants will need large stability ball. Drumsticks and ball holder provided. No musical background required.
Course #: PEDU-4048
FEE: $40.00
Downriver - Instructor: Sosa, Renee
Room: TBD
CRN: 74806, Mon 11:00AM-11:55AM
Date: 9/12/22-11/28/22
Chair Yoga
Chair Yoga is a specially designed class for people that have difficulty getting up and down from the floor. In this class you will stretch, strengthen, increase range of motion and relax muscles all with the use of props. Students are required to bring to class, a yoga strap and a yoga brick.
Course #: PEDU-5008
FEE: $40.00
Virtual Courses - Instructor: Hunter, Rosa
Room: TBD
CRN: 77706, Tue, Thur 9:00AM-9:55AM
Date: 8/23/22-12/8/22

Sensationally Seasoned (makeup)
Participants will learn flawless makeup application tips including foundation matching, eyeshadow techniques, application of lashes and how to master a 10-minute make-up application for a sensational face. Participants are responsible for their own supplies.
Course #: SENR-5029
FEE: $25.00
University Center - Instructor: Staff
Room: TBD
CRN: 81047, Mon 12:00PM-2:00PM
Date: 10/10/22-10/10/22

Senior Chair Fitness
Participants will engage in both standing and seated chair exercises designed to increase endurance and improve balance and flexibility. Low Impact.
Course #: SENR-5031
Downriver - Instructor: Nagy, Kelly
Room: TBD
CRN: 81237, Thur 11:00AM-11:55AM
Date: 9/8/22-12/1/22
Healthy Living is about taking responsibility and making smart health choices for today and for the future. The School of Continuing Education Healthy Living/Healthy Lifestyle is designed to assist individuals with eating right, getting physically fit, emotional wellness, spiritual wellness in addition to being preventive methods for creating a healthy lifestyle. Come and join us!!

**Iridology: Theory And Practice**

Students will be introduced to the theory and practice of reading eyes for nutritional health. Please bring a magnifying lens and a small flashlight.

Course #: HEAL-4005  
FEE: $70.00  
Eastern – Instructor: Carson, Willa  
Room: TBD  
CRN: 80498, Thur 1:00PM–3:30PM  
Date: 9/8/22–10/13/22

**Methods of Reflexology**

Students will learn the reflex points and how to use “thumb pressure” to relieve stress and muscle pain to maintain good health.

Course #: HEAL-4007  
FEE: $70.00  
Eastern – Instructor: Carson, Willa  
Room: TBD  
CRN: 80499, Thur 1:00PM–3:30PM  
Date: 10/20/22–12/1/22
Healthy Living is about taking responsibility and making smart health choices for today and for the future. The School of Continuing Education Healthy Living/Healthy Lifestyle is designed to assist individuals with eating right, getting physically fit, emotional wellness, spiritual wellness in addition to being preventive methods for creating a healthy lifestyle. Come and join us!!

The Benefits of Juicing
Participants will learn how to add nutrients from the fruits or vegetables that you normally wouldn’t eat. Juicing facilitate weight loss, increased energy levels, strengthened immunity, strong bones and a glowing complexion, it may also reduce chances of heart disease, cancer and strokes, three of the leading causes of death.

Course #: HEAL–5212
FEE: $40.00
Eastern – Instructor: Carson, Willa
Room: TBD
CRN: 80505, Mon,Wed 10:00AM–1:00PM
Date: 12/5/22–12/7/22

Essential Oils
Whether you are new to aromatherapy or looking to expand your knowledge this is perfect place to begin. Participants will experiment with essential oils and gain an understanding of how they work. Participants will also learn about the benefits of essential oils and aromatherapy. Participants are responsible for their own supplies.

Course #: HEAL–5226
FEE: $40.00
University Center – Instructor: Trotter, Tonya
Room: TBD
CRN: 81045, Fri 1:00PM–3:00PM
Date: 8/26/22–8/26/22

Healthy Meal Preparation
This course will teach students how to prevent the different types of cancers from developing in the body. Prevention diet, super–foods, herbal, supplements and lifestyle information will be taught to students, as well as a thorough understanding of the common causes and symptoms associated with breast, prostate, cervical, uterine, colon & colo–rectal, ovarian, bladder, kidney, lung, stomach, liver, pancreatic, esophageal, lymphoma, skin and brain cancer.

Course #: HEAL–5026
FEE: $50.00
Eastern – Instructor: Carson, Willa
Room: TBD
CRN: 81054, Mon,Wed 10:00AM–1:00PM
Date: 11/28/22–11/30/22
**Computer Science Technology Training**

**Getting Started – Computers**
This course provides hands-on training and teaches step-by-step theory for the PC and Windows environment. Also learn about the components and desktop functions, and get an overview of software applications.

*Course #: CSTT-2013*
*FEE: $45.00*
*Downtown – Instructor: Green, Janisse*
*Room: TBD*
*CRN: 81222, Mon 9:00AM–3:00PM*
*Date: 9/12/22–9/12/22*

**Microsoft Access Overview**
Students will learn how to create a database in one day! Template-based tables and practicing designing queries will be covered. Suggested pre-requisite: General knowledge of Windows.

*Course #: CSTT-4051*
*FEE: $45.00*
*Downtown – Instructor: Green, Janisse*
*Room: TBD*
*CRN: 81174, Mon 9:00AM–3:00PM*
*Date: 10/24/22–10/24/22*

**Microsoft Word Overview**
Students will learn how to create basic features, edit and print documents, spell check, create a mail merge and manipulate graphics. Suggested pre-requisite: General knowledge of Windows.

*Course #: CSTT-4053*
*FEE: $45.00*
*Downtown – Instructor: Green, Janisse*
*Room: TBD*
*CRN: 81225, Mon 9:00AM–3:00PM*
*Date: 9/26/22–9/26/22*

**Microsoft PowerPoint – Project Presentation**
Students will learn the skill set to develop a presentation that will report project status. Students must have keyboarding, Microsoft Project and Microsoft Office experience beginning level.

*Course #: CSTT-4105*
*FEE: $25.00*
*Downtown – Instructor: Green, Janisse*
*Room: TBD*
*CRN: 81173, Mon 9:00AM–3:00PM*
*Date: 10/17/22–10/17/22*

**Basic Email**
Students will learn how to organize files and contacts, protect your computer from viruses, understand email security features, create and send messages, and create and send attachments.

*Course #: CSTT-4106*
*FEE: $45.00*
*Downtown – Instructor: Green, Janisse*
*Room: TBD*
*CRN: 81223, Mon 9:00AM–3:00PM*
*Date: 9/19/22–9/19/22*

**Introduction to Smart Phones**
Participants will gain an understanding on how to access the internet, send and receive emails, download apps and games and check social networking sites, like Facebook and Twitter.

*Course #: CSTT-5019*
*FEE: $40.00*
*Downtown – Instructor: Green, Janisse*
*Room: TBD*
*CRN: 81182, Mon 1:00PM–4:00PM*
*Date: 11/14/22–11/14/22*

**Getting the Most from Your iPad**
Participants will take an in-depth look at the iPad operations. Come and explore features you can use on your iPad. Students are responsible for bringing their iPads to class.

*Course #: CSTT-5004*
*FEE: $20.00*
*Downtown – Instructor: Green, Janisse*
*Room: TBD*
*CRN: 81179, Mon 9:00AM–11:00AM*
*Date: 11/14/22–11/14/22*
How to Buy a P.C.
This course provides an overview of information that one should have when purchasing a personal computer. Topics include evaluation of various configuration of PC, pricing options and more.
Course #: CSTT-6047
FEE: $35.00
Downtown – Instructor: Green, Janisse
Room: TBD
CRN: 81176, Mon 9:00AM–12:00PM
Date: 10/31/22–10/31/22

Windows 10-Expert
This course is designed for participants who want to expand their computer knowledge. Learn how to create folders, files and how to copy, move files and folders. You also learn how to customize the look of a desktop with screen savers and toolbars.
Course #: CSTT-6049
FEE: $35.00
Downtown – Instructor: Green, Janisse
Room: TBD
CRN: 81177, Mon 9:00AM–3:00PM
Date: 11/7/22–11/7/22

Microsoft Excel Overview
Students will learn to create, modify, format and print worksheets, work with formulas and functions, use multiple worksheets and enhance your worksheets by using simple templates. Suggested pre-requisite: Beginning Windows XP.
Course #: CSTT-4050
FEE: $45.00
Downtown – Instructor: Green, Janisse
Room: TBD
CRN: 81171, Mon 9:00AM–3:00PM
Date: 10/3/22–10/3/22
Language and Culture

Building Your Family Tree
This course will cover techniques using Microsoft Word and Microsoft PowerPoint for displaying your Genealogy history for presentations. You should have the basic skills of Microsoft Word and Power-Point before registering for this course.
Course #:ENPR-4017
FEE: $ 40.00
Downtown - Instructor: Staff
Room: TBD
CRN: 81296, Wed 10:00AM-12:00PM
Date: 11/2/22-11/16/22

Genealogy: History and Research
Students will learn how to use the Genealogy forms to abstract important information. This class is also designed for Genealogy enthusiasts who are researching their family history and would like to explore additional resources.
Course #:ENPR4015
FEE: $ 40.00
Downtown Instructor: Staff
Room: TBD
CRN: 81308 , Wed 10:00AM 12:00PM
Date: 09/21/22-09/21/22

Find Family History on The Internet
Students will learn how to use the Internet for family history research, identify and explore popular genealogy websites, and discover techniques for getting the most out the Internet search engines and databases.
Course #:ENPR 4000
FEE: $ 40.00
Downtown Instructor: Staff
Room: TBD
CRN:81297, Wed 10:00AM 12:00PM
Date: 10/12/22-10/26/22

Genealogy Research for Beginners
Students will discover techniques and resources to help uncover their families history. Strategies for using research facilities and the Internet to document one's family tree will be introduced.
Course #:ENPR 4001
FEE: $ 40.00
Downtown Instructor: Staff
Room: TBD
CRN:81299, Wed 10:00AM 12:00PM
Date: 9/14/22-9/14/22

Genealogy: What's in the Library
Students will learn techniques on how to use the library to conduct their family Genealogy research.
Course #:ENPR 4016
FEE: $ 40.00
Downtown Instructor: Staff
Room: TBD
CRN: 81308 , Wed 10:00AM 12:00PM
Date: 9/14/22-9/14/22

Arts and Crafts

Floral Design Advanced
This course is for participants who have completed a Floral Design Beginners or, who have worked in the floral industry. Participants will have the opportunity to create contemporary floral designs as well as experience European and Asian trends. Participants are responsible for their supplies.
Course #:CRFT 4013
FEE: $ 50.00
Downtown Instructor: Staff
Room: TBD
CRN:81300, Tue 10:00AM 1:00PM
Date: 11/1/22 12/6/22
Educational Development

**Mathematics Concepts-Fundamentals**
This course reviews mathematical concepts including addition, subtraction, story problems, formulas, factoring and more.

*Course #: EDDV-4013*
*FEE: $30.00*

Downtown Instructor: Chiangong, Joelly
Room: TBD
CRN: 81301 Sat 10:00AM 12:00PM
Date: 9/3/22-10/22/22

**Mathematics Concepts-Intermediate**
This course will build on mathematical concepts including algebraic expressions, inequalities, linear equations, matrices, rational expressions, quadratic functions, logarithmic functions and more.

*Course #: EDDV-4014*
*FEE: $40.00*

Downtown Instructor: Chiangong, Joelly
Room: TBD
CRN: 81302 Sat 9:30AM 12:00PM
Date: 10/29/22-12/3/22

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**Fundamentals of Calculus**
Students will learn the basic concepts of calculus. Topics will cover derivatives, differentiation of algebraic and trigonometric functions and more.

*Course #: EDDV-5033*
*FEE: $40.00*

Downtown Instructor: Chiangong, Joelly
Room: TBD
CRN: 81305 Sat 12:30PM 3:00PM
Date: 10/29/22-12/3/22

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**Understanding Basic Algebra**
Student will learn the basic concepts of algebra. Topics will include solving and second degree equations, operations of polynomials and more.

*Course #: EDDV-5032*
*FEE: $40.00*

Downtown Instructor: Chiangong, Joelly
Room: TBD
CRN: 81304 Sat 12:00PM 2:00PM
Date: 9/3/22-10/22/22

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**Basic Sentence and Grammar**
Let’s get back to the days of diagramming sentences and moving beyond the basics. Written communication is evolving and based on how well you write can change your life trajectory. Learn how to use a variety of sentences to project a powerful message whether for college admissions, job search or digital marketing channels, including emails.

*Course #: EDDV-6059*
*FEE: $50.00*

Downtown Instructor: Staff
Room: TBD
CRN: 81306 Fri 10:00AM 12:00PM
Date: 10/14/22-11/4/22

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**Reading Strategies Refresher**
Reading is still fun! Do you want to retain more of what you read? Or better yet, do you want to put to use what you’ve read? Let’s read, let’s annunciate and let’s implement it all to become a better reader and better ourselves.

*Course #: EDDV-6060*
*FEE: $50.00*

Downtown Instructor: Staff
Room: TBD
CRN: 81307 Fri 10:00AM 12:00PM
Date: 11/11/22-12/9/22
Arts and Crafts

Balloon Design–Intermediate
Create designs for weddings, anniversaries, showers and table tops. Participants are responsible for their supplies.
Course #: CRFT-4001
FEE: $30.00
Downriver – Instructor: Gray, Debora
Room: TBD
CRN: 80489, Thur 9:30AM–12:30PM
Date: 10/13/22–11/10/22

Ceramics–Beginner
Students will acquire the basic skills for hand–constructing functional and decorative ceramic objects. Learn to shape, add texture, prepare and apply glazes to basic ceramic pieces. Participants are responsible for their own supplies.
Course #: CRFT-4002
FEE: $50.00
Downriver – Instructor: Simon, Steven
Room: TBD
CRN: 81099, Fri 1:00PM–3:00PM
Date: 10/14/22–11/11/22

Crocheting for Beginners
Students will learn to crochet beautiful potholders, place mats, Afghans, and more. Make flowers and read patterns. Participants are responsible for their supplies.
Course #: CRFT-4008
FEE: $40.00
Downriver – Instructor: Crittenden, Patricia
Room: TBD
CRN: 78976, Tue 10:00AM–12:00PM
Date: 9/6/22–11/29/22

Matting and Framing–Beginner
This class includes mat selection for prints and posters. Measuring, glazing glass, fitting and molding will be demonstrated. Participants are responsible for their supplies.
Course #: CRFT-4024
FEE: $50.00
Downriver – Instructor: Johnson, Thallas
Room: TBD
CRN: 81098, Fri 1:00PM–3:00PM
Date: 9/9/22–10/7/22

Matting and Framing II–Intermediate
In this course, participants will build on the skills learned in the Matting & Framing for Beginners. This is not a course for an absolute beginner, experience is required. Participants are responsible for their supplies.
Course #: CRFT-4025
FEE: $50.00
Downriver – Instructor: Johnson, Thallas
Room: TBD
CRN: 81099, Fri 1:00PM–3:00PM
Date: 10/14/22–11/11/22

Watercolor Painting
The Objective of this class is to learn to use watercolor media and compositional elements to create a finished painting. While some painting/drawing experience is useful, students of all levels are welcome. Participants are responsible for their own supplies.
Course #: CRFT-4038
FEE: $50.00
Downriver – Instructor: Wojcik, Kyra
Room: TBD
CRN: 75555, Thur 10:00AM–12:00PM
Date: 9/8/22–12/1/22

Knitting I–Beginner
This hands–on course will introduce the students to the art of knitting. Students will learn how to cast–on, knit, purl, bind–off stitches, make gauge swatches, make fringe, sew seams and read patterns. They will also learn how to select yarns and care for the finished product. Participants are responsible for their own supplies.
Course #: CRFT-4047
FEE: $40.00
Downriver – Instructor: Crittenden, Patricia
Room: TBD
CRN: 78977, Tue 1:00PM–3:00PM
Date: 9/6/22–11/29/22
Drawing I
Students will learn how to create drawings using different shades of graphite, understand form and the importance of shading. Some experience with drawing is recommended. Students are responsible for their own supplies.
Course #: CRFT–4050
FEE: $25.00
Downriver –
Instructor: MacDonald, Martine
Room: TBD
CRN: 80486, Tue 10:00AM–12:00PM
Date: 9/6/22–11/29/22

Drawing with Colored Pencils
Participants will be familiarized with colored pencil techniques and materials. Participants will work on individual projects of their choice. This course is open to participants at all drawing levels. Participants are responsible for their own supplies.
Course #: CRFT–4079
FEE: $40.00
Downriver –
Instructor: Mastal, Michael
Room: TBD
CRN: 80366, Thur 10:00AM–12:00PM
Date: 9/8/22–12/12/22

Acrylic Painting
Participants will utilize the techniques created by Vermeer and later by Thomas Kincaid. The technique starts with painting in gray tones then glazed with layers of color to give a luminous effect in full lighting. Participants are responsible for their own supplies.
Course #: CRFT–5009
FEE: $50.00
Downriver –
Instructor: Mastal, Michael
Room: TBD
CRN: 80487, Wed 10:00AM–12:00PM
Date: 9/7/22–11/30/22

Basic Portrait Drawing
The goal in this class is to combine lessons in basic drawing with specific exercises in achieving a likeness and proper proportions in a human portrait. This is a class in black and white rendering only; pencil drawing techniques will be explored. Students will draw from reference photographs using pencils and other drawing implements to create their portraits using shadow and dramatic contrast. Drawing ability is helpful but all are welcome. Participants are responsible for their own supplies.
Course #: CRFT–5029
FEE: $50.00
Downriver –
Instructor: MacDonald, Martine
Room: TBD
CRN: 80485, Mon 10:00AM–12:00PM
Date: 9/12/22–11/28/22

Exploring Color
Studying color can often be challenging and confusing. By means of simple exercises we can learn to mix and combine hues, balance color in painting, understand how light affects color. Bringing your understanding of color to a new level, you will be better equipped to achieve your artistic goals. Participants are responsible for their own supplies.
Course #: CRFT–5036
FEE: $40.00
Downriver – Instructor: Wojcik, Kyra
Room: TBD
CRN: 81074, Fri 9:00AM–12:00PM
Date: 9/9/22–10/21/22

Adventures in Printmaking
Printmaking can be traced back to the Sumerians, c. 4000 BCE, and is currently enjoying a resurgence of popularity as a fine art media. The focus of this class is to familiarize the participants, through a series of hands–on activities, lectures and demonstrations, with a variety of printmaking techniques: block (relief), lithography (paper), intaglio (dry point), screen printing, and monoprints. Experienced artists may choose to work at their own pace, and students of all levels are encouraged to attend. Note: This class emphasizes use of materials that are environmentally friendly. Participants are responsible for their own supplies.
Course #: CRFT–5047
FEE: $50.00
Downriver –
Instructor: MacDonald, Martine
Room: TBD
CRN: 81074, Fri 9:00AM–12:00PM
Date: 9/9/22–10/21/22

Artist Open Studio
Artists have always benefitted by working along side other creative individuals in a shared studio space. The focus of this class is to offer an opportunity to be part of a supportive work environment by providing access to the college’s painting, drawing, and print studio while under the supervision of the WCCCD Instructor. Participants are encouraged to work on individual projects with an emphasis on developing techniques and skills unique to their chosen media. All levels and experience are welcome, from experienced artists to beginners. Participants are responsible for their own supplies.
Course #: CRFT–5048
FEE: $50.00
Downriver –
Instructor: MacDonald, Martine
Room: TBD
CRN: 77750, Fri 9:00AM–12:00PM
Date: 10/28/22–12/9/22

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Balloon Decorating for Beginner
You will gain a good background knowledge of working with balloons that will ensure that your balloon decorations are successful. You will understand the differences between air filling and helium filling balloons and their uses.
Course #: CRFT-5051
FEE: $50.00
Downriver – Instructor: Gray, Debora
Room: TBD
CRN: 80488, Thur 9:30AM–12:30PM
Date: 9/8/22–10/6/22

Beginner Stained Glass
Learn the age old art of hand creating windows with glass. Participants will select a pattern, learn to select glass for their pattern and receive hands on instruction. No experience is required for this class. Participants must bring a cutter for the first day of class and must purchase additional supplies required for the class.
Course #: CRFT-5055
FEE: $40.00
Downriver – Instructor: Birdwell, Karen
Room: TBD
CRN: 77820, Wed 10:00AM–11:55AM
Date: 9/7/22–9/28/22

Unique Surfaces
This course is an introduction of new surfaces to paint and creating paintings on these surfaces. Participants are responsible for their own supplies.
Course #: CRFT-5057
FEE: $40.00
Downriver – Instructor: Keast, Maureen
Room: TBD
CRN: 77822, Tue 10:00AM–12:00PM
Date: 9/6/22–11/29/22

Ideas and Interactions
Each person will attempt their own version of creative painting. Interaction within the group will encourage others to attempt new creations. Teacher will encourage participants to expand on their style and accentuate their qualities. We will discuss how to begin a painting. Participants are responsible for their own supplies.
Course #: CRFT-5058
FEE: $40.00
Downriver – Instructor: Keast, Maureen
Room: TBD
CRN: 77825, Tue 1:00PM–3:00PM
Date: 9/6/22–11/29/22

Multimedia Wind Chimes
Learn how to take an ordinary wine bottle and turn it into a unique one of a kind piece of art. Participants will received hands on instruction. No experience is required for this class. Participants are responsible for purchasing their own supplies for the class.
Course #: CRFT-5056
FEE: $40.00
Downriver – Instructor: Birdwell, Karen
Room: TBD
CRN: 77821, Wed 12:00PM–2:00PM
Date: 9/7/22–9/28/22

Stained Glass Open Studio
The focus of this class is to offer an opportunity to be part of a supportive work environment while under the supervision of the WCCCD Instructor. Participants are encouraged to work on individual projects with emphasis on developing techniques and skills unique to their chosen project. Participants need to have completed the Beginning Stained Glass Class and Multimedia Wind Chimes Class, or have taken a stained glass class years ago and want to start a new project or complete an unfinished project. Participants are responsible for their own supplies.
Course #: CRFT-5072
FEE: $50.00
Downriver – Instructor: Birdwell, Karen
Room: TBD
CRN: 81066, Wed 12:00PM–3:00PM
Date: 10/5/22–11/30/22
**Pastel Painting**
This class is designed to introduce participants to painting using pastels, explore various techniques and materials. A variety of pastels, papers and tools will be discussed and used to help participants understand the media at length. Participants are responsible for their own supplies.

Course #: CRFT-5080  
FEE: $50.00  
Downriver – Instructor: Mastal, Michael  
Room: TBD  
CRN: 81067, Mon 1:00PM–3:00PM  
Date: 9/12/22–11/28/22

**Composition Drawing**
Participants will explore the composition and layout of paintings emphasized along with color mixing and painting basics. This course will help artists who wish to do En Plein Air (outdoor) painting. A variety of subjects will be explored. Participants are responsible for their own supplies which include acrylic paints and canvases.

Course #: CRFT-5081  
FEE: $50.00  
Downriver – Instructor: Mastal, Michael  
Room: TBD  
CRN: 81068, Tue 1:00PM–3:00PM  
Date: 9/6/22–11/29/22

**Wire Weaving Jewelry Basics and Beyond**
Starting with basics weaves and wrapping techniques we’ll start with simple earring and rings and will move through to more advanced and complex designs and techniques. Participants are responsible for their own supplies.

Course #: CRFT-5082  
FEE: $50.00  
Downriver – Instructor: Ash, Renee  
Room: TBD  
CRN: 81071, Tue 6:00PM–8:00PM  
Date: 9/6/22–11/29/22

**Ceramic Open Studio**
Participants will be provided an opportunity to create individual projects with emphasis on developing techniques and skills unique to their chosen project. Participants need to have completed Ceramics –Beginner, Intermediate Ceramics, and Advanced Ceramics.

Course #: CRFT-5084  
FEE: $50.00  
Downriver – Instructor: Simon, Steven  
Room: TBD  
CRN: 81070, Tue 4:00PM–6:00PM  
Date: 9/6/22–11/29/22

**Wire Weaving Beyond the Basics**
Building on the technique learned in the Basics, students will learn new techniques for weaving. Students will learn how to add texture, different forms of cold connections in wire weaving, hammering techniques for texture as well as flattening wire to add strength. Participants are responsible for their own supplies.

Course #: CRFT-5085  
FEE: $50.00  
Downriver – Instructor: Ash, Renee  
Room: TBD  
CRN: 81072, Wed 6:00PM–8:00PM  
Date: 9/7/22–11/30/22
Wire Wrapped Pendants
In this course, students will learn basic wire wrapping techniques creating a pendant from a flat backed stone or piece of glass. Students will create several pieces using the techniques they learn. Participants are responsible for their own supplies.
Course #: CRFT-5086
FEE: $50.00
Downriver – Instructor: Ash, Renee
Room: TBD
CRN: 81073, Thu 6:00PM–8:00PM
Date: 9/8/22–12/1/22

Intermediate Stained Glass
Take the next step on your stained glass journey! Learn more tips to attain better skills and of course, practice, practice, practice! You will learn more about pattern/preparation to challenge yourself and fall farther in love with this craft. You have just scratched the surface; if you loved what you created in Beginner Stained Glass, you owe it to yourself to continue on this path. Participants are responsible for their own supplies.
Course #: CRFT-5087
FEE: $50.00
Downriver – Instructor: Birdwell, Karen
Room: TBD
CRN: 81236, Wed 10:00AM–11:55AM
Date: 10/5/22–10/26/22

Advanced Water Media Technique
Participation in this class allows students to expand their painting by exploring and experiencing with non–traditional water media techniques. Traditional and abstract subject matter will be presented as well as using professional artist’s styles for inspiration such as Rothko Close, Judith Greenberg, Ellsworth Kelly, Sandra Duran (faux encaustic) and others. Participants are responsible for their own supplies.
Course #: CRFT-5088
FEE: $50.00
Downriver – Instructor: Keast, Maureen
Room: TBD
CRN: 81233, Fri 10:00AM–12:00PM
Date: 9/9/22–12/2/22

Painting Big
Expand your world with painting large. This multi–water media is designed for all artists who want to improve their painting by painting large. Most student will finish more than one painting during this session.
Course #: CRFT-5089
FEE: $50.00
Downriver – Instructor: Keast, Maureen
Room: TBD
CRN: 81234, Fri 1:00PM–3:00PM
Date: 9/9/22–12/2/22

Computer Science Technology Training

Microsoft Word Basic 2016
Students will gain hands–on experience in creating and editing documents, formatting text and managing files.
Course #: CSTT–2001
FEE: $65.00
Downriver – Instructor: Watkins, Lydia
Room: TBD
CRN: 71138, Mon,Wed 9:00AM–12:00PM
Date: 10/10/22–10/24/22

Microsoft Word Intermediate 2016
Participants will build on knowledge acquired in Microsoft Word 2016 Basic to learn working with tables, charts, graphics, templates and styles. Document merge and transfer will also be discussed.
Course #: CSTT–2002
FEE: $65.00
Downriver – Instructor: Watkins, Lydia
Room: TBD
CRN: 71139, Mon,Wed 9:00AM–12:00PM
Date: 10/26/22–11/9/22

Paint Big
Getting Started – Computers
This course provides hands-on training and teaches step-by-step theory for the PC and Windows environment. Also learn about the components and desktop functions, and get an overview of software applications.
Course #: CSTT–2013
FEE: $45.00
Downriver – Instructor: Watkins, Lydia
Room: TBD
CRN: 71141, Sat 9:00AM–3:00PM
Date: 9/17/22–9/17/22

Keyboarding Basics
Today, knowing how to type is almost a necessity in the business world. More and more corporate-world employees are being asked to create reports, sales letters, business plans, blogs, web content, forecasts and more. Knowing how to type can save you hours of valuable time, increasing your productivity.
Course #: CSTT–2014
FEE: $45.00
Downriver – Instructor: Watkins, Lydia
Room: TBD
CRN: 71142, Sat 9:00AM–3:00PM
Date: 9/24/22–9/24/22

Internet Basics
This course will provide the learner with capabilities of expanding communication methods, on-line instruction, and will create a new library full of endless reference materials. This course will teach the learner how to surf the net, internet language, surfing techniques, email, and more.
Course #: CSTT–2029
FEE: $45.00
Downriver – Instructor: Watkins, Lydia
Room: TBD
CRN: 71143, Sat 9:00AM–12:00PM
Date: 10/15/22–11/12/22

Microsoft Windows 10
In this course students will learn to utilize Windows 10’s many new features including multiple desktops, a traditional PC screen, tablet screen and the Cortana Voice assistant. Students will also gain competence in customizing the Start menu and Task bar, organizing apps, files, importing photos from cameras or phones and using the Music Library. Copy, cut, paste and internet skills are also part of the course.
Course #: CSTT–5054
FEE: $65.00
CEU’s: 1.5
Downriver – Instructor: Watkins, Lydia
Room: TBD
CRN: 78982, Sat 9:00AM–3:00PM
Date: 10/1/22–10/1/22

Windows 10 – Expert
This course is designed for participants who want to expand their computer knowledge. Learn how to create folders, files and how to copy, move files and folders. You also learn how to customize the look of a desktop with screen savers and toolbars.
Course #: CSTT–6049
FEE: $35.00
Downriver – Instructor: Watkins, Lydia
Room: TBD
CRN: 81232, Sat 9:00AM–3:00PM
Date: 10/8/22–10/8/22
Dance

Egyptian Belly Dance–Beginner

Students will dance to the music and rhythm of the Middle East by learning various movements while strengthening individual muscle groups. Get a firmer figure, relieve tension and become more flexible.

Course #: DANC–4000
FEE: $40.00
Downriver – Instructor: Carr, Stephanie
Room: TBD
CRN: 75436, Thur  6:00PM–8:00PM
Date: 9/8/22–11/10/22

Hustle

Participants will learn the steps of the Hustle. It’s easy, it’s fun and everyone is doing it.

Course #: DANC–4012
FEE: $40.00
Downriver – Instructor: Allen, Debra
Room: TBD
CRN: 81081, Thur  1:00PM–2:00PM
Date: 9/8/22–11/10/22

Foreign Language

Conversational Arabic Beginner

This course is designed for individuals interested in learning a second language. The Conversational Arabic Beginner I class will cover grammar, how to pronounce vowels, verbs, use of adjectives, adverbs and more. Participants are responsible for purchasing the required class textbook.

Course #: LANG–5019
FEE: $50.00
Downriver – Instructor: Nasr, Ziyad
Room: TBD
CRN: 81088, Wed  6:00PM–8:00PM
Date: 9/7/22–11/30/22

Writing for Peace of Mind

Rediscover yourself and relieve stress and tension as you write your cares away! Putting away electronics and utilizing stored creative energy to flow with the movement of a pen and paper is a sure way to reveal emotions deep within the soul. Your signature and writing thoughts on paper (topics selected by the instructor) is proven to be healing and therapeutic. Writing creates an understanding within ourselves and promotes better communication. All levels of penmanship are welcome.

Course #: LANG–5006
FEE: $40.00
Downriver – Instructor: Sosa, Renee
Room: TBD
CRN: 75463, Tue  10:00AM–12:00PM
Date: 9/6/22–11/29/22

Language and Culture

Genealogy–Your Ancestors and You

Interested to find out more about your family lineage and ancestors? This course will introduce and identify the basics of gathering and recording the history of your forefathers. Learn how to organize and analyze materials, information, and research. Plant your family tree roots with hands-on experience documenting generations through vital records. A field trip exploring library collections and on-line database resources is included.

A final show & tell project of pedigree findings will use Microsoft Word and Power–Point.

Course #: LANG–5005
FEE: $40.00
Downriver – Instructor: Tucker, Deborah
Room: TBD
CRN: 75461, Fri  10:00AM–12:00PM
Date: 9/9/22–12/2/22
Conversational Spanish Beginner I
This course is designed for individuals interested in learning a second language. The Conversational Spanish I–Beginners Class will cover grammar, how to pronounce vowels, verbs, use of adjectives, adverbs and more. Participants are responsible for purchasing the required class textbook.
Course #: LANG–5007
FEE: $50.00
Downriver – Instructor: Esquivel–Ramos, Beatriz
Room: TBD
CRN: 81085, Tue 12:00PM–1:55PM
Date: 9/6/22–11/29/22

Conversational Spanish II
This course is designed for individuals interested in learning a second language. The Conversational Spanish II – Intermediate will cover grammar, how to pronounce vowels, verbs, use of adjectives, adverbs, developing complete sentences and more. Participants are responsible for purchasing the required textbook.
Course #: LANG–5008
FEE: $60.00
Downriver – Instructor: Esquivel–Ramos, Beatriz
Room: TBD
CRN: 81086, Thur 12:00PM–1:55PM
Date: 9/8/22–12/1/22

Conversational Spanish III
This course is a continuation of Conversational Spanish II. It is designed to assist participants in acquiring practical conversational skills in Spanish in everyday situations. Participants will develop more complex language abilities through the introduction of new vocabulary and more advanced grammatical structures.
Course #: LANG–5016
FEE: $50.00
Downriver – Instructor: Esquivel–Ramos, Beatriz
Room: TBD
CRN: 81087, Thur 2:00PM–4:00PM
Date: 9/8/22–12/1/22

Intro to Middle Eastern Culture and Traditions
This course will introduce participants to Middle Eastern Culture and Traditions, foods, music and languages of the region. Course will include field trips. No textbook required.
Course #: LANG–5022
FEE: $40.00
Downriver – Instructor: Nasr, Ziyad
Room: TBD
CRN: 81235, Mon 6:00PM–8:00PM
Date: 9/12/22–11/28/22

Intermediate Guitar
Come and learn to read and play music on your electric or acoustic guitar. Master the skills you will need to enable you to play the following categories of music, Rock, Jazz, R&B, Classic or Country. The first six weeks we will start with beginning techniques. The following six weeks more advanced techniques will be taught. Students will need to bring an acoustic guitar or electric guitar and small amp. The book required for the class is Hal Leonard Guitar Methods Complete Edition (Contains books 1, 2 and 3 bound together in one easy to use volume with cd included.)
Course #: MUSC–4003
FEE: $50.00
Downriver – Instructor: Baker, Sean
Room: TBD
CRN: 75464, Mon 1:00PM–2:55PM
Date: 9/12/22–11/28/22

Guitar for Beginners
Grab your acoustic or electric guitar. Participants will learn how to read notes, play basic strums and arpeggios, scales technique.
Course #: MUSC–5002
FEE: $45.00
Downriver – Instructor: Baker, Sean
Room: TBD
CRN: 75564, Mon 11:00AM–12:55PM
Date: 9/12/22–11/28/22
Advanced Guitar
Student will learn to play various musical selections and be part of a student musical ensemble. This course is open to students who have completed the Beginner Classical Guitar, Intermediate Classical Guitar and Beginner to Intermediate Guitar courses. Students will need to bring their own guitar to class.
Course #: MUSC-5010
FEE: $50.00
Downriver – Instructor: Baker, Sean
Room: TBD
CRN: 75733, Mon 3:00PM–5:00PM
Date: 9/12/22–11/28/22

Basic Drums for Beginners
There are 19 types of notes used in drumming. We will begin with basic theory. Theory in drumming is the notation of rhythm or, in other words notes. We start with the 2 most basic notes—quarter notes and eighth notes with their respective rests. Then we apply those notes in the most common Rock/Top 40 drum beats on a drum set. A drum beat is the pattern used with all 4 limbs on the drum set in songs. Students will learn the 6 basic drum beats in American music and more. Practice pads and drumsticks will be provided. Students will need to purchase the textbook required for the class.
Course #: MUSC-5011
FEE: $50.00
Downriver – Instructor: Julian, Lewis
Room: TBD
CRN: 76596, Tue 1:00PM–2:55PM
Date: 9/6/22–11/29/22

Intermediate Drums
In this class, students will learn theory (How to read notes), the 6 basic drum–set beats and multiple variations, dozens of drum set solo techniques around the set and performing to actual songs on a full drum set.
Course #: MUSC-5012
FEE: $50.00
Downriver – Instructor: Julian, Lewis
Room: TBD
CRN: 77819, Tue 3:00PM–5:00PM
Date: 9/6/22–11/29/22

Drums Alive
This cardio drumming class is designed to move your body, sculpt and tone your upper body, inspire your spirit and challenge your mind. Participants will need large stability ball. Drumsticks and ball holder provided. No musical background required.
Course #: PEDU-4049
FEE: $40.00
Downriver - Instructor: Sosa, Renee
Room: TBD
CRN: 74807, Wed 12:00PM-12:55PM
Date: 9/7/22–11/30/22

Physical Fitness and Sports

Tai Chi – Chair
This course is designed for individuals who can’t stand for long periods of time but want the benefits of Tai Chi while being seated. Some of the benefits of Tai Chi are flexibility, energy, well-being, lowers blood pressure and more. Students need to wear comfortable clothes to class.
Course #: PEDU-5011
FEE: $40.00
Downriver – Instructor: Wojcik, Kyra
Room: TBD
CRN: 81229, Mon 1:00PM–2:00PM
Date: 9/12/22–11/28/22

Strength Training
This class is designed to combine resistance exercises to tone and sculpt all major muscle groups, with intermittent short blasts of cardio. Class will be adapted to fit all fitness levels and provide.
Course #: PEDU-4050
FEE: $40.00
Downriver – Instructor: Sosa, Renee
Room: TBD
CRN: 74809, Mon 12:00PM–12:55PM
Date: 9/12/22–11/28/22
Zumba Gold Toning
This is a low-impact fitness class with simple moves, which makes it perfect for active older adults and low fitness participants. ZUMBA Gold Toning combines Zumba Gold Fitness with light hand weights to enhance muscle tone and upper body endurance.
Course #: PEDU-5034
FEE: $50.00
Downriver – Instructor: Nagy, Kelly
Room: TBD
CRN: 81093, Wed 9:00AM–9:55AM
Date: 9/7/22–11/30/22
Downriver – Instructor: Nagy, Kelly
Room: TBD
CRN: 81094, Mon 9:00AM–9:55AM
Date: 9/12/22–11/28/22

Sewing and Design
Sewing and Vintage Patterns
You have heard the phrase, everything old is new!! Participants will learn how to use a vintage pattern to make a dress for a casual attire or a special occasion. Participants should have completed Basic Sewing and Sewing II before registering for the class. Participants are responsible for their own sewing machine and supplies.
Course #: SEWD-4065
FEE: $50.00
Downriver – Instructor: Cunningham, Ophelia
Room: TBD
CRN: 77824, Fri 1:00PM–4:00PM
Date: 9/9/22–12/2/22

Automotive
Automotive Technology and Services
Automotive Technology and Services will introduce the participants to the development and systems, purpose and function, component identification and terminology, maintenance and commonly performed repair procedures used on modern cars, light trucks and sport utility vehicles. No experience required. Students will need to purchase the textbook required for the class.
Course #: AUTO-5000
FEE: $100.00
Downriver – Instructor: Depowski, Martin
Room: Auto Bay
CRN: 81097, Fri 9:00AM–12:00PM
10/28/22
Arts and Crafts

Decorating With Wreaths
Not just for holidays anymore, participants will learn to design and create decorative wreaths for any occasion. Working with silk flowers, dried flowers, ribbons, and accent pieces will also be highlighted. Participants are responsible for their supplies.
Course #: CRFT-4010
FEE: $30.00
Eastern – Instructor: Smith, Jay
Room: TBD
CRN: 81060, Thur 5:00PM–7:00PM
Date: 11/17/22–12/8/22

Floral Design-Advanced
This course is for participants who have completed a Floral Design Beginners or, who have worked in the floral industry. Participants will have the opportunity to create contemporary floral designs as well as experience European and Asian trends. Participants are responsible for their supplies.
Course #: CRFT-4013
FEE: $50.00
Eastern – Instructor: Smith, Jay
Room: TBD
CRN: 80495, Tue 5:00PM–7:00PM
Date: 10/11/22–11/15/22

Jewelry Bead Design – Beginner
This class will offer a hands-on approach to Jewelry Bead Design, participants will complete three sets of jewelry that include a necklace, a pair of earrings, and a bracelet. Participants are responsible for purchasing their own supplies.
Course #: CRFT-4021
FEE: $30.00
Eastern – Instructor: Jones, Ruby
Room: TBD
CRN: 74848, Tue 5:30PM–8:30PM
Date: 9/13/22–10/11/22

Jewelry Bead Design – Intermediate
Learn various techniques of stringing multiple strands of beads. Use of metal pieces, caps, closures, and pins will be covered. Participants are responsible for their supplies.
Course #: CRFT-4022
FEE: $30.00
Eastern – Instructor: Jones, Ruby
Room: TBD
CRN: 76583, Tue 5:30PM–8:30PM
Date: 10/25/22–11/22/22
Strictly Wedding Arrangements
Students in this course will learn designs appropriate for weddings, including bouquets, corsages, and boutonnieres. Floral Design for Beginners is highly recommended before registering for this course. Students are responsible for purchasing their own supplies.

Course #: CRFT-4042
FEE: $40.00
Eastern – Instructor: Smith, Jay
Room: TBD
CRN: 81055, Wed 5:00PM–7:00PM
Date: 10/6/22–11/10/22

Holiday Handicrafts
Students will learn and design holiday crafts for display. Participants are responsible for their supplies.

Course #: CRFT-4049
FEE: $60.00
Eastern – Instructor: Smith, Jay
Room: TBD
CRN: 81059, Tue 5:00PM–7:00PM
Date: 11/22/22–12/6/22

Abstract Acrylic Pouring Techniques
Let the Paints Flow Pouring, puddling, dripping…..the defending characteristics of this acrylic painting technique is that you don’t apply the paint with a brush or palette knife, but rather use gravity to move the paint across a canvas. The result is unlike anything you can get with a brush: fluid flows of paint without any brush marks or texture. Participants are responsible for their own supplies.

Course #: CRFT-5061
FEE: $50.00
Eastern – Instructor: Brown–Cage, Deborah
Room: TBD
CRN: 80501, Mon 1:00PM–4:00PM
Date: 9/5/22–11/21/22

Start Your Own T–Shirt Business
This Course will introduce participants to starting their own T–Shirt Business. Students will learn different ways to create T–shirt designs. Best practices on how to promote their business using a cost effective approach with hands on experience. Participants are responsible for their own supplies.

Course #: CRFT–5074
FEE: $50.00
Eastern – Instructor: Staff
Room: TBD
CRN: 81057, Fri 10:00AM–12:00PM
Date: 9/16/22–10/21/22

Eastern – Instructor: Staff
Room: TBD
CRN: 81058, Fri 6:00PM–8:00PM
Date: 9/16/22–10/21/22
Beauty and Personal Enhancement

Release Your Inner Glam!
Every woman wants a flawless slay! This class will take your glam to the next level. Learn how to properly apply foundation, highlight and contour your face as well as how to do day, evening and Smokey Eye looks. Finally, instruction on lash application, eyebrow filling and lip color combinations will round the course. Participants are responsible for their own supplies.

Course #: BPEN-4013
FEE: $25.00
Eastern – Instructor: Williams, Rashida
Room: TBD
CRN: 79196, Thur 6:00PM–8:00PM
Date: 9/8/22–10/27/22

Computer Science Technology Training

Microsoft Word Basic 2016
Students will gain hands-on experience in creating and editing documents, formatting text and managing files.

Course #: CSTT-2001
FEE: $65.00
CEU’s: 1.5
Eastern – Instructor: Walker Savage, Phyllis
Room: TBD
CRN: 80509, Tue, Thur 6:00PM–8:30PM
Date: 9/22/22–10/6/22

Microsoft Word Intermediate 2016
Participants will build on knowledge acquired in Microsoft Word 2016 Basic to learn working with tables, charts, graphics, templates and styles. Document merge and transfer will also be discussed.

Course #: CSTT-2002
FEE: $65.00
CEU’s: 1.5
Eastern –
Instructor: Walker Savage, Phyllis
Room: TBD
CRN: 80508, Tue, Thur 6:00PM–8:30PM
Date: 9/22/22–10/6/22

Microsoft Excel Basic 2016
Students will learn the basics of this software program to construct and edit spreadsheets. Students will be taught to create, modify, format and print worksheets.

Course #: CSTT-2003
FEE: $65.00
CEU’s: 1.5
Eastern –
Instructor: Walker Savage, Phyllis
Room: TBD
CRN: 81050, Mon, Wed 10:00AM–12:25PM
Date: 10/12/22–10/26/22
Microsoft Excel Intermediate 2016
Participants will learn advanced features of Microsoft Excel using Microsoft certified manuals. Participants will receive instructions on how to control the screen, use functions such as sum, average, maximum, minimum, and creating charts and tables.
Course #: CSTT-2004
FEE: $65.00
CEU's: 1.5
Eastern –
Instructor: Walker Savage, Phyllis
Room: TBD
CRN: 80507, Tue,Thur
6:00PM–8:30PM
Date: 11/1/22–11/15/22
Eastern –
Instructor: Walker Savage, Phyllis
Room: TBD
CRN: 81051, Mon,Wed
10:00AM–12:25PM
Date: 10/31/22–11/14/22

Keyboarding Basics
Today, knowing how to type is almost a necessity in the business world. More and more corporate–world employees are being asked to create reports, sales letters, business plans, blogs, web content, forecasts and more. Knowing how to type can save you hours of valuable time, increasing your productivity.
Course #: CSTT–2014
FEE: $45.00
Eastern –
Instructor: Walker Savage, Phyllis
Room: TBD
CRN: 80490, Thur
10:00AM–11:55AM
Date: 9/1/22–10/6/22

Keyboarding Advance
In this course is designed to increase speed, accuracy, and production of mailable copy. Advanced keyboarding applications are introduced, including various letter styles, comprehensive reports and tables and business statements.
Course #: CSTT–6043
FEE: $50.00
Eastern – Instructor: Staff
Room: TBD
CRN: 80491, Thur
10:00AM–11:55AM
Date: 10/13/22–11/17/22

Health
Living/Healthy Life
Homeopathy-Beginners
This basic Homeopathy course gives participants a background to Homeopathy and will also explain the use of homeopathic remedies used today in the treatment of various diseases.
Course #: HEAL–4003
FEE: $65.00
Eastern – Instructor: Carson, Willa
Room: TBD
CRN: 80496, Tue 1:00PM–3:30PM
Date: 9/6/22–10/11/22

Homeopathy-Advanced
This Homeopathy course gives participants an in depth guide to Homeopathy and will also explain the use of homeopathic remedies in the treatment of various diseases used today. The course builds on the information taught in Homeopathy for Beginners.
Course #: HEAL–4004
FEE: $65.00
Eastern – Instructor: Carson, Willa
Room: TBD
CRN: 80497, Tue 1:00PM–3:30PM
Date: 10/25/22–11/29/22

Dance
Egyptian Belly Dance-Beginner
Students will dance to the music and rhythm of the Middle East by learning various movements while strengthening individual muscle groups. Get a firmer figure, relieve tension and become more flexible.
Course #: DANC–4000
FEE: $40.00
Eastern – Instructor: Carr, Stephanie
Room: TBD
CRN: 75459, Fri 6:00PM–8:00PM
Date: 8/26/22–12/9/22
Iridology: Theory And Practice
Students will be introduced to the theory and practice of reading eyes for nutritional health. Please bring a magnifying lens and a small flashlight.
Course #: HEAL-4005
FEE: $70.00
Eastern – Instructor: Carson, Willa
Room: TBD
CRN: 80498, Thur 1:00PM–3:30PM
Date: 9/8/22–10/13/22

Methods of Reflexology
Students will learn the reflex points and how to use “thumb pressure” to relieve stress and muscle pain to maintain good health.
Course #: HEAL-4007
FEE: $70.00
Eastern – Instructor: Carson, Willa
Room: TBD
CRN: 80499, Thur 1:00PM–3:30PM
Date: 10/20/22–12/1/22

Healthy Meal Preparation
This course will teach students how to prevent the different types of cancers from developing in the body. Prevention diet, super-foods, herbal, supplements and lifestyle information will be taught to students, as well as a thorough understanding of the common causes and symptoms associated with breast, prostate, cervical, uterine, colon & colo–rectal, ovarian, bladder, kidney, lung, stomach, liver, pancreatic, esophageal, lymphoma, skin and brain cancer.
Course #: HEAL-5026
FEE: $50.00
Eastern – Instructor: Carson, Willa
Room: TBD
CRN: 81054, Mon,Wed 10:00AM–1:00PM
Date: 11/28/22–11/30/22

The Benefits of Juicing
Participants will learn how to add nutrients from the fruits or vegetables that you normally wouldn’t eat. Juicing facilitate weight loss, increased energy levels, strengthened immunity, strong bones and a glowing complexion, it may also reduce chances of heart disease, cancer and strokes, three of the leading causes of death.
Course #: HEAL–5212
FEE: $40.00
Eastern – Instructor: Carson, Willa
Room: TBD
CRN: 80505, Mon,Wed 10:00AM–1:00PM
Date: 12/5/22–12/7/22

Intermediate Piano
So you tried Piano Basics and you loved it! For those that want to learn more, we now have the next level. You will continue learning how to read basic sheet music and play next level songs.
Course #: MUSC–5007
FEE: $50.00
Eastern – Instructor: Thompson, Marvin
Room: TBD
CRN: 80504, Tue 6:00PM–8:00PM
Date: 9/13/22–11/15/22

Personal Enrichment Series

Music

Piano Basics 1.0
Participants will learn where middle C is, how to read basic sheet music and play elementary level songs.
Course #: MUSC–5006
FEE: $50.00
Eastern – Instructor: Staff
Room: TBD
CRN: 80502, Sat 10:00AM–12:00PM
Date: 8/21/22–1/28/23
Eastern – Instructor: Thompson, Marvin
Room: TBD
CRN: 80503, Sat 10:00AM–11:55AM
Date: 9/10/22–11/12/22

Intermediate Digital Photography
Participants will produce various individual digital photographic projects as arranged by the instructor. There will be local trips to various locations for this class. (Prerequisite: Beginning Digital Photography)
Course #: PHOT–4017
FEE: $45.00
Eastern – Instructor: Smith, Andre
Room: TBD
CRN: 76584, Sat 12:00PM–3:00PM
Date: 10/8/22–11/5/22
### Beginner Digital Photography
This course provides students with an introduction to current digital imaging technology. With the use of digital cameras, printers and photo imaging software, students will learn the functions of their camera and explore the world of the electronic darkroom. A digital SLR camera is required. Prior computer experience is recommended but not required.

**Course #: PHOT-4019**
**FEE: $45.00**
**Eastern – Instructor: Smith, Andre**
**Room: TBD**
**CRN: 72995, Sat 12:00PM–3:00PM**
**Date: 8/27/22–10/1/22**

### The Business of Photography
This is designed to assist participants with how to manage their photography business. The course will cover topics such as the cost having a photography business, licensing and copyright laws and how to prepare invoices and contracts.

**Course #: PHOT-5004**
**FEE: $50.00**
**Eastern – Instructor: Smith, Andre**
**Room: TBD**
**CRN: 81049, Sat 12:00PM–3:00PM**
**Date: 11/12/22–12/10/22**

### Physical Fitness and Sports

#### Hatha Yoga- Beginner
Students will learn to build on their flexibility, strength, and health. Course includes breathing and visualization techniques for maintaining your health. Please bring a thick mat, wear loose clothes, and don’t eat two hours before class.

**Course #: PEDU-4007**
**FEE: $45.00**
**Eastern – Instructor: Thibodeau, Roy**
**Room: TBD**
**CRN: 75467, Tue,Thur 10:30AM–11:25AM**
**Date: 9/6/22–12/8/22**
Arts and Crafts

Gift Wrapping/ Bow Making
Students will learn to beautifully wrap packages with different types of paper, bows, and ribbons. Bring a sweater-size box with a lid, and create a masterpiece. Participants are responsible for their own supplies.
Course #: CRFT-4015
FEE: $25.00
Northwest –
Instructor: Delagarza-Burt, Maria
Room: TBD
CRN: 71155, Sat 12:30PM–2:30PM
Date: 12/3/22–12/10/22

Scrap Booking for Adults
People all over world are looking for new and creative ways to capture life’s most precious moments. Scrapbooking is a fun-filled, unique and innovative way to share memories with family and friends. In this introductory course, participants will learn how to start a scrapbooking hobby filled with personalized creativity. Engage with in one-on-one time with the instructor to personalize your scrapbooking vision. Participants are responsible for their own supplies.
Course #: CRFT-4057
FEE: $25.00
Northwest - Instructor: Staff
Room: TBD
CRN: 81309, Wed 5:00PM–7:00PM
Date: 11/2/22–11/16/22

Beauty and Personal Enhancement

The Art of Make-Up: Beginner
Learning to use proper make-up technique is essential to a beautiful and radiant everyday look. Students will learn skills that will help them easily understand skin types, highlighting, contouring, foundation matching and all other hidden secrets to look flawless.
Course #: BPEN-4000
FEE: $25.00
Northwest –
Instructor: Williams, Rashida
Room: TBD
CRN: 77777, Mon 5:30PM–7:30PM
Date: 10/17/22–12/5/22

Computer Science Technology Training

Personal Internet Safety
This course is an introduction into identity theft prevention and personal safety while exploring the internet. Participants will also gain knowledge and safety tips for sending and receiving emails.
Course #: SENR-4004
FEE: $20.00
Northwest - Instructor: Staff
Room: TBD
CRN: 81310, Mon 5:00PM–7:00PM
Date: 8/22/22–8/22/22
Understanding Basic Trigonometry

This course provides an integrated technological approach to trigonometric applications used in problem solving. Emphasis is placed on applications involving trigonometric ratios, right triangles, oblique triangles, trigonometric functions, graphing and more.

Course #: EDDV-5034
FEE: $40.00
Northwest - Instructor: Staff
Room: TBD
CRN: 81311, Wed 5:00PM-7:00PM
Date: 11/2/22-12/7/22

Enrichment Series

Couponing 101

Everyone knows about coupons and how to use them, but not everyone knows how to use them effectively. In couponing 101, you’ll learn the basic functions of retail couponing, gain valuable knowledge on saving money and how to turn in into a profitable business.

Course #: HFAM-5046
FEE: $25.00
Northwest - Instructor: Staff
Room: TBD
CRN: 81312, Wed 5:30PM-7:00PM
Date: 11/16/22-12/7/22

Healthier You

This course is designed to educate you about reading and defining food labels. This course will also assist you with planning, shopping and preparing healthy.

Course #: HEAL-4083
FEE: $25.00
Northwest - Instructor: Staff
Room: TBD
CRN: 81313, Thur 5:00PM-7:00PM
Date: 8/25/22-9/8/22
**Surgical Technologist and Surgical Assistant Principal**

This course introduces the activities and procedures performed by the Surgical Technologist, Surgical First Assistant and Circulating Nurse. Students are guided in activities that will assist them in performing as a member of the Surgical Team. Knowledge of surgical instruments, patient care, selection of the proper surgical items and devices, practice, and maintaining aseptic technique are emphasized. This course also develops competencies in the fundamentals of the surgical skills and surgical techniques of a first surgical assistant. The course focuses on the surgical first assistant’s moral and legal responsibility for performing manipulative clinical procedures, whether for diagnosis, monitoring, or treatment, and includes the theoretical knowledge and practical techniques necessary to assist the surgeon before, during, and after surgery in the use of equipment, hemostasis, instruments, material, suturing, and laparoscopic technique. Students will practice techniques in lab sessions.

**Course #: HLTC-5039**
**FEE: $45.00**
**CEU’s: 6.0**
**Northwest – Instructor: Shikhman, Mark**
**Room: TBD**
**CRN: 81141, Thu 9:00AM-12:00PM**
**Date: 8/22/22–12/10/22**

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**Language and Culture**

**Bonjour! French for the Traveler**

This is an introduction to practical conversational French. Students will discover how to say and comprehend many expressions used in every day French. Use common phrases of greetings, introductions and complimenting other; practice giving directions, asking for clarification, making small talk and much more.

**Course #: LANG-5003**
**FEE: $40.00**
**Northwest - Instructor: Staff**
**Room: TBD**
**CRN:81314, Sat 9:00AM-12:00PM**
**Date: 8/27/22-10/1/22**

**Yoruba Class**

This course will provide an introduction to Yoruba language and culture. Students will acquire reading and writing in the Yoruba language.

**Course #: LANG-5002**
**FEE: $30.00**
**Northwest - Instructor: Staff**
**Room: TBD**
**CRN: 81316, TUE 5:00PM-7:00PM**
**Date: 8/23/22-10/25/22**

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**Physical Fitness and Sports**

**Hatha Yoga-Beginner**

Students will learn to build on their flexibility, strength, and health. Course includes breathing and visualization techniques for maintaining your health. Please bring a thick mat, wear loose clothes, and don't eat two hours before class.

**Course #: PEDU-4007**
**FEE: $45.00**
**Northwest – Instructor: Gibbons, Terri**
**Room: TBD**
**CRN: 77779, Tue, Thu 5:00PM–6:00PM**
**Date: 8/30/22–10/25/22**

**Tai Chi-Beginner**

Students will learn this ancient Chinese martial art. Considered a low-impact aerobic exercise, it is also used for self-defense and stress relief.

**Course #: PEDU-4012**
**FEE: $50.00**
**Northwest – Instructor: Frost, Elaine**
**Room: TBD**
**CRN: 77928, Tue 2:00PM–4:00PM**
**Date: 8/30/22–11/22/22**
Zumba Fitness
Whether you’re in great shape or a couch potato, Zumba is for you! Zumba is an amazing combination of irresistible Latin music with dynamic, yet simple, exercise moves that is so much fun you’re barely aware you’re getting an excellent, variable impact, cardio workout.
Course #: PEDU-4043  
FEE: $40.00  
Northwest – Instructor: Dahl, Lulu  
Room: TBD  
CRN: 80518, Mon 6:00PM–7:00PM  
Date: 8/29/22–12/12/22

Yin Yoga
Students will hold yoga poses for longer periods to relax into deeper muscles. Fewer yoga poses will be done in an hour. Students will need to bring some props to class to feel comfortable in poses for 3 – 5 minutes. Please wear comfortable clothes. Please bring a thick mat, yoga strap, yoga brick and bath towel to class.
Course #: PEDU-5007  
FEE: $45.00  
Northwest – Instructor: Dahl, Lulu  
Room: TBD  
CRN: 80519, Tue, Thur 6:00PM–7:00PM  
Date: 8/30/22–12/15/22

Step Aerobics
This course introduces the fundamentals of step aerobics. Emphasis is placed on basic stepping up and down on an adjustable platform; cardiovascular fitness; and upper body, floor, and abdominal exercises. Upon completion, students should be able to participate in basic step aerobics.
Course #: PEDU-5013  
FEE: $50.00  
Northwest – Instructor: Dahl, Lulu  
Room: TBD  
CRN: 80520, Wed 6:00PM–7:00PM  
Date: 8/24/22–12/14/22
Music

Jazz History and Appreciation

In this class, listen to recordings of key jazz styles and major figures. Participants will learn to recognize and discuss their special characteristics and how they relate to their musical, social and historical contexts, and illuminate your personal connection to them. Participants will also discover how the roots of jazz intertwine with those of rhythm and blues, gospel, marching bands, ragtime, African and Afro-Caribbean traditions, folk, bluegrass, country and rock, as well as American classical orchestral music. Some live demonstrations and explanations of how jazz musicians play will be provided. Expect special emphasis on the role of Metro Detroit in jazz history.

Course #: MUSC-4024
FEE: $30.00
Northwest - Instructor: Staff
Room: TBD
CRN: 81317, Thur 6:00PM-7:30PM
Date: 10/27/22-12/1/22

Professional Exams and Licensing Preparation

Health and Education System, Inc.

The HESI (Health Education System, Inc.) is an assessment of one’s academic preparedness for college-level educational programs such as nursing. Success in programs such as nursing begins with a solid foundation in Reading, Math, Science, English and Language Usage. Students applying for admission to the nursing program at Wayne County Community College District will be required to pass the HESI Test.

Course #: PELP-4006
FEE: $54.00
Northwest - Instructor: Staff
Room: TBD
CRN: 81103, Thur 9:00AM-12:00PM
Date: 8/25/22-8/25/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81105, Tue 9:00AM-12:00PM
Date: 8/30/22-8/30/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81107, Tue 9:00AM-12:00PM
Date: 9/13/22-9/13/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81108, Thur 9:00AM-12:00PM
Date: 9/15/22-9/15/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81109, Tue 9:00AM-12:00PM
Date: 9/20/22-9/20/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81110, Thur 9:00AM-12:00PM
Date: 9/22/22-9/22/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81111, Tue 9:00AM-12:00PM
Date: 9/27/22-9/27/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81112, Thur 9:00AM-12:00PM
Date: 9/29/22-9/29/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81115, Tue 9:00AM-12:00PM
Date: 10/11/22-10/11/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81117, Thur 9:00AM-12:00PM
Date: 10/13/22-10/13/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81263, Tues 9:00AM-12:00PM
Date: 8/9/22-8/9/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81264, Thur 9:00AM-12:00PM
Date: 8/11/22-8/11/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81265, Tues 9:00AM-12:00PM
Date: 8/16/22-8/16/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81266, Thur 9:00AM-12:00PM
Date: 8/18/22-8/18/22

Northwest - Instructor: Staff
Room: TBD
CRN: 81103, Thur 9:00AM-12:00PM
Date: 8/25/22-8/25/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81105, Tue 9:00AM-12:00PM
Date: 8/30/22-8/30/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81107, Tue 9:00AM-12:00PM
Date: 9/13/22-9/13/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81108, Thur 9:00AM-12:00PM
Date: 9/15/22-9/15/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81109, Tue 9:00AM-12:00PM
Date: 9/20/22-9/20/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81110, Thur 9:00AM-12:00PM
Date: 9/22/22-9/22/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81111, Tue 9:00AM-12:00PM
Date: 9/27/22-9/27/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81112, Thur 9:00AM-12:00PM
Date: 9/29/22-9/29/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81115, Tue 9:00AM-12:00PM
Date: 10/11/22-10/11/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81117, Thur 9:00AM-12:00PM
Date: 10/13/22-10/13/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81263, Tues 9:00AM-12:00PM
Date: 8/9/22-8/9/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81264, Thur 9:00AM-12:00PM
Date: 8/11/22-8/11/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81265, Tues 9:00AM-12:00PM
Date: 8/16/22-8/16/22
Northwest - Instructor: Staff
Room: TBD
CRN: 81266, Thur 9:00AM-12:00PM
Date: 8/18/22-8/18/22
HESI Prep Course
This prep course is designed to assist students prepare for application to the WCCCD Nursing Program. It is based on the Health Education Systems Inc. entrance exam, HESI Admission Assessment (HESI A2). The prep course will review content in three exam areas. The student taking this course should have completed math, English and anatomy and physiology courses.
Course #: PELP-5023
FEE: $25.00
Northwest – Instructor: Winston, Galen
Room: H116A
CRN: 81128, Sat 1:00PM–3:00PM
Date: 8/27/22–8/27/22

Northwest – Instructor: Moore, Marcel
Room: H116A
CRN: 81129, Sat 9:00AM–11:00AM
Date: 9/10/22–9/10/22

Northwest – Instructor: Staff
Room: H116A
CRN: 81130, Sat 11:00AM–1:00PM
Date: 9/10/22–9/10/22

Northwest – Instructor: Winston, Galen
Room: H116A
CRN: 81131, Sat 1:00PM–3:00PM
Date: 9/10/22–9/10/22

Northwest – Instructor: Moore, Marcel
Room: H116A
CRN: 81132, Sat 9:00AM–11:00AM
Date: 9/17/22–9/17/22

Northwest – Instructor: Staff
Room: H116A
CRN: 81133, Sat 11:00AM–1:00PM
Date: 9/17/22–9/17/22

Northwest – Instructor: Winston, Galen
Room: H116A
CRN: 81134, Sat 1:00PM–3:00PM
Date: 10/8/22–10/8/22

Northwest – Instructor: Moore, Marcel
Room: H116A
CRN: 81135, Sat 9:00AM–11:00AM
Date: 10/8/22–10/8/22

Northwest – Instructor: Staff
Room: H116A
CRN: 81136, Sat 11:00AM–1:00PM
Date: 10/8/22–10/8/22

Northwest – Instructor: Winston, Galen
Room: H116A
CRN: 81137, Sat 1:00PM–3:00PM
Date: 10/8/22–10/8/22

Northwest – Instructor: Moore, Marcel
Room: H116A
CRN: 81138, Sat 9:00AM–11:00AM
Date: 10/15/22–10/15/22

Northwest – Instructor: Staff
Room: H116A
CRN: 81139, Sat 11:00AM–1:00PM
Date: 10/15/22–10/15/22

Northwest – Instructor: Winston, Galen
Room: H116A
CRN: 81140, Sat 1:00PM–3:00PM
Date: 10/15/22–10/15/22
Arts and Crafts

Watercolor Painting
The objective of this class is to learn to use watercolor media and compositional elements to create a finished painting. While some painting/drawing experience is useful, students of all levels are welcome. Participants are responsible for their own supplies.
Course #: CRFT-4038
FEE: $50.00
Ted Scott – Instructor: Keast, Maureen
Room: TBD
CRN: 81149, Wed 10:00AM–12:00PM
Date: 8/24/22–12/7/22

Acrylic Painting
Participants will utilize the techniques created by Vermeer and later by Thomas Kincaid. The technique starts with painting in gray tones then glazed with layers of color to give a luminous effect in full lighting. Participants are responsible for their own supplies.
Course #: CRFT-5009
FEE: $50.00
Ted Scott – Instructor: Keast, Maureen
Room: TBD
CRN: 81150, Wed 1:00PM–3:00PM
Date: 8/24/22–10/5/22

Advanced Painting Techniques
Participants will expand knowledge of painting by exploring non-traditional water media techniques. Traditional and abstract subject matter will be presented as well as using professional artists’ styles for inspiration. (Professional artists such as, Rothko, Close, Judith Greenberg, Ellsworth Kelly, Sandra Duran (faux encaustic), and others.) Participants are responsible for their own supplies.
Course #: CRFT-5090
FEE: $50.00
Ted Scott – Instructor: Keast, Maureen
Room: TBD
CRN: 81243, Thur 10:00AM–12:30PM
Date: 8/25/22–12/8/22

Personal Enrichment Series

Beyond Your DNA
This class will explore the popular trend of DNA testing for individuals. For many, this has been an end in itself. One has a brief look at the ethnicity, and never to log in again. Yet there is much more one can learn and explore. In an easy to understand casual presentation, students who have taken or are considering a DNA report will explore the options and further work required to make the results even more worthwhile. Discussion and examples of current offerings will be a key component of the class.
Course #: ENPR-5026
FEE: $60.00
Ted Scott – Instructor: Welsing, Conrad
Room: TBD
CRN: 81244, Tue 6:00PM–8:00PM
Date: 9/6/22–9/13/22
Health and Education System, Inc. is an assessment of one’s academic preparedness for college-level educational programs such as nursing. Success in programs such as nursing begins with a solid foundation in Reading, Math, Science, English and Language Usage. Students applying for admission to the nursing program at Wayne County Community College District will be required to pass the HESI Test.

Course #:  PELP–4006
FEE: $54.00
Ted Scott – Instructor: Staff
Room: TBD
CRN: 81158, Fri 10:00AM–12:00PM
Date: 8/26/22–8/26/22

HESI Prep Course
This prep course is designed to assist students prepare for application to the WCCCD Nursing Program. It is based on the Health Education Systems Inc. entrance exam, HESI Admission Assessment (HESI A2). The prep course will review content in three exam areas. The student taking this course should have completed math, English and anatomy and physiology courses.

Course #:  PELP–5023
FEE: $25.00
Ted Scott – Instructor: Staff
Room: TBD
CRN: 81151, Tue 6:00PM–9:00PM
Date: 8/23/22–8/23/22

CRN: 81153, Tue 6:00PM–9:00PM
Date: 9/6/22–9/6/22

CRN: 81155, Tue 6:00PM–9:00PM
Date: 10/11/22–10/11/22

CRN: 81157, Tue 6:00PM–9:00PM
Date: 11/8/22–11/8/22
American Sign Language Institute

Sign Language II-Advanced
This is an advanced Sign Language course that focuses on practical applications, intricate signs, detailed finger spellings, grammatical principles and background. Discussions also cover linguistic and culture information.
Course #: LANG-4002
FEE: $120.00
University Center –
Instructor: Stotts, April
Room: TBD
CRN: 81048, Tue 5:00PM–6:55PM
Date: 8/23/22–12/6/22

Arts and Crafts

Floral Design-Beginner
This popular course teaches the basics of floral design, care, and maintenance of fresh cut flowers, and green plants. Participants are responsible for their supplies.
Course #: CRFT–4012
FEE: $40.00
University Center –
Instructor: Smith, Jay
Room: TBD
CRN: 81046, Wed 11:00AM–1:00PM
Date: 11/9/22–11/9/22

Beaded Gifts
Learn how to make one-of-a-kind handcrafted, beaded gifts from beads, crystals, semi-precious stones, and findings! Participants will learn to make holidays and other occasions special by creating beaded wrap serving utensils, wine glasses and napkin rings.
Course #: CRFT–4053
FEE: $60.00
University Center –
Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 75418, Sat 10:00AM–11:55AM
Date: 8/27/22–12/10/22

Introduction to Wire Working–Bracelet
Participants will learn key elements and basic wire working techniques to make bracelets. The components that will be used include: headpins, jump rings, eye pins, clasps, ear wires and dangle charms. Participants are responsible for their own supplies.
Course #: CRFT–4091
FEE: $55.00
University Center –
Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 75420, Sat 1:00PM–2:55PM
Date: 8/27/22–12/10/22

Computer Science Technology Training

Key Applications: IC3 Part II
This course will introduce participants to key computer applications: word processing and spreadsheet functions. This hands-on course is the second component in a three-part series.
Course #: CSTT–1330
FEE: $60.00
CEU’s: 1.0
University Center –
Instructor: Green, Janisse
Room: TBD
CRN: 71126, Mon 5:00PM–7:25PM
Date: 8/22/22–12/5/22

Living Online: IC3 Part III
This course will introduce participants to the Internet and all its functions. This hands-on course is the third and final component in a three-part series.
Course #: CSTT–1340
FEE: $60.00
CEU’s: 1.0
University Center –
Instructor: Green, Janisse
Room: TBD
CRN: 71127, Mon 5:00PM–7:25PM
Date: 11/7/22–11/28/22
Microsoft Word Basic 2016
Students will gain hands-on experience in creating and editing documents, formatting text and managing files.
Course #: CSTT-2001
FEE: $65.00
CEU’s: 1.5
University Center –
Instructor: Green, Janisse
Room: TBD
CRN: 75423, Sat 12:00PM–2:25PM
Date: 8/27/22–10/29/22

Microsoft Excel Basic 2016
Students will learn the basics of this software program to construct and edit spreadsheets. Students will be taught to create, modify, format and print worksheets.
Course #: CSTT–2003
FEE: $65.00
CEU’s: 1.5
University Center –
Instructor: Green, Janisse
Room: TBD
CRN: 75424, Sat 12:00PM–2:25PM
Date: 11/5/22–11/19/22

Microsoft PowerPoint Basic 2016
Students will learn to build powerful presentations working with text, backgrounds and graphics. Participants will also learn to create, modify and print presentation materials.
Course #: CSTT–2007
FEE: $65.00
CEU’s: 1.5
University Center –
Instructor: Green, Janisse
Room: TBD
CRN: 75425, Sat 12:00PM–2:25PM
Date: 12/3/22–12/10/22

Introduction to Smart Phones
Participants will gain an understanding on how to access the internet, send and receive emails, download apps and games and check social networking sites, like Facebook and Twitter.
Course #: CSTT–5019
FEE: $40.00
University Center – Instructor: Staff
Room: TBD
CRN: 81044, Wed 3:30PM–5:00PM
Date: 9/7/22–10/5/22

Microsoft Window 10
In this course students will learn to utilize Windows 10’s many new features including multiple desktops, a traditional PC screen, tablet screen and the Cortana Voice assistant. Students will also gain competence in customizing the Start menu and Task bar, organizing apps, files, importing photos from cameras or phones and using the Music Library. Copy, cut, paste and internet skills are also part of the course.
Course #: CSTT–5054
FEE: $65.00
CEU’s: 1.5
University Center –
Instructor: Green, Janisse
Room: TBD
CRN: 77809, Wed 5:30PM–7:55PM
Date: 8/24/22–12/7/22

Health Living/Healthy Life

Essential Oils
Whether you are new to aromatherapy or looking to expand your knowledge this is perfect place to begin. Participants will experiment with essential oils and gain an understanding of how they work. Participants will also learn about the benefits of essential oils and aromatherapy. Participants are responsible for their own supplies.
Course #: HEAL–5226
FEE: $40.00
University Center –
Instructor: Trotter, Tonya
Room: TBD
CRN: 81045, Fri 1:00PM–3:00PM
Date: 8/26/22–8/26/22
Language and Culture

Find Your Family History on the Internet
Students will learn how to use the Internet for family history research, identify and explore popular genealogy websites, and discover techniques for getting the most out of the Internet search engines and databases.
Course #: ENPR-4000
FEE: $40.00
University Center –
Instructor: Lewis-Williams, Felicia
Room: TBD
CRN: 75426, Fri 10:00AM–11:55AM
Date: 10/7/22–12/9/22

Genealogy Research for Beginner
Students will discover techniques and resources to help uncover their families history. Strategies for using research facilities and the Internet to document one’s family tree will be introduced.
Course #: ENPR-4001
FEE: $40.00
University Center –
Instructor: Lewis-Williams, Felicia
Room: TBD
CRN: 75428, Fri 10:00AM–11:55AM
Date: 9/16/22–9/16/22

Genealogy: History and Research
Students will learn how to use the Genealogy forms to abstract important information. This class is also designed for Genealogy enthusiasts who are researching their family history and would like to explore additional resources.
Course #: ENPR-4015
FEE: $40.00
University Center –
Instructor: Lewis-Williams, Felicia
Room: TBD
CRN: 75429, Fri 10:00AM–11:55AM
Date: 9/23/22–9/23/22

Genealogy: What's in the Library
Students will learn techniques on how to use the library to conduct their family Genealogy research.
Course #: ENPR-4016
FEE: $40.00
University Center –
Instructor: Lewis-Williams, Felicia
Room: TBD
CRN: 75431, Fri 10:00AM–11:55AM
Date: 9/30/22–9/30/22
Spanish For the Traveler

This is an introduction to practical Spanish conversations and culture. Students will discover how to say and comprehend many expressions used in everyday Spanish. Use common phrases of greeting, introduction, and complimenting others; practice giving directions, asking for clarification, making small talk, and much more.

Course #: LANG-4008
FEE: $40.00
University Center –
Instructor: Gutierrez, Felix
Room: TBD
CRN: 71128, Sat 10:00AM–11:55AM
Date: 8/27/22–12/10/22

Sewing and Design

Fundamentals of Basic Sewing

Students will learn to read and select the correct patterns. Enhance fabric knowledge and practice stitching. Participants are responsible for purchasing their own supplies.

Course #: SEWD-4000
FEE: $50.00
University Center –
Instructor: Simmons, Sandra
Room: TBD
CRN: 74847, Fri 1:00PM–4:00PM
Date: 8/26/22–12/9/22

Sewing II

Students will learn the proper way to construct notch collars/labels, welted pockets and buttonholes with the use of fusible interfacing, vented sleeves, and inserting a lining. Students must have a thorough knowledge of Sewing Pattern Selection. Participants are responsible for purchasing their own supplies.

Course #: SEWD-4002
FEE: $45.00
University Center –
Instructor: Simmons, Sandra
Room: TBD
CRN: 76590, Fri 10:00AM–1:00PM
Date: 8/26/22–12/9/22
American Sign Language Institute

Sign Language III – Advanced
This is an advanced Sign Language course that focuses on practical applications, intricate signs, detailed finger spellings, grammatical principles and background. Discussions also cover linguistic and culture information.
Course #: LANG-4002
FEE: $120.00
Virtual Courses –
Instructor: Barbar, LaTonya
Room: TBD
CRN: 81206, Thur 5:30PM–7:30PM
Date: 9/8/22–12/1/22

Arts and Crafts

Crocheting for Beginners
Students will learn to crochet beautiful potholders, place mats, Afghans, and more. Make flowers and read patterns. Participants are responsible for their supplies.
Course #: CRFT-4008
FEE: $40.00
Virtual Courses –
Instructor: Crittenden, Patricia
Room: TBD
CRN: 81210, Sat 9:00AM–11:00AM
Date: 8/27/22–11/12/22

Jewelry Bead Design – Beginner
This class will offer a hands-on approach to Jewelry Bead Design, participants will complete three sets of jewelry that include a necklace, a pair of earrings, and a bracelet. Participants are responsible for purchasing their own supplies.
Course #: CRFT-4021
FEE: $30.00
Virtual Courses –
Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 71162, Tue 2:00PM–6:00PM
Date: 8/30/22–9/22/22

Jewelry Bead Design – Intermediate
Learn various techniques of stringing multiple strands of beads. Use of metal pieces, caps, closures, and pins will be covered. Participants are responsible for their supplies.
Course #: CRFT-4022
FEE: $30.00
Virtual Courses –
Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 71164, Tue 2:00PM–6:00PM
Date: 9/27/22–10/25/22
**Beaded Gifts**

Learn how to make one-of-a-kind handcrafted, beaded gifts from beads, crystals, semi-precious stones, and findings! Participants will learn to make holidays and other occasions special by creating beaded wrap serving utensils, wine glasses and napkin rings.

**Course #: CRFT-4053**

**FEE:** $60.00

Virtual Courses –

Instructor: Robinson Young, Kathleen

**Room:** TBD

**CRN:** 71163, **Tue 10:00AM-11:22/22**

**Date:** 11/1/22 – 11/22/22

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**Simple Soldering**

This course provides a fundamental working knowledge of soldering metals through the techniques and projects taught in class. Students will also learn how to solder beautiful jewelry at home using simple and affordable tools. Participants are responsible for purchasing their own supplies.

**Course #: CRFT-4084**

**FEE:** $50.00

**CEU’s:** 0.6

Virtual Courses –

Instructor: Robinson Young, Kathleen

**Room:** TBD

**CRN:** 78991, **Mon 1:00PM-4:00PM**

**Date:** 11/7/22 – 11/28/22

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**Jewelry Design New Macrame**

Participants will cover basic knots used in Macramé with an update twist. Students will learn how to use 3 different knots to create intricate designs with the new softer and more colorful threads and beads. Students are responsible for purchasing their own supplies.

**Course #: CRFT-4087**

**FEE:** $50.00

**Virtual Courses –**

Instructor: Robinson Young, Kathleen

**Room:** TBD

**CRN:** 81212, **Thu 10:00AM-12:00PM**

**Date:** 8/25/22 – 9/29/22

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**Introduction to Wire Working**

This course provides a fundamental working of manipulating wire to make jewelry findings. Students will also learn key elements and basic wire working techniques to make the findings used in all types of jewelry. Participants are responsible for purchasing their own supplies.

**Course #: CRFT-4056**

**FEE:** $30.00

Virtual Courses –

Instructor: Robinson Young, Kathleen

**Room:** TBD

**CRN:** 81238, **Wed 10:00AM-12:00PM**

**Date:** 8/31/22 – 9/28/22
Introduction to Wire Working – Bracelets
Participants will learn key elements and basic wire working techniques to make bracelets. The components that will be used include: headpins, jump rings, eye pins, clasps, ear wires and dangle charms. Participants are responsible for their own supplies.
Course #: CRFT–4091
FEE: $55.00
Virtual Courses –
Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 78990, Mon 10:00AM–12:00PM
Date: 9/12/22–10/31/22

Virtual Courses –
Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 81239, Wed 12:00PM–2:30PM
Date: 8/28/22–10/19/22

Introduction to Wire Working – Earrings
Participants will learn key elements and basic wire working techniques to make earrings. The components that will be used include: headpins, jump rings, eye pins, clasps, ear wires and dangle charms. Participants are responsible for their own supplies.
Course #: CRFT–4092
FEE: $55.00
Virtual Courses –
Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 77748, Mon 1:00PM–3:00PM
Date: 9/12/22–10/31/22

Virtual Courses –
Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 81241, Wed 10:00AM–12:00PM
Date: 10/26/22–11/30/22

Fusing Fine Silver Basics
This course provides a fundamental working knowledge of Fusing Fine Silver (.999) wire and through basic techniques and projects taught in class. Students will make fun and funky chain components to add new elements to their jewelry designs. Techniques taught cover the basics of fusing and simple techniques that can be done at home safely and quickly. It’s instant gratification without the use of solder or chemicals! Additional information taught will include but not be limited to setting up a safe workstation, cutting flush jump rings, texturing metal, making a set of stackable rings, and assembling a chain made of fine silver components. Participants are responsible for purchasing their own supplies.
Course #: CRFT–5005
FEE: $40.00
Virtual Courses –
Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 74818, Tue 10:00AM–1:55PM
Date: 8/30/22–9/20/22

Virtual Courses –
Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 74820, Tue 10:00AM–1:55PM
Date: 9/27/22–10/25/22

Soldered Rings
Make Rings and Set Stones!
You can do it and this class makes it easy. First learn to size and fabricate a band ring. Next, make a bezel, solder it to the band and set a stone. You will want to make a ring for every finger! Participants are responsible for their own supplies.
Course #: CRFT–5007
FEE: $40.00
Virtual Courses –
Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 74820, Tue 10:00AM–1:55PM
Date: 9/27/22–10/25/22

Bead Weaving for Jewelers
An introduction to creating elegant jewelry through bead weaving. No prior bead weaving experience is required. Students will have the opportunity to learn various bead stitches, such as Peyote, Herringbone, Right Angle Weave, Brick stitch and Ladder stitch. Using these basic stitches, each student will create earrings, bracelets or necklaces. Participants are responsible for their own supplies.
Course #: CRFT–5025
FEE: $50.00
Virtual Courses –
Instructor: Robinson Young, Kathleen
Room: TBD
CRN: 81216, Thur 1:00PM–4:00PM
Date: 10/20/22–11/17/22
**Soutache Jewelry**
Participants will learn the basics of making beautiful Soutache jewelry in this fun and creative beginner class. In this class you will be guided through the basics and shown how to make glamorous pieces of jewelry. Soutache also call “Russian Braiding” is the process of using layers of cords in a way that beads can be placed side-by-side. Curving threads can be shaped into a range of patterns creating a fabulous visual piece of wearable art.

Course #: CRFT-5035  
FEE: $50.00

Virtual Courses – Instructor: Robinson Young, Kathleen  
Room: TBD  
CRN: 81214, Thur 10:00AM–12:00PM  
Date: 10/20/22–12/8/22

**Knitting II-Beyond the Basics**
Participants will learn how to increase and decreased stitches used in lace and shaping garments. They will also learn to use the advanced knit and purl stitches to create textures and cables.

Course #: CRFT-5046  
FEE: $50.00

Virtual Courses – Instructor: Crittenden, Patricia  
Room: TBD  
CRN: 81211, Sat 11:30AM–1:30PM  
Date: 8/27/22–11/12/22

**Computer Science Technology Training**

**Digital Organization**
This hands – on course will introduce Students to the art of Organizing Digital Space. Digital space includes Hard drives, Desktops, emails, Virtual storages, cloud spaces, Pictures etc.

Course #: CSTT–6044  
FEE: $40.00

Virtual Courses – Instructor: Staff  
Room: TBD  
CRN: 81061, Sat 10:00AM–11:55AM  
Date: 9/17/22–10/8/22

**Dance**

**Egyptian Belly Dance-Beginner**
Students will dance to the music and rhythm of the Middle East by learning various movements while strengthening individual muscle groups. Get a firmer figure, relieve tension and become more flexible.

Course #: DANC–4000  
FEE: $40.00

Virtual Courses – Instructor: Carr, Stephanie  
Room: TBD  
CRN: 75508, Sat 10:00AM–11:55AM  
Date: 8/27/22–12/10/22

**Ballroom Dancing**
This course is designed to teach students basic steps of ballroom dancing. Students will also learn hand and foot coordination, posture, basic turns and spins.

Course #: DANC–4014  
FEE: $50.00

Virtual Courses – Instructor: Staff  
Room: TBD  
CRN: 71129, Sat 12:00PM–1:55PM  
Date: 8/27/22–12/10/22

**Hustle**
Participants will learn the steps of the Hustle. it’s easy, it’s fun and everyone is doing it.

Course #: DANC–4012  
FEE: $40.00

Virtual Courses – Instructor: Staff  
Room: TBD  
CRN: 73145, Sat 2:00PM–3:55PM  
Date: 8/27/22–12/10/22
Health Science

**Essentials of Pharmacology in Intensive Care of Surgical Patients**

Intensive care is the medical specialty that supports patients whose lives are in immediate danger in case when one or a few vital organs such as the heart, liver, lungs, kidneys, or the nervous system is affected. To maintain or replace the function of organs, patients require complex treatments and constant surveillance. Without treatment and adapted monitoring and surveillance, the consequences of these kinds of illness can be detrimental to patient health and the situation life-threatening. This course is teaching students the use of medication to support critically ill surgical patients and optimize outcomes which is a fundamental strand of care. It is teaching to provide a key role managing medication within the complexity of various routes of administration, severe and rapidly shifting pharmacokinetic and dynamic parameters, and extremes of physiology in critical surgical illness. It is also presenting fundamentals of intercepting and resolving medication errors and optimizing medication therapy. These activities are associated with improved quality and reduced mortality of surgical patients.

**Course #: HLTC-5040**
**FEE: $45.00**
**Virtual Courses –**
**Instructor: Shikhman, Mark**
**Room: TBD**
**CRN: 81148, TBD**
**Date: 8/22/22–12/10/22**

Language and Culture

**Find Your Family History on the Internet**

Students will learn how to use the Internet for family history research, identify and explore popular genealogy websites, and discover techniques for getting the most out of the Internet search engines and databases.

**Course #: ENPR–4000**
**FEE: $40.00**
**Virtual Courses –**
**Instructor: Lewis–Williams, Felicia**
**Room: TBD**
**CRN: 71211, Sat 11:00AM–12:55PM**
**Date: 11/19/22–12/10/22**

**Genealogy Research for Beginners**

Students will discover techniques and resources to help uncover their family’s history. Strategies for using research facilities and the Internet to document one’s family tree will be introduced.

**Course #: ENPR–4001**
**FEE: $40.00**
**Virtual Courses –**
**Instructor: Lewis–Williams, Felicia**
**Room: TBD**
**CRN: 71210, Sat 1:00PM–3:00PM**
**Date: 10/29/22–11/12/22**

**Introduction to Genealogy**

This introductory course is designed to help students discover the fundamental building blocks of Genealogy research. You will also learn how to document your family history.

**Course #: ENPR–4014**
**FEE: $40.00**
**Virtual Courses –**
**Instructor: Lewis–Williams, Felicia**
**Room: TBD**
**CRN: 71207, Sat 1:00PM–2:55PM**
**Date: 10/15/22–10/15/22**

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**Event Planning**

This workshop offers general information designed to increase the participant’s understanding and knowledge of planning events. The workshop will include planning calendars, assigning responsibilities, and follow-up. Budgeting, paper work permits, and using community resources will be discussed.

**Course #: NPOM–4014**
**FEE: $50.00**
**Virtual Courses –**
**Instructor: Norman Hill, Shelly**
**Room: TBD**
**CRN: 81219, Sat 9:00AM–3:00PM**
**Date: 11/5/22–11/5/22**

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**Language and Culture**

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**Course #: ENPR–4000**
**FEE: $40.00**
**Virtual Courses –**
**Instructor: Lewis–Williams, Felicia**
**Room: TBD**
**CRN: 71211, Sat 11:00AM–12:55PM**
**Date: 11/19/22–12/10/22**

**Genealogy Research for Beginners**

Students will discover techniques and resources to help uncover their family’s history. Strategies for using research facilities and the Internet to document one’s family tree will be introduced.

**Course #: ENPR–4001**
**FEE: $40.00**
**Virtual Courses –**
**Instructor: Lewis–Williams, Felicia**
**Room: TBD**
**CRN: 71210, Sat 1:00PM–3:00PM**
**Date: 10/29/22–11/12/22**

**Introduction to Genealogy**

This introductory course is designed to help students discover the fundamental building blocks of Genealogy research. You will also learn how to document your family history.

**Course #: ENPR–4014**
**FEE: $40.00**
**Virtual Courses –**
**Instructor: Lewis–Williams, Felicia**
**Room: TBD**
**CRN: 71207, Sat 1:00PM–2:55PM**
**Date: 10/15/22–10/15/22**

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**Enrichment Series**

**Event Planning**

This workshop offers general information designed to increase the participant’s understanding and knowledge of planning events. The workshop will include planning calendars, assigning responsibilities, and follow-up. Budgeting, paper work permits, and using community resources will be discussed.

**Course #: NPOM–4014**
**FEE: $50.00**
**Virtual Courses –**
**Instructor: Norman Hill, Shelly**
**Room: TBD**
**CRN: 81219, Sat 9:00AM–3:00PM**
**Date: 11/5/22–11/5/22**
Genealogy: History and Research
Students will learn how to use the Genealogy forms to abstract important information. This class is also designed for Genealogy enthusiasts who are researching their family history and would like to explore additional resources.
Course #: ENPR-4015
FEE: $40.00
Virtual Courses – Instructor: Lewis-Williams, Felicia
Room: TBD
CRN: 71208, Sat 11:00AM–12:55PM
Date: 10/22/22–10/22/22

Genealogy: What’s in the Library
Students will learn techniques on how to use the library to conduct their family Genealogy research.
Course #: ENPR-4016
FEE: $40.00
Virtual Courses – Instructor: Lewis-Williams, Felicia
Room: TBD
CRN: 71209, Sat 1:00PM–2:55PM
Date: 10/22/22–10/22/22

Building Your Family Tree
This course will cover techniques using Microsoft Word and Microsoft PowerPoint for displaying your Genealogy history for presentations. You should have the basic skills of Microsoft Word and PowerPoint before registering for this course.
Course #: ENPR-4017
FEE: $40.00
Virtual Courses – Instructor: Staff
Room: TBD
CRN: 71212, Sat 1:00PM–2:55PM
Date: 11/19/22–12/11/22

Conversational Spanish II
This course is designed for individuals interested in learning a second language. The Conversational Spanish II – Intermediate will cover grammar, how to pronounce vowels, verbs, use of adjectives, adverbs, developing complete sentences and more. Participants are responsible for purchasing the required textbook.
Course #: LANG-5008
FEE: $60.00
Virtual Courses – Instructor: Esquivel-Ramos, Beatriz
Room: TBD
CRN: 80739, Tue 2:00PM–4:00PM
Date: 9/6/22–11/29/22
Online Courses

Nursing Information Overview—Online
This online course is designed for students with an interest in Nursing. Participants will gain some insight into the field of Nursing and the expectations of the students aspiring admission into the Nursing Program. In this course, we will discuss the aspects of required program testing, all admission criteria, transfer policies and procedures, program progression, and the most up to date information on the application process for Nursing. This course is a mandatory requirement for all students planning admission into Nursing.
Course #: PELP-4008
Virtual Courses – Instructor: Staff
Room: TBD
CRN: 81120, Tue 3:00PM–4:30PM
Date: 9/6/22–9/6/22

Virtual Courses – Instructor: Staff
Room: TBD
CRN: 81121, Tue 3:00PM–4:30PM
Date: 10/4/22–10/4/22

Virtual Courses – Instructor: Staff
Room: TBD
CRN: 81122, Tue 3:00PM–4:30PM
Date: 11/1/22–11/1/22

Virtual Courses – Instructor: Staff
Room: TBD
CRN: 81123, Tue 3:00PM–4:30PM
Date: 12/6/22–12/6/22

Physical Fitness and Sports

Hatha Yoga—Beginner
Students will learn to build on their flexibility, strength, and health. Course includes breathing and visualization techniques for maintaining your health. Please bring a thick mat, wear loose clothes, and don’t eat two hours before class.
Course #: PEDU-4007
FEE: $45.00
Virtual Courses – Instructor: Hunter, Rosa
Room: TBD
CRN: 74846, Fri 10:00AM–10:55AM
Date: 8/26/22–12/9/22

Belly Dance Fitness
This class an introduction to the middle eastern and dance world. Participants will learn beginner foundation belly dance techniques, while dancing and burning calories to fun traditional middle eastern and fusion choreographed dance routines. In the class, participants will also learn about posture, isolations, and traveling steps. A veil or cane prop can add extra excitement.
Course #: PEDU-5022
FEE: $40.00
Virtual Courses – Instructor: Carr, Stephanie
Room: TBD
CRN: 78175, Tue 12:00PM–2:00PM
Date: 8/23/22–12/6/22

Professional Exams and Licensing Preparation

Real Estate License Preparation
This course is certified by the Michigan Department of Commerce, and open to anyone with the desire to obtain a license. Students will learn real estate transactions law for new investors. Participants are responsible for purchase of manual before the first day of class.
Course #: PELP–1005
FEE: $99.00
CEU’s: 4.0
Virtual Courses – Instructor: Saulsberry, Robert
Room: TBD
CRN: 75558, Mon,Wed 6:00PM–10:00PM
Date: 9/12/22–10/26/22
Sewing and Design

Quilting for Beginners
This hands–on class covers the fundamentals of quilting from simple designs to working with blocks and templates. Participants will select one of the following as a project: small wall hanging quilt, baby quilt or lap quilt. Participants are responsible for their supplies, including a sewing machine.
Course #: CRFT–4046
FEE: $25.00
Virtual Courses – Instructor: Shipp, April
Room: TBD
CRN: 81218, Sat 1:00PM–4:00PM
Date: 10/1/22–10/22/22

Craft Sewing
Students will learn how to make hats with different colors and fabrics. Participants are responsible for purchasing their own supplies.
Course #: SEWD–4051
FEE: $40.00
Virtual Courses –
Instructor: Cunningham, Ophelia
Room: TBD
CRN: 71984, Thurs 5:30PM–8:30PM
Date: 11/3/22–11/17/22

Fundamentals of Basic Sewing
Students will learn to read and select the correct patterns. Enhance fabric knowledge and practice stitching. Participants are responsible for purchasing their own supplies.
Course #: SEWD–4000
FEE: $50.00
Virtual Courses –
Instructor: Cunningham, Ophelia
Room: TBD
CRN: 71158, Sat 9:00AM–12:00PM
Date: 9/3/22–11/5/22

Sewing II
Students will learn the proper way to construct notch collars/labels, welted pockets and buttonholes with the use of fusible interfacing, vented sleeves, and inserting a lining. Students must have a thorough knowledge of Sewing Pattern Selection. Participants are responsible for purchasing their own supplies.
Course #: SEWD–4002
FEE: $45.00
Virtual Courses –
Instructor: Cunningham, Ophelia
Room: TBD
CRN: 71156, Sat 1:00PM–3:00PM
Date: 9/3/22–10/1/22

Introduction to Tailoring Techniques
An introduction to tailoring and fitting techniques for men and women in the alteration world. Emphasis will be on necessary requirements of becoming a tailor or fitter in today’s marketplace. Students are responsible for purchasing their own supplies.
Course #: SEWD–4004
FEE: $50.00
Virtual Courses –
Instructor: Cunningham, Ophelia
Room: TBD
CRN: 71157, Tues 6:00PM–8:00PM
Date: 8/30/22–11/22/22

Machine Embroidery
This machine embroidery course provides an overview of the basic embroidery concepts and techniques. Students will become familiar with the various features on their embroidery machine. Learn stabilization strategies, hooping technique, spray adhesive usage and thread selection. Participants will need to bring their own embroidery machine and purchase their own supplies.
Course #: SEWD–4068
FEE: $40.00
Virtual Courses –
Instructor: Butler, Denise
Room: TBD
CRN: 78177, Mon,Wed 6:00PM–9:00PM
Date: 10/17/22–11/30/22
Continuing Education Registration Form - Fall 2022

Please use one registration form per student. Feel free to duplicate this form as needed.

ID Number* Date: of Birth Check one Are you a New Student ☐ Returning Student ☐

Last Name (Please Print) First Name

Applicant Signature or Parent’s Signature if a Minor Forms with no signature are incomplete and WILL NOT be processed. Date:

Address

City State Zip

Home Phone Alternate Phone

Do you reside in Wayne County? ☐ Yes ☐ No

Email Address

Course Number CRN: Number Course Title Campus Cost

Grand Total

The Motorcycle Safety program requires pre-registration at any campus. No mail or fax-in registration will be accepted. For sport related camps/classes, a liability waiver form must be signed.

Return Check Policy

Students are liable for all amounts pertaining to any bank rejected checks, which includes but is not necessarily limited to the following: The amount of the rejected check, a $20 District service fee: for NSF (bad check) processing, a $20 deferred fee: Charges assessed by the external check guarantee company utilized by the district.

All checks written to the college are verified by an external check guarantee agency. All returned checks are subject to the agency’s collection fees.

Stop payment of check does not initiate cancellation of classes. You must officially withdraw from your classes.

Payment method must accompany form. PLEASE DO NOT SEND CASH!

(all checks must have the driver’s license number and telephone number of the signer of the check written on the check.)

☐ Check/Money Order ☐ American Express ☐ Discover ☐ MasterCard ☐ VISA

Account No. Expiration Date: 

Card Holder Signature ______________________________

* The college will use your social security number for recordkeeping, identification, and billing. At your request (and if you are not currently on our system under your social security number), the college will assign another number for these purposes.

Fax Fax form to (313) 962-1643.

Mail -Mail form to Wayne County Community College District, Mail Registration-C.E., P.O. Box 32557, Detroit MI 48232-0557.

Walk -Register in person at any of our five campus locations. See the back of the schedule for location details.

Optional Section Not considered in determining admissibility. Federally required

reporting information Sex ☐ Male ☐ Female Marital Status ☐ Married ☐ Single

Check which category describes you best ☐ African-American (non Hispanic) ☐ American Indian-Native Alaskan ☐ Arabic

☐ Asian-Pacific Islander ☐ Caucasian (non Hispanic) ☐ Hispanic ☐ Other ☐ Prefer not to respond

Wayne County Community College District (WCCCD), pursuant to the requirements of Titles VI and VII of the Civil Rights Act of 1964, Title IX of Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Vietnam–Era Veterans Readjustment Act of 1974, The Elliot-Larsen Civil Rights Act, Executive Order 11246 and Title II of the Americans with Disability Act (ADA) complies with all Federal and State laws and regulations prohibiting discrimination and with all requirements and regulations of the U.S. Department of Education. It is the policy of WCCCD that no person, on the basis of race, color, religion, national origin, age, sex, height, weight, marital status, disability, or political affiliation or belief, shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in employment or in any program or activity for which it is responsible or for which it receives financial assistance from the U.S. Department of Education. (Policy adopted by the Wayne County Community College District Board of Trustees, July 28, 1993)
WAYNE COUNTY COMMUNITY COLLEGE DISTRICT
EMERGENCY MEDICAL TREATMENT RELEASE - ADULT FORM

I, __________________________________________ hereby authorize emergency medical treatment for myself. I understand that this treatment will be administered by a qualified and licensed healthcare professional when, in the opinion of the attending healthcare professional, undue delay may endanger my life, or cause disfigurement, physical impairment, or unreasonable discomfort. This authority is granted only after a reasonable effort to reach my emergency contact at the contact numbers provided below has failed.

Emergency Contact #: ___________________________ (Please indicate type of #; i.e. mobile/pager)

Secondary Contact #: ___________________________ (Please indicate type of #; i.e. mobile/pager)

1. Please list any allergies, medications, contact lenses, or any other pertinent information that may affect the level or type of care that might be required.

____________________________________________________________________________
____________________________________________________________________________

2. Family Physician contact information

Physician’s name _______________________________ Phone _________________
Physician’s address _______________________________________________________

3. Health Insurance Data

Enrolled Member _______________________
Employer _______________________________ Policy _______________________
Group _______________________________ Contract _______________________________

This release form is completed and signed of my own free will for the sole purpose of authorizing medical treatment under emergency circumstances.

_____________________________ ______________________________
Printed Name of Participant Date:

_____________________________
Signature
WAYNE COUNTY COMMUNITY COLLEGE DISTRICT

WAIVER AND RELEASE OF LIABILITY - ADULT FORM

I, ______________________, hereby consent to my participation in the Wayne County Community College District “____________________________________” (class). I understand that I will be under the care of qualified staff members and that participation in the class may involve strenuous activity. In consideration of the acceptance of myself into this class, I agree to indemnify and hold harmless Wayne County Community College District and its authorized representatives, specifically including any, from any and all claims, including negligence which may be directly or indirectly related to my participation in class. I also acknowledge that I have informed Program personnel of any special medical or physical needs that I may require, prior to executing this agreement.

_________________________________________          ____________________
Signature            Date:
Wayne County Community College District’s (WCCCD), Heinz C. Prechter Educational and Performing Arts Center (EPAC) offers vibrant and diverse programs to the community.

- The EPAC facility supports WCCCD students and faculty, the arts and communities we serve.
- It features a range of the District’s student achievement ceremonies, community enrichment activities and unique live entertainment and art exhibits.
- The theatre, gallery and conference rooms are also available for community rentals.
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Wayne County Community College District
is accredited by the Higher Learning Commission
230 South LaSalle Street, Suite 7-500, Chicago, Illinois 60604-1411
800-621-7440 / 312-263-0456, (fax) 312-263-7462
info@hlcommission.org • www.hlcommission.org

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313-496-2600

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8200 W. Outer Drive
Detroit, MI 48219
313-943-4000
Voice/TDD 313-943-4073

Downriver Campus
21000 Northline Road
Taylor, MI 48180
734-946-3500
Voice/TDD 734-374-3206

Eastern Campus
5901 Conner Street
Detroit, MI 48213
313-922-3311
Voice/TDD 313-579-6923

Ted Scott Campus
9555 Haggerty Road
Belleville, MI 48111
734-699-7008

Mary Ellen Stempfle University Center
19305 Vernier Road
Harper Woods, MI 48225
313-962-7150

Mary Ellen Stempfle University Center
Center for Learning Technology
19191 Vernier Road
Harper Woods, MI 48225
313-962-7155