



Wayne County Community College District

District Office

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Educational Affairs

Dear WCCCD Faculty Community,

Good day. The purpose of the message is to inform you about plans for the completion of the Spring semester. As a result of the coronavirus (COVID-19), Wayne County Community College District (WCCCD) face-to-face courses including, online courses with labs, are transitioning to an 'Alternative Instruction Model' effective Friday, April 17, 2020.

As an Instructor, you are asked to reach out to students on how your individual classes will be conducted, no later than Wednesday, April 8, 2020 in preparation for coursework to begin with the spring semester extended by **4 weeks June 9th** for accomplishment of learning outcomes.

Examples of Alternative Instruction Methods:

- Email
- Telephone
- Remote Office Hours
- Teleconference / Video conference
- Smarthinking
- Webinars
- Lab simulations
- Learning packages

The alternative instructional delivery model presents many options for creativity on the part of faculty members and students. We understand that you may have questions and/or are willing to share strategies and techniques from and with fellow instructors within and across your disciplines. To assist each of you with questions and resources as you prepare to resume instructional activities, please contact the District Educational Affairs executive team via email directly, via email at facultyhotline@wcccd.edu or via phone through the Faculty Hotline 1-844-245-0358. All calls will be responded to within 24 business hours.

For assistance in teaching and learning while operating in an alternative instruction model, District resources include:

- Confirm faculty WCCCD email access verification;
- Request to add a Blackboard course shell, for the purpose of populating resources and communicating with students *only*;
- Student Success Liaisons to assist unique faculty needs in reaching out to unresponsive students;
- Web-Gate assist; Access student rosters for student emails and phone contact numbers

We appreciate your continued patience and flexibility each have exhibited throughout this situation. Our District is committed to being nimble and flexible as we make changes to the educational semester plan and provide the highest quality education and best experience achievable to conclude the Spring 2020 term.

CharMaine Hines, Ed.S
Vice Chancellor, Academic
Accountability and Policy

Patrick J. McNally, Ed.D.
Vice Chancellor, Curriculum
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