



Wayne County Community College District

District Office

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Human Resources

MEMORANDUM

TO: WCCCD Employees
FROM: Furquan Ahmed, WCCCD Senior Vice Chancellor
SUBJECT: Return to In-Person Work Plan
DATE: June 30, 2021

Since the onset of the COVID-19 pandemic, WCCCD has worked diligently and taken extraordinary measures to protect the health, well-being and safety of its students and employees while providing the continuity of programs and services and frequent communication such as weekly updates and memos utilizing our website, college email and social media. Our COVID-19 Response Team and COVID-19 Special Unit (located in the Division of Human Resources) have worked closely with the campuses and various units District-wide while adhering to federal, state and local health authority guidelines. Recently, the Governor announced an end to all COVID-19 epidemic orders on gatherings and masking as COVID-19 cases continue to decline following increased vaccinations.

As we prepare for the 2021 Fall Semester, we have implemented a return-to-in-person-work plan with all full-time and part-time staff members required to return to assigned campus and district offices or workstations no later than **August 2, 2021**. The vice chancellors and campus presidents will be responsible for communicating with the employees in their areas of responsibility regarding specific guidelines. The Deputy Chancellor, in consultation with the appropriate vice chancellors/campus presidents, will determine remote assignments. Starting August 2, 2021, all WCCCD staff members will report in-person to continue their work responsibilities according to normal business hours. All WCCCD campuses will continue to be open for operation.

Regarding safety protocols, COVID-19 vaccinations are strongly encouraged but not required. Fully vaccinated staff will not be required to wear a mask. However, WCCCD does support all persons to consider wearing a mask when indoors at any location. Unvaccinated staff will be required to wear a mask when indoors within any WCCCD building. WCCCD encourages all persons to protect themselves from any infectious illness, including COVID-19, with vaccines, testing, and personal protective equipment.

WCCCD will continue to maintain safety protocols in accordance with federal, state and local guidelines. The District will remain vigilant and continue its sanitization protocols for each facility. Guidance will remain posted to ensure awareness for all visitors, students, faculty and staff.

Please continue to monitor your WCCCD email and the college's website for continued updates. Should you have any additional questions, you may contact the Division of Human Resources directly at 313-496-2765.